



## Registration Checklist AHG AR1815



Please read carefully to avoid confusion. If you have questions, please email [ahgar1815@gmail.com](mailto:ahgar1815@gmail.com)

### Step 1 ● Review Troop Info Sheet and American Heritage Girls program

- ☐ Read the [2021-2022 AR1815 Information Sheet](#)
- ☐ Explore the [www.americanheritagegirls.org](http://www.americanheritagegirls.org) website for information about AHG: [AHG Who We Are](#), [AHG Program](#), [Program Levels](#), [Parents](#)
- ☐ Be sure to ask questions you have about participation requirements, costs, uniforms, etc. *Girls may visit troop **once** before registering (if we do not have a wait list). Prayerfully consider how you might also be involved! Our troop requires every girl to have a parent register and participate as an adult volunteer.* Please remember that we do require every girl to have a parent register, stay on campus during Monday night meetings, and serve in some capacity. We are not a drop off troop.

### Step 2 ● Ready to Register?

- ★ Contact Troop Coordinator at [ahgar1815@gmail.com](mailto:ahgar1815@gmail.com) with your name, daughter(s) name, & email address to request a Registration Invitation via email. *Look out for an email from **AHGconnect**. Be sure to check your spam folder.*
  - **REGISTERING GIRLS:**
    - Be sure to provide the correct grade level for the upcoming year.
    - Read the media consent carefully. Do NOT check the box if you consent to Troop/National using photos. Our troop shares photos on our private facebook page for registered members only.
    - Upon logging into your AHGconnect account, follow the directions to register your girl(s).
    - Pay online for your daughter.
    - Transferring from another AHG troop? Talk to the Troop Coordinator for details on how to transfer your AHGconnect account to our troop. You will need your old troop number.
- ★ If your spouse would also like a parent email added to access the troop calendar, AHG Troop information and email reminders, please provide their name and email as well.

### Step 3 ● Medical / Participation Forms

- ☐ Girls & Adults complete . [AHG Girl-Adult Medical Form](#). Please be sure to fill out ALLERGIES and whatever info you would want an Emergency Responder to know. *One for each registering adult AND girl.*
- ☐ All girls complete the [Troop Meeting Permission Slip](#). *One for each registering girl.*
- ☐ Download and Read the [Troop Policy Handbook](#). Please sign here, stating you have read the Troop Policy Handbook. [Policy Agreement Signature Page](#)
- ☐ 7th-12th graders also need: [Girl Behavior Agreement](#)
- ☐ Complete and return [payment agreement](#) form.
- ☐ Please return all forms as soon as possible; only one meeting may be attended as an unregistered visitor/guest!

### Step 4 ● Stay up-to-date / Joining Award

- ☐ August 16th is our Fall Open House; January 10th for the Spring. The registration deadline is August 30th and January 24th, or when units are full, whichever comes first.
- ☐ Use [AHG AR1815 Google Calendar](#)
- ☐ The calendar and other information are also available on our troop website. <https://ahgar1815.wixsite.com/home>
- ☐ **ALL Parents**, please fill out the [Parent Interest Form](#) so that we can see where you can be used as a resource. Every girl must have a parent register as an adult volunteer.
- ☐ Look out for announcement emails/Facebook posts and stay up to date on troop information.

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- ❑ Order uniform. Class A is required, Class B is optional but highly recommended. [Uniform Ordering Links](#)
- ❑ **Do you participate in Facebook?** Our troop has their own private Facebook group. This is our primary mode of communication, asking for feedback and building community between meetings. Please **friend the Coordinator, Amy Calhoun**, so she can invite you to the groups you need to join or request from someone you know in the troop. This is also where we post photos of troop events. [AHG AR1815 Private Facebook Group](#)
- ❑ Begin working on Joining Award with daughter. [Joining Award Requirements Sign off](#) & [Joining Award Info](#)

### **Troop Board 2021-2022**

**Troop Coordinator -Amy Calhoun**

**Troop Vice Coordinator - Brittany Maples**

**Troop Shepherd - Elizabeth LaTour**

**Troop Treasurer - Sheri Hampton**

Troop Email - ahgar1815@gmail.com