

MINUTES OF THE GRADUATE COMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5200 N. Barton Ave M/S UL34  
Fresno, California 93740-8014  
Office of the Academic Senate Ext. 8-2743

February 18, 2025

Members Present: D. Lent (Chair), E. Lowham (Ex-officio), A. Hoskins, N. Mahalik,  
S. Hernández, L. Diala, D. Calleros

Guest: Alexis Holladay

Members Absent: M. Crawford

The meeting was called to order at 2:02 p.m. by Chair D. Lent

- I. MSC: Approved of the minutes for February 11, 2024
- II. MSC: Approved of the agenda for February 18, 2025
- III. Communication and Announcements
  - A. E. Lowham: Blended Programs meeting with Registrar/Financial Aid to collaborate on internal process
  - B. E. Lowham: Travel Grants should be available in March
- IV. Curricular Consent Items: **MSC Approval**
  - 1) **Construction Management, MS Program Revision and corresponding course creation of CM 210.** CM 210 is to be added to the core, and the program removed an elective requirement. Adjustments were made to the layout of the program to clean it up and make it clearer.
  - 2) **Criminology, MS Program Revision, CRIM 254 Course Creation and CRIM 203 Course Revision.** CRIM 254 is added as an option in the core (CRIM 254 OR 274), and catalog copy was adjusted to allow for outside criminology electives. CRIM 203 title change and description updated to reflect content. Crim 202 is removed from core.
  - 3) **Special Education, MA Program Revision; SPED 237, 239, 248 T-course conversions.** SPED is adjusting program requirements to match the new California Commission on Teacher Credentialing. Three T-course conversions are for courses included in the revised program core.
- V. UGC Procedures on Program Reviews
  - A. D. Lent: Review of Undergraduate Program Review process yielded some options for UGC to implement in its Program Review processes.
  - B. S. Hernández inquired as to whether the process/requirements are the same at the undergraduate level. Yes, it is.
  - C. Discussion around retitling 6) Faculty involvement in research and creative activity to 6) Programmatic involvement in research and creative activity. This

would provide an ability for all programs to contribute to this area, depending on the level of graduate faculty research requirements.

- D. Due to the many discussions/recommendations in UGC surrounding recruitment of students into the program within Program Review, the committee would like to add "recruitment" to Number 8.
- E. Discussion re: 10) Involvement in outreach and service to the community - This question assumes that all programs would have this as a component, which is not always the case. Consider removing it as an item to assess.
- F. Discussion re: Competency - Would be challenging to add this as a review option
- G. Decision made to adopt (with slight edits) this framework for future Program Review. Google Docs will be created for each, where committee members can asynchronously add their comments.
- H. Confirmation given that there are two Program Reviews - one for English, MA (even though they are two options), and one for Creative Writing, MFA

VI. APM 221

- A. Reviewed red-line APM 221. Robust discussion for new members to the committee about the history of the APM and the Chancellor's Office Executive Memo
- B. S. Hernández: Raised concerns about tracking students through the graduate admissions process. Confirmed that most of the operational aspects of implementing this APM will be done with on-campus entities
- C. Discussion surrounding the Masters to Doctoral Blended Program - The current APM includes this, but there is concern over whether this should be removed for now, given that there are no current Doctoral programs that want to implement a blended program. Also seems like it does not contextually fit with the version of APM 221 we are reviewing now (outlining undergraduate to graduate process).
- D. S. Hernández: Could the title of APM 221/Item Number I be revised to reflect the fact that the APM includes undergraduate, graduate, and doctoral programs?
- E. Will review this again next week for final approval

MSC to adjourn at 3:05 p.m.

Agenda for Tuesday, February 25, 2025

- I. Approval of minutes from February 18, 2025
- II. Approval of agenda for February 25, 2025
- III. Communications and Announcements
- IV. Curricular Consent Items
  - (1) **EAD Course Changes.** Changing prefixes from EAD to ELA. Deactivating courses that are no longer used. Cleaning up errors in prerequisites and adjusting course descriptions slightly. The program's two parent T-courses will automatically be converted once the others have been approved, per Jayne Ramirez in Catalog Office

**(2) Preliminary Administrative Services Credential Program Revision.** Catalog Cleanup (current catalog copy is inaccurate and confusing). No changes actually being made, but is required since prefixes are changing and was a good time for us to make substantive changes to the way the catalog copy and credential/internship requirements were listed. Added some clarifying advising notes

V. APM 221

VI. English MA and Creative Writing MFA