



GLEN TAYLOR ELEMENTARY
TITANS



School Phone Numbers:

School Office: 702-799-6892 School Fax: 702-799-2276

School Hours:

8:40 A.M. – 3:11 P.M.
Tardy Bell 9:00

Administration:

Principal – Tara Doetch
Asst. Principal – Rachel Dupris

Office Staff:

Mary Bechtel- Office Manager
Aracely Urrutia- Clerk
Sylvia Ocampo-School Aide

Early Childhood Inclusion:
AM- 9:00 am- 11:30 am
PM- 12:40 pm-3:11 pm

Office: 7:30 a.m. – 4:00 p.m.

Table of Contents:

Page:

1. General School Information.....	2
2. Academic Information.....	4
3. Student Expectations.....	7
4. Health & Safety.....	12
5. Communication & Family Engagement.....	13
6. Transportation.....	15
7. School Services & Programs.....	16
8. Policies.....	17



GLEN TAYLOR ELEMENTARY TITANS



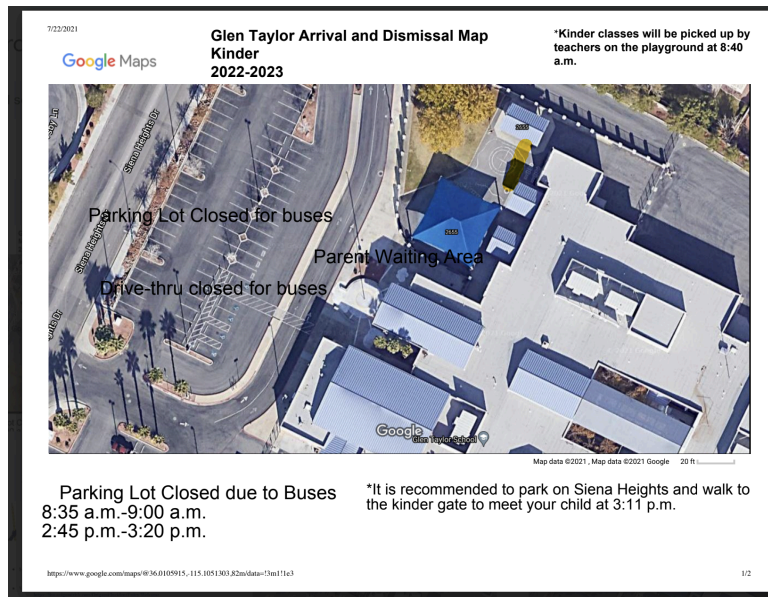
1. GENERAL SCHOOL INFORMATION

School Website:

Be sure to access our school website, glentaylorel elementary.com, on a regular basis to keep current on school events and information. Our page also contains many helpful links to CCSD departments and academic information.

Arrival to School and Dismissal:

Students will go straight to their classroom starting at 8:40 a.m. Students will enter from the Kiss and Go gates to enter the campus. **The parking lot will be closed for buses during arrival, 8:35-9:00, and dismissal, 2:45-3:20, each day.** Students may not be on campus prior to 8:40 a.m. The tardy bell rings at 9:00 a.m. All students should be in their classes at that time. Students arriving after 9:00 a.m. are considered tardy. Parents are not to park in any RED areas at arrival or dismissal as it is against the law and is a safety hazard.



- Kindergarten will dismiss at 3:11p.m. at Kinder gate
- Kiss and Go Gates will close at 8:50 so staff can get to class, but students can walk to the front of the school to enter the building.

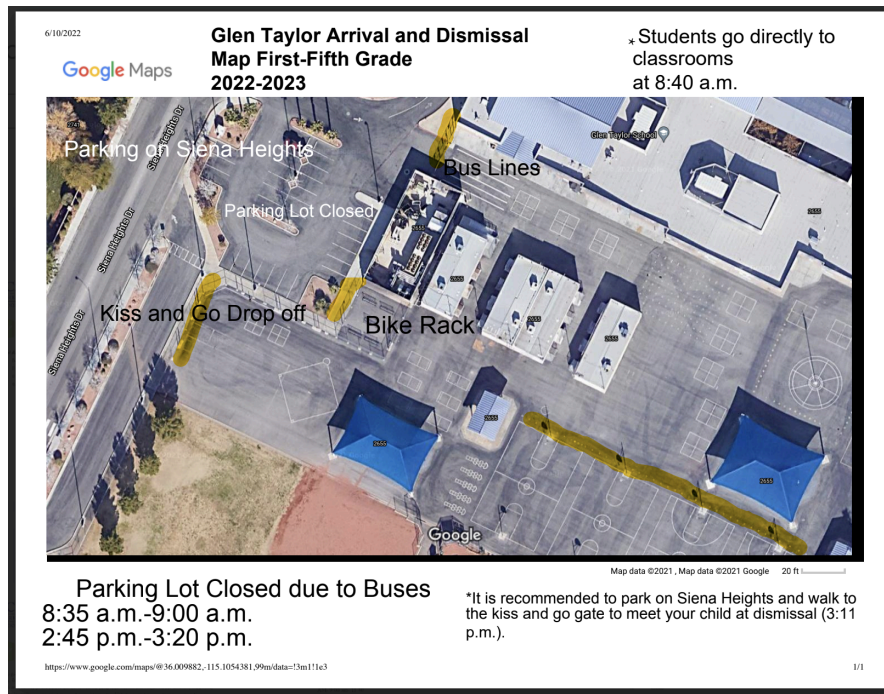


GLEN TAYLOR ELEMENTARY TITANS



- Parents are not to park and get out of their cars at the Kiss and Go but rather students get out of their own vehicles to walk to the GT gate.
- Parents are not to allow students to disembark from cars unless they are on the sidewalk lane.

CCSD School Police monitor and will cite traffic violations in the school zone.



Students are to walk home, ride the school bus, or be picked up as soon as school dismisses at 3:11p.m. Staff will walk students to the office at 3:20 p.m., if parents are late. Arrangements for getting home must be made prior to your child arriving at school. Students who are not assigned to a bus can NEVER use transportation as it has to be approved. Emergencies do happen and calls explaining an emergency are appreciated. Children left after 3:30 p.m. will be taken to Safe Key. If a student is not enrolled in Safe Key then the school district's attendance officer will be called at 3:45 p.m. and the student could be transported to the nearest Boy's and Girl's Club, with which the school district has an affiliation.

Titan Time

- What: Titan time is an opportunity for students to ask teachers questions, make-up missing assignments, practice skills, SEL, check in's, and goal setting



GLEN TAYLOR ELEMENTARY TITANS



- When: 8:40-9:00 AM
- Where: Teachers' Classrooms
- Why: To meet the needs of students individually

2. ACADEMIC INFORMATION

2025- 2026 Schoolwide and CCSD calendars *(GT calendar is subject to change)*

- [GT 25-26 Calendar](#)
- [25-26 CCSD Student Calendar](#)

Attendance

Clark County School District Policy 5113 states that students enrolled in district schools must attend regularly in accordance with the Nevada Revised Statutes. The Board of School Trustees and the Nevada Revised Statutes require school attendance. It is the position of the Board that if a student is absent, learning is impacted. It is the parent's responsibility to ensure that regular attendance is maintained throughout the school year and that the child is on time to school every day.

Absences are for illness and unavoidable events; not vacations, family outings, camps or any other recreational/non-academic event. Attendance contracts may be implemented if concerning patterns of attendance begin to develop; Educational neglect may be filed if poor patterns of attendance continue.

When a student is absent, parents are required to submit a Glen Taylor Absence form. This form can be accessed via our website: <http://www.glentaylorel elementary.com/> or via the [link: https://forms.gle/Ps2qwDgZ1gXSrqgFA](#) A doctor's note should be submitted to the office on the day your child returns to school following an absence.

Excused absences include: illness, medical appointments, death in the family, mandated court appearances, and approved religious holidays. Unexcused absences include, but are not limited to: vacationing, babysitting, personal business, vehicle breakdowns, a missed bus, malfunctioning alarm clock, and truancy. It is the student's responsibility to make up any missed work due to an absence. Missed work will be assigned **AFTER** the student returns from the absence (excused or prearranged) and cannot be given out ahead of me. Students missing a total of twenty (20) school days or more will be considered for retention in their current grade level.



GLEN TAYLOR ELEMENTARY TITANS



If a student misses ten percent of the days in school, they are deemed “chronically absent,” per the Nevada Department of Education and will be closely monitored.

Tardiness and early outs disrupt the educational process. A tardy or early departure results in loss of instructional minutes for a student and is a disruption to classroom instruction. Glen Taylor’s tardy policy will be enforced (10 tardies/early outs will require a meeting with administration by 12/19/2025 or 15 by 3/13/2025).

Absences (excused/unexcused) and tardies are monitored, along with being documented through computer generated reports and letters at three, six, nine, and fifteen absences. A required parent conference with administration will be scheduled to discuss attendance concerns. If the attendance issue continues, educational neglect may be filed. Attendance Officer home visits may be scheduled to determine unknown whereabouts, concerns, or lack of parent response to administrative requests for a conference.

Students who attend school regularly have been shown to achieve at higher levels! Students who frequently attend school feel more connected to their community and develop strong social skills and friendships, as well as continue to grow academically. Being on time is crucial for students to have a successful day. Our day starts at 9:00 a.m.

Due to excessive chronic absenteeism rates the attendance policy we have some specific guidelines for families to follow:

- 1-2 absences: Teachers will contact parents/guardians for each absence through phone, DOJO, or email. This communication will continue for medical and unexcused absences.
- 3 absences: Teachers will contact parents/guardians for each absence through phone or email. If unexcused absence, a truancy letter will go home.
- 4-5 absences: Teacher and counselor will contact families and may offer wrap-around services (a visit from attendance officer at 3 unexcused absences).
- 6 absences: contact from teacher & unexcused absences will have another attendance letter.
- At 7 absences the counselor, Mrs. Tystad, and teacher will call home to support families
- 9 absences: contact from administration via letter.
- 10 absences: parents will be called by the office for an **in person attendance meeting with administration, counselor, and teacher.**
- 12 - 15 absences: parents will meet with Administration to discuss wrap-around services, educational neglect and options for repeating the grade if too much material is missed due to lack of academic time in the classroom.
- 20 absences: required conference with administration, teacher, and counselor for possible retention review and Educational Neglect will be files for 20 unexcused absences (See NRS 392.144 & NRS 392.146) and wrap around service.



GLEN TAYLOR ELEMENTARY TITANS



- Parent notes can only excuse absences up to 10 absences and after that a doctor's note is required but the steps above will be followed with communication and meetings for both excused and unexcused absences.

According to [Regulation 5113: Attendance Enforcement](#):

- Attendance incentives will be addressed individually and by the classroom to encourage positive attendance and to keep engagement in learning. The classes with the best attendance record will be recognized monthly and charted and displayed in the school's main areas. This year we will have classes spell words for the quarter to see if they can earn special recognition and rewards off the reward list to support students coming to school.
- Individual incentives will also be earned monthly. Students with no absences, tardies, or early outs will earn an extra recess or activity at the end of each month.
- Students with 5 or less absences for the entire school year will earn entry to a special attendance celebration the last week of the school year.

Your student and their teacher will create and then share your child's individual attendance goal for the 2025-2026 school year during our Open House event.

[2025-2026 Attendance Goals Link](#)

Tardiness disrupts the educational process. A late arriving student arriving after 9:00 causes the loss of instructional time for him/herself and other students. Glen Taylor Elementary School's tardy policy will be enforced. Students will be asked to leave the multipurpose room at 8:58 from breakfast and will be counted tardy if not in the classroom at the tardy bell. **Also, to protect classroom instruction and your child's learning time, we discourage students being picked up prior to the end of the allocated school day. Students who leave before dismissal at the end of the day will receive an afternoon tardy. Ten tardies may result in a required parent conference. Students will not be checked out after 2:45 PM and will need to wait until dismissal at 3:11 due to closing policies being completed in the classroom. Any students checked out during the school day will show an early check out if they return back to campus the same day. One hour and 55 minutes will result in a half day absence.**

It is the student's responsibility to make up any missed work due to an absence. Students missing a total of twenty (20) school days or more shall be considered for retention in their current grade level and unexcused absences will have Educational Neglect filed. See guidelines from [GT Link](#)

Your student's teacher will create and share your child's individual attendance goal for the 2025-2026 school year during our Open House event.



GLEN TAYLOR ELEMENTARY TITANS



2025-2026 Attendance Goals Link

Grading Policy: See the Link for [Grading Policy](#)

The Clark County School District (District) and Glen Taylor ES are committed to student success by embodying the core values of equity, accountability, and high expectations for all students. In elementary school, standards and grades are year long with a focus of end of year mastery. We are committed to ensuring grades are an equitable and accurate reflection of student learning through sound grading practices. [District Regulation 5121](#) includes the utilization of a balanced grading scale, separation of academic achievement and learner behaviors, and guidance for providing students additional opportunities to demonstrate mastery through reassessment opportunities that will be executed at Glen Taylor Elementary. In Language Arts (reading, writing, grammar/language), students receive grades based on their mastery of standards. In Math, student performance is reported as a unit test score aligned with a specific band of standards.

Missing & Late Assignments:

- Missing assignments will be placed in the gradebook as “L” for late for one week. (overall grade is not affected)
- After one week, the “L” will be replaced with “M” for missing, which will receive a score of 50%.
- Students will not be able to take an assessment more than twice after the first time but they must participate in reteaching opportunities.

3. STUDENT EXPECTATIONS

School Climate:

The development and maintenance of a positive school climate is a priority of the Glen Taylor staff. A positive school climate focuses on self-concept and encourages the staff and students to act in positive ways. It is believed that as students learn concepts and behaviors that make them happier, healthier, and more responsible, the school will then take on those same characteristics. Our teachers are focused on making connections with our students.

Glen Taylor’s Mission:

We are dedicated to the development of individual strengths while fostering knowledge through discovery. We empower each student to achieve personal growth in a kind and caring community of learners.

Glen Taylor’s Vision:



GLEN TAYLOR ELEMENTARY TITANS



Glen Taylor Elementary provides a respectful, safe, and engaging learning environment where every student is accountable to acquire lifelong learning skills to enable them to succeed.

These will be accomplished by

The 4 R's

- 1. Respect**
- 2. Responsibility**
- 3. Readiness**
- 4. Resilience**

[Behavior Matrix](#)

Students will be awarded DOJO points for following the 4 R's in the specific area of the school.

Classrooms will use class circles and student circles to support restorative practices to discuss community building, character traits, work through problems, and discuss items to support classroom contracts. Students who need the support or time for de-escalation and recovery will go to "The Den" with assistance of the counselor, behavior strategist, and administration.

Steps to Handle Misbehavior:

- **The first step involved in correcting misbehavior is discussion between the student and the teacher. Depending upon the severity, the teacher will work with students to have a think time and recovery time while students could be asked to fill out problem solution forms.**
- **After informal conferences when misbehavior is more severe and classroom management is exhausted, a conference will be called with parents/guardians and teacher and may include the counselor and/or administration.**
- **Continued misbehavior or egregious events (examples will include but are not inclusive of: weapons, bullying, death threats) will result in removal and could be a Required Parent Conference (RPC) or Suspension in which the student may not return to school until a conference has been scheduled.**

Serious offenses that include major infractions which include physical aggression, threats/bullying, drugs, weapons, etc. They can result in removal from school with a parent conference and may result in school police involvement. These single incidents will not follow the above steps and will result in immediate action.



GLEN TAYLOR ELEMENTARY TITANS



Specific actions within prescribed timelines are required by Nevada Revised Statutes (NRS) Chapter 388.1351 to conduct Discrimination Based on Race, Bullying, or Cyberbullying investigations and will be followed by Glen Taylor. Restorative disciplinary practices are required to address behaviors associated with Discrimination Based on Race, Bullying, or Cyberbullying incidents. Restorative Justice practices include restorative circles that can be conducted in conjunction with consequences to support repairing the academic environment.

Support and Community Resources can be accessed through our Counselor Ms. Tystad. Her email is: tystac@nv.ccsd.net or you can call the office at 702-799-6892 to be connected with her office. We are here to support you.

[CCSD Student Code of Conduct](#)

[CCSD Positive Student Conduct Policy](#)

Student Attire/Dress Code:

CCSD Dress Code Policy link: [CCSD Dress Code Policy](#)

CCSD Regulation 5131, Dress and Appearance states, “The Clark County School District reserves the right to insist that the dress and grooming of students are within the limits of generally accepted community standards and that students shall be required to show proper attention to personal cleanliness. Student’s dress, personal appearance and conduct are required to be of such character as not to disrupt or detract from the educational environment of the school. Any style which tends to diminish instructional effectiveness or discipline control by teachers is not acceptable. The school administration shall have the right to designate which types of dress, fashion, fads, or appearance disrupt or detract from the educational program and may be a potential safety hazard.”

Students must adhere to the following guidelines regarding school dress:

1. Require the wearing of shoes with soles. House slippers, shoes with wheels, and open toe shoes are not permitted.
2. Prohibit wearing crop tops (no skin showing between bottom of shirt/blouse and top of pants or skirts), strapless, low-cut clothing with slits, or tops and outfits that provide minimum coverage.
3. Prohibit wearing clothing with spaghetti straps. All sleeveless shirts must have straps at least three inches wide and cover the shoulder.
4. Require that all shorts, skirts and dresses must be at fingertip length. If shorts are worn, they must be hemmed and without fraying.
5. Prohibit the wearing of headgear on campus except for designated school approved uniforms or at authorized athletic practices or activities.



GLEN TAYLOR ELEMENTARY TITANS



6. Prohibit slogans or advertising on clothing which by their controversial or obscene nature disrupt the educational setting. No spiked or studded clothing.
7. Prohibit wearing of outer wear such as coats, mittens, and scarves upon entering the classroom.
8. Hairstyles that present a distraction to the learning environment are not allowed (i.e., Mohawks and unnatural hair color).
9. The school administration shall have the right to designate which types of dress, fashion, fads, or appearance disrupt or detract from the educational program and may be a potential safety hazard.
10. Student dress, personal appearance, and conduct are required to be of such character as not to disrupt or detract from the educational environment of the school. Any style which tends to diminish instructional effectiveness or discipline control by teachers is not acceptable.

Students are to wear clothing appropriately and in alignment with the CCSD Regulation and the design and make of the clothing. The school is not responsible for any lost, stolen, or damaged items that should not be worn to school.

Each month, students will enjoy spirit days planned just for their pod, with each pod embracing its own special ecosystem theme for the year!

Cell Phone, Cellular Watches & Other Cellular Devices Use at School

- Phones & devices must be turned off during the instructional day and passing periods in compliance with CCSD Policy 5136 (this ensures uninterrupted instruction and safety of students). Phones and devices left on even with vibrate/silent modes are subject to seizure.
- **Cellular phones and other cellular devices including smart watches that use cellular or wi-fi may only be used before the first bell, after the final bell, or during the scheduled break which is the lunch period. Students will be asked to keep these devices in their backpacks to avoid distracting students all day.**
- **Students are never to access the internet on school campus while on their own devices as it would be unfiltered. Furthermore students who share unfiltered internet with other students at school will be subject to further consequences beyond breaking the initial rule due to the severity.**
- **Students are never to take pictures of other students on campus or post or access social media sites at school. Any postings teachers send to parents are not ever to be reposted.**
- **Cellular phones and devices should be stored in a non-visible location (backpacks, purses) (not in students pockets).**





GLEN TAYLOR ELEMENTARY TITANS



- Any phones or devices used on campus during designated times are the responsibility of the student. The school will not be responsible for any damage or malfunctioning that may occur.
- Cellular phones and devices **must** remain off during a school evacuation, lockdown, or drill. During these situations tell your child NOT to try to contact you by cell phone, until given the okay by school staff, thus allowing emergency communication channels to remain open. The Parent Link texting communication system has the capability of contacting parents/guardians in an emergency.
- **Teachers or Staff will confiscate any cellular devices, i.e., phone or watch used during instructional time and not following the above guidelines. Parents/guardians will be asked to retrieve the device in the front office.**

Additionally, parents are asked to silence their cellular phones while at school. This ensures compliance with the above guidelines and serves to set a positive example for students.

Communication regarding your child's safety will not be hindered through these guidelines. Please be reminded that each school has intercoms and loudspeakers and our classrooms have hardwired telephones. Additionally, administrators and safety personnel are prepared with two-way radios and cell phones who can communicate with families.

Important Information Regarding Messages to Students:

Per CCSD policy, we cannot relay messages to students that come over the phone. Because we cannot verify the caller, taking a message that changes pick-up plans, after school meeting places, etc. creates a safety issue for students. All messages of this nature for students must be given to the office in person. This allows the school to verify the person giving the message is on the student's approved contact list.

Telephone and Personal Communication Devices Use:

The school office is the center of activities and is busy at all times. Students may use the phone only in case of emergency. It must be used with discretion and with the permission of the office personnel. Your cooperation in guiding your child in this area is appreciated. Personal cell phones, watches, and personal communication devices are not allowed to be used during instructional time. Students are to have their phones/devices off when at school (not on vibrate mode). Phones that go off in class will be taken and a parent will be required to come and pick up the phone from the office.



Chromebooks Checkout

Chromebooks will be checked out to students and will remain in the classroom. If checked out to be used at home, it is the responsibility of the student to ensure the device is charged and brought to school each day. All



GLEN TAYLOR ELEMENTARY TITANS



Parents/Guardians are to complete [mobile device agreement](#) for students to be able to bring Chromebooks home and bring them back and forth to school. All devices are checked out to students as a tool for learning in the classroom and are needed on a daily basis. Fines will be assessed if students break or return the device not in proper working condition or missing items.

Work at Home:

Practice work is given by teachers to support our classroom instruction. Envisions, our math curriculum, will be sent home nightly while grade-levels will provide student reading challenges for monthly homework. A Chromebook may be checked out in order for students to work on individual practice work or practice skills on [Clever](#) at home (click on link for a guide).

Research suggests that work at home helps students learn and here are the benefits

- Encourages practice
- Gets parents involved
- Helps students with time management
- Allows for more learning time

Personal Belongings/Toys:

Personal items brought to school should be kept inside the child's backpack until needed in the classroom. Parents are urged to print names on items such as lunch bags/boxes, coats, sweaters, and backpacks. Do not allow your child to bring balls, toys, or other items to school, which are not part of the educational program. Toys (which included trading items such as pokemon) brought to school will be confiscated and returned at the end of the school year.

Unclaimed personal belongings will be donated quarterly.

4. HEALTH & SAFETY

Health Services/Medication:

Students who become ill at school will report to the health office. If the student is injured they will visit the well room and depending on the nature of the injury, if the student should go home, the parent will be notified. Students are not permitted to leave the school without permission from the school office. Many children must be on medication around the clock. A student needing medication during school hours must have a completed Medication Release form on file, which can be obtained from the office personnel. The medication must have been prescribed by a licensed prescribing practitioner. **No over-the-counter medication may be given without prescription.**

Students will go to the health room when they are ill with one or more symptoms which could include but is not an inclusive list: headaches, stomach aches, fever.



GLEN TAYLOR ELEMENTARY TITANS



Non-Participation in School Activities:

Anytime a child must not participate in school activities, such as PE, recess etc., a note or communication with the PE teacher via email is needed. If there is going to be extended non-participation (more than 2 days), a note from a doctor may be required and must be turned into the health office.

Class Parties/Birthday Parties/Nutritional Policy:

The CCSD nutrition policy states that these celebrations, along with limited special events at the school (including rewards from teachers at Glen Taylor), are the only times treats may be served to students.

Each teacher works with volunteers to organize three major class parties each year: Halloween/Nevada Day, Winter Holiday, and Valentine's Day. The CCSD nutrition policy states that these celebrations, along with limited special events at the school, are the only times treats may be served to students. Treats **may not** be brought to school for birthdays, including cupcakes or pizza. Students may bring pencils, bookmarks, etc. but not food. Please respect these nutritional guidelines as we have many students with severe food allergies and not all parents want their child to consume treats on a regular basis. If food items are brought to the office for times other than those explained above, they will be turned away. Private birthday party invitations may not be distributed at school unless the entire class is invited.



Student Insurance:

Pursuant to CCSD Regulation 5154, all students of the Clark County School District shall be made aware of the availability of student accident insurance. The school assumes no legal responsibility for accidental injury. To review information on Student Accident Insurance and to enroll, please access the following [link](#).

Emergency Data:

The school office must have current home and emergency telephone numbers as well as current addresses. It is essential that we have this information in case of an accident or illness. Changes to this information must be made in person as we need to verify who the person is making the changes. If we are unable to reach a parent/guardian, we will use the emergency contact information you have provided. Please ensure students belongings have contact information in their backpack in case of an emergency.

5. COMMUNICATION & FAMILY ENGAGEMENT

School Website:



Be sure to access our school website, glentaylorel elementary.com, on a regular basis to keep current on school events and information. Our page also contains many helpful links to CCSD departments and academic information.

Communication

This school year teachers will communicate via email, DOJO platform, phone, and Google Meet to partner with families. School wide communication will come via Parentlink (voice and text messages), DOJO, and our monthly newsletter. The DOJO platform requires you to sign up to get communications from your students' teachers and school wide blasts. You will get the DOJO sign up information on Meet and Greet and it will be sent home via email to families. DOJO messaging will include blasts, announcements, feeds for what is happening in class and individual parent messages to best connect with our teaching staff. We are not encouraging parents to buy any subscriptions to DOJO and nor will we be inviting parents to comment or communicate with each other on this platform. Please ensure that your DOJO application is set up to make notifications to your phone to ensure that you receive all important communications. See the following link to set up your parent account on the computer or through the [DOJO platform on your phone](#).

School-wide messaging will occur intermittently through ParentLink via both voice and text communication.

Parent Partnerships:

We want to build lasting relationships with our students and families. We know this is the vehicle for success. We will send out surveys throughout the year to support parent input. There will be virtual meetings with administration to support Glen Taylor's growth and success. However, we know that on occasion you may have a concern. If the concern relates to your child, the first step is to contact your child's teacher. If the concern is more general, email an administrator via the school website. You may also speak to or schedule an appointment with an administrator.

Volunteer & Visitor:

The Volunteer & Visitor policy will be honored when health and safety guidelines permit it, Volunteering Policy Per SB 28 [See Volunteer info.](#), parent/volunteer [information](#), website.

We believe our parents play an important role in supporting school policies and educational goals. When parents help teachers it provides the best education possible for our children. When volunteers are on the Glen Taylor campus during school hours, you must have a volunteer badge issued by the Clark County School District based on legislation SB 287 and you will need to sign in daily and fill out any forms necessary from the office. The process for being a badged volunteer includes cleared fingerprints and background checks for all employees, representatives, and volunteers including parents, prior to allowing them to report to a school campus and every five (5) years thereafter. See Volunteer link for more information: [See Volunteer info.](#) The



GLEN TAYLOR ELEMENTARY TITANS



badge will need to be renewed, as long as they remain in their capacity as a regular volunteer, with the district and will additionally watch safety videos yearly. The law also requires volunteers who will or are likely to have unsupervised or regular contact with pupils to submit for fingerprinting and background checks, to the district, upon application for service and every five (5) years. This was not a district-initiated decision. These procedures have been established in order to comply with SB 287. Visitors to Glen Taylor coming for a single visit will need to sign in at the front office, fill out any forms necessary, and be escorted by a Glen Taylor staff member to the designated area on campus and not to be left with students unsupervised at any time.

To help minimize disruptions, we ask that volunteers & visitors make arrangements ahead of time with the classroom teacher about the time and type of activity in which you would like to participate. Parents will not be allowed to go down to classrooms without a badge and an appointment during the instructional day. If you need to speak to your child directly, the office staff will call your child to the office. This procedure is in place to ensure instruction is not disrupted and to maintain a level of safety for all of our students.

6. TRANSPORTATION

Bike Riding (Bicycles, Scooters, Skateboards, Rollerblades, E-Bikes):

For those students who ride bicycles and scooters to school, a locked parking area is provided. Helmets are required for any student traveling to school in this manner. All students must put their bikes/scooters in this location during the school day. Parents are asked to provide bike locks. The school is not responsible for any loss or damage to bikes/scooters. Skateboards, scooters, rollerblades, and shoes with wheels built into the soles are not allowed on the school campus. It is the student's responsibility to secure their bike or similar item with a lock. Any damage to or loss of the item will not be the school's responsibility.

Bikes must be walked on school grounds by all children and adults.

Bus Rules:

Parents are encouraged to download the Onboard app to track their child's school bus and receive routing information. Please download the app from <https://transportation.ccsd.net/>.



Students who ride the bus to and from school must follow the rules set forth by the bus driver and the Clark County School District. Bus transportation is a privilege. Citations are issued to students who do not follow the rules of safety and conduct. Bus citations can be issued and students may be suspended from riding the bus for short periods of time or indefinitely for the remainder of the school year. Students should not arrive at the bus stop more than five minutes before the scheduled pick up time. Since students are unsupervised by staff, it



GLEN TAYLOR ELEMENTARY TITANS



is recommended that they should be accompanied by an adult. Students who miss the bus after school are to report to the front office. For additional bussing/transportation information, you can access the website at <http://ccsd.net/departments/transportation> or call the transportation department at 702-799-6890.

Crossing Guards:

Crossing guards are employed by the Police Department to ensure the safety of students while crossing streets to and from school. All students walking to and from school are expected to follow crosswalk guidelines as developed by the crossing guards for their own safety. These crosswalks **MUST** be used for the safety of students, and we encourage you to speak to your students about using them consistently!

Traffic Reminders:

- The speed limit in front of our school is 15 MPH.
- No U-Turns: It is unlawful to make a U-turn in a school zone or school crossing zone when the school speed limit is in effect, even if there's no sign posted prohibiting it or partitions in the roadway.
- No Passing: Do not overtake and pass another vehicle traveling in the same direction within a school zone or school crossing zone when the speed limit is in effect. This includes not passing a stopped school bus.
- Stopping, Standing, or Parking: Stopping in the lane of travel, double parking, or impeding traffic is prohibited. Vehicles must be parked safely off the roadway so as not to obstruct traffic. Stopping, standing, or parking is also prohibited within a specified distance of driveways, intersections, crosswalks, or stop signs, or in areas where signs prohibit parking. Vehicles cannot be parked in a Red Zone. Vehicles cannot be parked in the school driveway during arrival and dismissal time.
- Pedestrian Safety: Drivers must be aware of their surroundings and check crosswalks for pedestrians. Obey traffic signs, speed limits, and proceed slowly through school zones. Do not block crosswalks. Ensure pedestrians see you and stop before they cross the street.

[CCSDPD Traffic Link](#)

7. SCHOOL SERVICES & PROGRAMS

Safekey:

Safekey, sponsored by the Parks and Recreation Department of the City of Henderson, is a supervised before-and-after-school program that provides a fun, safe environment for children. The program features crafts, games, homework time, special programs, and snacks for a nominal fee. Advanced registration is required. We are requesting every parent register his or her child in



case you should have an emergency and are unable to pick up your child on time. You will know that your child will be waiting safely for you in Safekey until you arrive. Reminder: The school office is not a location for students to wait for parents after school. For more information on Safekey, please call 267-4100.



Food Services:

Currently we are able to offer free breakfast and lunch to all students who attend Glen Taylor. If your student has dietary restrictions or you have any questions regarding food service please contact our food service manager between 8a.m.-11a.m. daily. Lunch menus will be available both on the school website at glentaylorel elementary.com or on the ccscd website: <https://www.ccsd.net/departments/food-service/school-meal-menus>

8. POLICIES & REGULATIONS

Enrollment and/or Withdrawal:

Existing Registration (Current Students):

Online Registration through the Parent Portal at campusportal.ccsd.net and **proof of address with parent ID is required yearly for re-enrollment.**

Out of State, Out of District, & Newly Enrolled Kindergarten will require the following documentation:

- Birth Certificate
- Immunization Records
- Proof of Address
- Copy of the parent's identification

This documentation can be sent electronically but must be confirmed by the office at 702-799-6892

Within the email please ensure you note the child's first and last name, grade level for the 25-26 school year, and parent's contact information. Please be aware class placement may change due to enrollment and staff changes.

Transfers from another CCSD School:

Online Registration through the Parent Portal at campusportal.ccsd.net
Copy of proof address



GLEN TAYLOR ELEMENTARY TITANS



Copy of the parent's identification

This documentation can be sent electronically but must be confirmed with by the office at 702-799-6892

Within the email please ensure you note the child's first and last name, grade level for the 25-26 school year, and parent's contact information.

If you need your password for Parent Portal, please call 702-799-3300 (if you know your username). If you need both your username and password, please call the school at 702-799-6892.

If you have any questions, please call Glen Taylor Elementary at 702-799-6892.

Students must officially enroll through the school office before they can attend class the next day. A birth certificate and immunization records are required for students new to the school district. Proof of residency is required of all students.

CCSD Policies & Regulations:

CCSD Dress Code ([R-4280](#)); Nutritional Guidelines/Student Wellness Policy ([R-5157](#)); Discrimination Based on Race, Bullying, Cyberbullying ([P-5137](#)); Anti-Racism, Equity, and Inclusion ([P-5139](#)); Child Abuse and Neglect ([R-5152](#)); Family Educational Rights and Privacy Act ([FERPA](#), [P-5125](#), [R-5125](#), [R-5125.1](#)); Relationships, Interactions, and Communication ([R-4100](#)); Instructional Materials ([R-6150](#)); Grading ([R-5121](#)); Multi-Tiered System of Supports ([P-6120](#)), Badges.

We look forward to working with you and your child as we are a team!