



USAID
FROM THE AMERICAN PEOPLE



APPLICATION FORM

USAID INTERNSHIP PROGRAM FOR DIVERSE AND UNDER-REPRESENTED YOUTHS OF ZIMBABWE

1. Email Address:

2. Full Name:.....

3. Gender (circle/tick preference)

- Male
- Female
- Other
- Prefer Not to Say

4. Age:.....

5. Contact Number:.....

6. Alternative Contact Number:.....

7. Name of Tertiary Institution):.....

8. Share a picture of the Work-Related Learning letter from your institution. (Share as separate attachment).

9. Program of Study:.....

.....

10. Share a picture of the most recent results transcript. (Share as separate attachment).

11. Are you due for undergraduate work-related learning (WRL)/Attachment starting January 2025? (tick where applicable).

Yes.

No.

Essay Questions

12. Tell us about your personal story: Describe what challenges you have overcome and how they have shaped you. (500 words max) - write on separate piece of paper and send pictures of the essay.

13. Why should you be selected to participate in this program? (500 words max) (500 words max) - write on separate piece of paper and send pictures of the essay.

14. Which USAID/Zimbabwe Department would you like to have your attachment in? (Select most preferred)

- **Financial Management Office (FMO):** FMO's mission is to establish and maintain sound financial management practices.

- **Executive Office**
 - Human Resources: Personnel management and training*
 - Information Technology - information resource management*
 - Procurement - Simplified Acquisition Procedures*
 - Implementing Partners Support*
 - Partner Liaison and Security Office*

- **Economic Growth Office:** Promoting sound economic policies while strengthening the skills and resilience of young men and women to succeed.

- **Program Office** is responsible for Mission strategic and program planning, support for program implementation, program budget formulation and management, and monitoring, evaluation, and learning.

- **Health Population and Nutrition Office:** This office supports national programs to reduce preventable deaths and lessen the disease burden, especially among women and children under five.

- **Humanitarian Assistance and Resilience Office:** immediate humanitarian assistance and longer-term recovery and resilience-building programs to address the root causes of food insecurity.
- **Office of Acquisition and Assistance:** The USAID/Zimbabwe Office of Acquisition and Assistance (OAA) provides a full range of acquisition and assistance support services, including pre-award, award, administration, and closeout for program activities. OAA is responsible for awarding and administering grants, cooperative agreements, contracts, purchase orders, and interagency agreements in support of Mission Development Objective Teams toward achieving DO goals and objectives. OAA also provides technical offices and implementation partners relevant acquisition and assistance training.

Submission Instructions:

- Applicants must take pictures of this completed form, accompanying attachments, and responses to essay questions 9-12 and share via WhatsApp to +263784679788 no later than Tuesday, October 15, 2024.

For more information on how to complete this form, WhatsApp +263784679788.