

How to register for password reset using the **Mobile App**

- 1) Go to: <https://aka.ms/setupsecurityinfo>
- 2) You will need to enter your normal College email address – for example:

stu-123456@suffolk.ac.uk

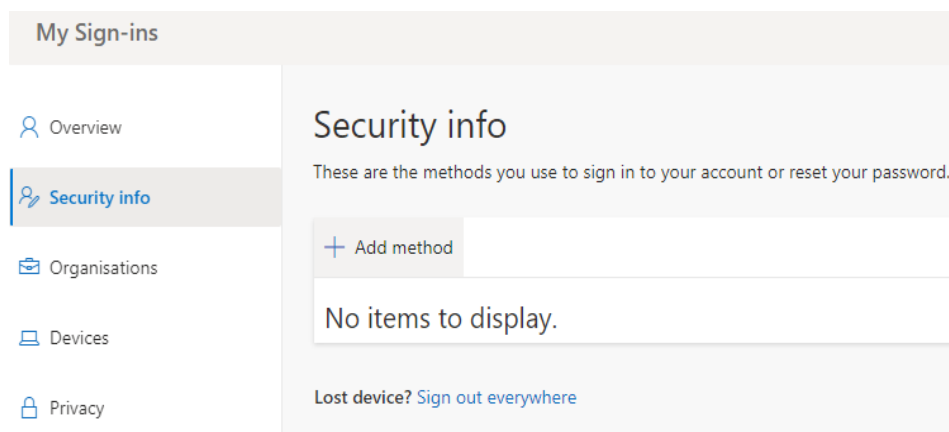
Don't use your College Google Apps account for this login.

And in the next windows you are shown n type in your normal College username – for example:

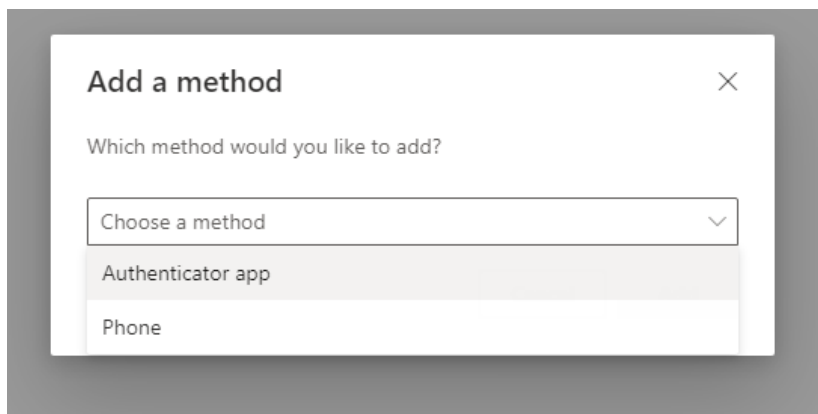
Stu-123456

And your normal College password

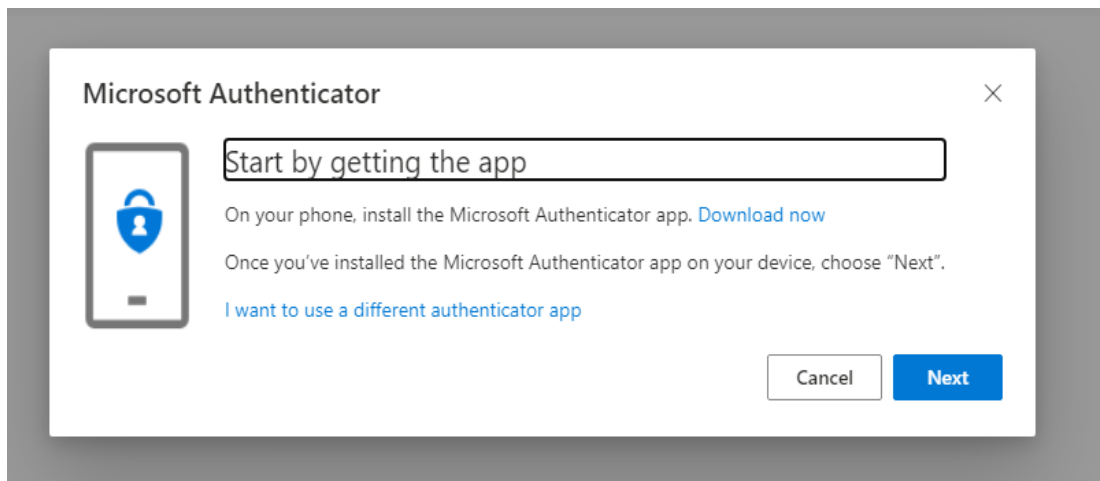
- 3) You will see this page:



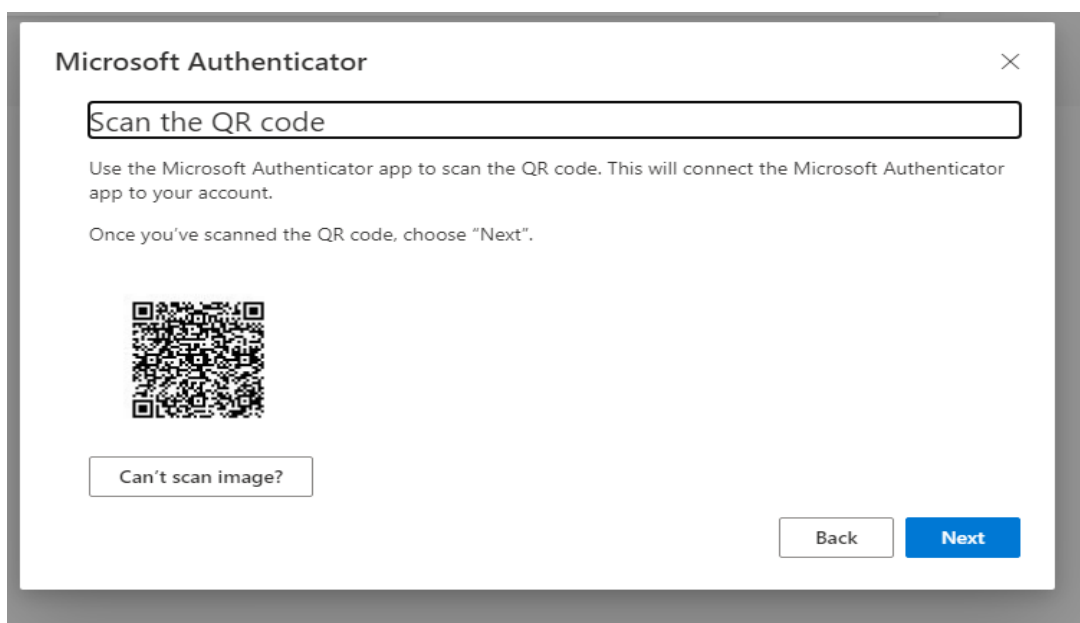
- 4) Click on '+ Add method' and select '**Authenticator app**'



- 5) You will then be prompted to install the Microsoft Authenticator app.



- 6) The Microsoft Authenticator app can be downloaded via ios and android stores.
- 7) Once downloaded click 'Next'
- 8) Follow any instructions on the app and click on 'scan QR code'



- 9) Once scanned allow any notifications, it will show an 'Approved' pop up and then you will see the App on the list:

Security info

These are the methods you use to sign in to your account or reset your password.

[Set default sign-in method](#)

[+](#) Add method



Microsoft Authenticator

Lost device? [Sign out everywhere](#)