

Library Department Report (2021-2022) prepared by Susan Liu, 5/11/2022

Library operation during the COVID pandemic

- Due to the threat of coronavirus throughout the academic year, ITS Library opened in Fall 2021, closed in Winter 2022 and reopened in Spring 2022.
- All patrons are recommended to wear face coverings or masks in the library areas.
- Most of the reference and instructional services are still conducted online.
- Two online students from other seminaries checked out books from the library.
- Only one diligent library intern was hired in Fall 2021. The library goal of adding at least 500 donated books per year was met in only 9 weeks.
- Due to the emphasis of online resources and the shortage of local students, no library interns were hired in Winter and Spring 2022.

Book collections

- Book donations remained to be the largest source of acquisition for the library collections.
- Book donations continue to slow down since last year, and the donation backlog has been reduced to 5%.

Online databases and electronic books

- Continued with the subscriptions of LibraryWorld Automated System, WorldShare ILL, OCLC cataloging and WorldCat Discovery, Proquest Ebook Collection, ATLASerials E-Journal Collection and Korean Scholarly Journal Database DBpia.
- The subscription of Proquest Dissertations and Theses (PQDT) database (Humanities and Social Sciences) began in January 2022, thanks to the funding provided by Lilly Grant Phase II.
- Twelve more Open Access (free) online databases were added to the library webpage.
- 60 Ebooks have been purchased through Proquest and EbscoHost since Fall 2020. Most of them are textbooks. Archive.org and pdfdrive.com provided free access to ebooks for the rest of the course readings.
- The Controlled Digital Lending policy allowed the library to scan a total of five textbooks in Spring 2022 for the Mentoring class and individual students from overseas who had internet connection problems.

Library surveys and results

- ITS Library completed a set of student and faculty surveys about online library services and resources in February 2022. Survey reports are available from the

English library website. Both survey results showed a high level of satisfaction with the customer services from the library.

- On the other hand, both surveys indicated that the library needed to increase the number of ebooks and online databases as well as the accessibility of the online resources.
- In addition, participants demanded more library announcements and library meetings as well as better library websites.

Library Statistics

- Since the COVID-19 pandemic, book circulation has been down by 50% while the reference statistics and workshop attendance remained as high as last year.
- The usage performance of Proquest Ebook database slowed down slightly, while the usage of EbscoHost's ATLA e-journal and DBpia journal databases improved steadily.

Workshops

- One live ebook instruction workshop was held in September 2021 and one live bibliographic instruction workshop in April 2022. Six new videos have been made, and the library orientation and the plagiarism workshop in September 2021 remained self-paced through Youtube.

SCATLA

- The librarian attended all three SCATLA online meetings in October 2021, January 2022 and May 2022.
- No interlibrary borrowing cards were being used in this academic year.
- APU opens part-time while Fuller and Logos remain closed to SCATLA students.

Binding

The last binding was completed in December 2020. There should be enough theses and dissertations (17 copies so far) to bind this year.

Others

- Based on the survey results, all library announcements are now sent out to current students and faculty members via Populi and many on library websites.
- Both English and Chinese library websites have been redesigned. The Korean department decided not to have a library webpage.
- The final draft of the library self-study report (Standard 6) was sent out in May 2022.

- The Collection Development Policy was sent for review in Winter 2022 and officially approved in Spring 2022. The policy will be reviewed by the Curriculum Committee annually.
- A complete proposal of purchasing online databases to Lilly Grant has been submitted to Dr. Adoyo.

Looking Ahead

- The librarian has been researching and inquiring about setting up a repository for dissertations and theses. Meanwhile, there are both opportunities and obstacles. The topic will probably be brought up in the next SCATLA meeting on October 21st, 2022. A discussion might also be needed from the faculty meeting in the future.
- The library plans to have more library meetings in the upcoming academic year. Probably the 2nd Thursday of every quarter at 12 noon for 1 ½ hour. Three Thursdays for the month of September (including the Library orientation and the Plagiarism workshop). The librarian is looking for a faculty member who doesn't have time conflicts with the library meeting schedule and is willing to share his/her Zoom account with the library.
- The library will work on the Korean collection in the next academic year. There are two potential Korean book donors who might be willing to donate.