



BMGT 1341  
**Business Ethics**  
**COURSE MASTER SYLLABUS**  
Management Department

**CIP CODE AREA:** 52.0201  
**COURSE LEVEL:** Intermediate  
**COURSE NUMBER:** 1341  
**COURSE TITLE:** Business Ethics  
**CREDIT HOURS:** 3 credit hours  
**PREREQUISITE:** None

**METHOD OF PRESENTATION:** Lecture, Group Discussions

**COURSE DESCRIPTION:** An examination of issues and dilemmas facing contemporary businesses. This course covers managements' ethical and social responsibilities and the need for awareness of social justice in management practices and business activities. Orientation to an ethical decision-making framework is explored.

**SCANS (SECRETARY'S COMMISSION ON ACHIEVING NECESSARY SKILLS):**

Course SCANS Competencies for

Course name: Business Ethics Course number: BMGT 1341

Please go to <http://phred.dcccd.edu/~ttg/syllabi/scans.htm> for a complete definition and explanation of SCANS. This list summarizes the SCANS competencies addressed in this particular course.

|                                    |                                                                                                                                |                                                                                                                                                 |                                                                                                                             |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| RESOURCES<br>None for this course  | INTERPERSONAL<br>2.4 Exercises Leadership<br>2.5 Negotiates to arrive<br>at a decision<br>2.6 Works with cultural<br>diversity | INFORMATION<br>3.1 Acquires and<br>And evaluates<br>information<br>3.2 organizes and<br>maintains<br>information                                | SYSTEMS<br>4.1 Understands<br>systems<br>4.2 Monitors and<br>Corrects<br>Performance<br>4.3 Improves and<br>designs systems |
| TECHNOLOGY<br>None for this course | BASIC SKILLS<br>6.1 Reading<br>6.2 Writing<br>6.5 Listening                                                                    | THINKING SKILLS<br>7.1 Creative<br>thinking<br>7.2 Decision<br>Making<br>7.3 Problem<br>Solving<br>7.5 Knowing how to<br>learn<br>7.6 Reasoning | PERSONAL<br>QUALITIES<br>8.1 Responsibility<br>8.3 Sociability<br>8.5<br>Integrity/Honesty                                  |

**INSTRUCTIONAL METHODOLOGY:** See specific instructor's syllabus

**COURSE RATIONALE:** The course introduces students to ethical issues today's business managers are confronted with and provides a practical and analytical foundation for business and stakeholder relationships.

### **COMMON COURSE LEARNING OBJECTIVES/OUTCOMES**

1. Introduction and orientation to ethical decision-making framework
2. Understand, and evaluate various organizational influences affecting ethical decisions
3. Analyze ethical and moral issues
4. Explore ethical theories
5. Identify and evaluate business ethics theory and corporate social responsibility
6. Identify, interpret, and analyze the global, political, social, environmental, technological and cultural context of the business environment
7. Articulate issues in business ethics, the ethical business environment and their potential effect on personal, managerial and corporate decisions

(See specific instructor's syllabus for additional knowledge and skills based objectives)

### **Policies**

**Freedom of Expression** - Each student is strongly encouraged to participate in class. In any classroom situation that includes discussion and critical thinking, there are bound to be many differing viewpoints. These differences enhance the learning experience and create an atmosphere where students and instructors alike will be encouraged to think and learn. On sensitive and volatile topics, students may sometimes disagree not only with each other but also with the instructor. It is expected that faculty and students will respect the views of others when expressed in classroom discussions.

**Academic Integrity** - Acts prohibited by the College for which discipline may be administered include scholastic dishonesty, including but not limited to cheating on an exam or quiz, plagiarizing, and unauthorized collaboration with another in preparing outside work. Academic work submitted by students shall be the result of their thought, research or self-expression. Academic work is defined as, but not limited to tests, quizzes, whether taken electronically or on paper; projects, either individual or group classroom presentations or homework ([Student Handbook](#)).

**Incomplete Grades** - Incomplete grades will be given in rare circumstances. Generally, to receive an "Incomplete", requests must be made after the last day to withdraw, and before the end of the semester the request is being made. The student must be making satisfactory progress, and have a personal circumstance which prevents course completion.

**Student Discipline** - Classroom behavior should support and enhance learning. Behaviors disrupting the learning process will be dealt with appropriately, which may include having the student leave class for the rest of that day. In serious cases, disruptive behavior may lead to a student being withdrawn from the class. ACC's policy on student discipline can be found in the [Student Handbook](#).

**Scholastic Dishonest** - Acts prohibited by the College for which discipline may be administered include scholastic dishonesty, including but not limited to cheating on an exam or quiz, plagiarizing, and unauthorized collaboration with another in preparing outside work. Academic work submitted by students shall be the result of their thought, research or self-expression.

Academic work is defined as, but not limited to test, quizzes, whether taken electronically or on paper; projects, either individual or group; classroom presentations, and homework.

**Students with Disabilities** - "Each ACC campus offers support services for students with documented physical or psychological disabilities. Students with disabilities must request reasonable accommodations through the [Office for Students with Disabilities](#) on the campus where they expect to take the majority of their classes".

**Third Attempt/ Rule of Three** - "Per state law, effective spring 2006 any student taking a class for the third time or more may be charged an additional \$60 per credit hour unless exempted. Click [Third Attempt](#) for additional information.

**Rule of Six** - Per state law, students enrolling for the first time in fall 2007 or later at any Texas college or university may not withdraw (receive a W) from more than six courses and allow a student to withdraw from a course without having it count toward this limit. Students are encouraged to carefully select courses.

**Withdrawal** - It is the student's responsibility to withdraw from a course. Students may withdraw from a course at any time up to the withdrawal deadline published in the academic calendar. A notification to Instructors by students of their desire to withdraw does not constitute official withdrawal. Students who fail to officially withdraw from a course are at risk of receiving an "F". Instructors may withdraw students who are not making satisfactory progress by the withdrawal deadline but students must not rely on their instructor to withdraw them if they wish to withdraw.

**Attendance Policy:** Students are expected to attend classes and will be responsible for work covered in class during their absence. Regular attendance helps ensure satisfactory progress toward course completion