



FNO PARENT & STUDENT HANDBOOK

WELCOME

Welcome to the ICEV Friday Night Out (FNO) Youth Halaqa Program. We provide a safe, fun, and Islamic environment where youth can learn, grow, and stay connected to the masjid.

OUR MISSION

- Strengthen Islamic identity and character
- Build friendships and community
- Encourage personal growth
- Promote respect, responsibility, and teamwork

PROGRAM ACTIVITIES

Islamic lessons, Qur'an and Seerah studies, community service projects, field trips, sports, recreation, and life-skills development.

GRADE GROUPS

Group KK (grades KG–1) (child must be at least 5 years old at the beginning of the semester)

Group A (grades 2–3)

B (grades 4–6)

C (grades 7–8)

D (grades 9+)

Students are placed according to school grade level. Separate classes for boys and girls except Group KK.

DRESS CODE

Dress modestly according to Islamic guidelines. Clothing should be clean, loose-fitting, and appropriate. Any student with offensive or inappropriate clothing will be removed from the class.



STUDENT EXPECTATIONS

Respect others, attend prayers, follow instructions, stay in assigned areas, use appropriate language, and help keep the masjid clean.

Not Allowed: Bullying • Fighting • Discrimination • Disruptive Behavior • Toys/Electronic Games During Class

Any violations will be addressed per our discipline policy outlined in this document.

ICEV-FNO STUDENT CELL PHONE POLICY

Keep phones and smartwatches turned off, silent, and stored out of sight unless a teacher permits use for educational purposes.

Consequences for unauthorized use:

- **1st Offense:** Verbal warning; device held by teacher until end of class.
- **2nd Offense:** Device held at admin desk until end of day.
- **3rd Offense:** Device held at admin desk; parent must retrieve in person.

Emergency Protocol:

- For urgent matters, parents should call FNO at 480-442-4181.
- Students may request to use a device during emergencies with staff permission.
- Requests for medical exemptions require prior approval.



ATTENDANCE

Program Hours: Fridays, 6:45 PM–8:15 PM.

Students should wear their ID badge and attend regularly. Three unexcused absences may result in removal from the program.



DROP-OFF & PICK-UP

Drop-off begins at 6:35 PM. Pick-up must be completed by 8:25 PM. Early pick-up must be arranged through administration.



DISCIPLINE

Students are expected to maintain good manners and follow staff instructions. Disruptive behavior is addressed through the following progressive process:

- **1st Offense:** Verbal warning.
- **2nd Offense:** Mandatory parent-administration meeting required before the student may return to class.
- **3rd Offense:** Suspension and parent notification if the issue remains unresolved.
- **Continued Violations:** Further disciplinary action, up to and including termination of enrollment.

If a student is disruptive, the parent/guardian will be contacted to resolve the issue in accordance with FNO policies.

CONFIDENTIALITY & SAFETY

Address concerns directly with those involved or administration.

Sharing sensitive information with other parents or students is strictly prohibited and will be subjected to disciplinary action.

Parents must provide emergency contact and medical information. Staff may call 911 during emergencies.

LOST & FOUND

Please label all belongings. Unclaimed items may be donated or discarded.

CONTACT

ICEV FNO Youth Halaqa
425 N Alma School Rd, Chandler, AZ 85224
Text: 480-442-4181
Email: icevfno@gmail.com
Website: icevfno.com

Jazakum Allahu Khairan
Thank You For Being Part of FNO!

Any Questions? Please reach out to the administration.



Last Updated: July 31, 2026