

Kate Hartmann

## 1. Global Initiative Update:

- [https://www.owasp.org/index.php/OWASP\\_Initiatives\\_Global\\_Strategic\\_Focus](https://www.owasp.org/index.php/OWASP_Initiatives_Global_Strategic_Focus) Webinar recordings are posted here
- [https://docs.google.com/file/d/0Bxl4iTO\\_QojvbmJFUkdMOUNSMkE/edit](https://docs.google.com/file/d/0Bxl4iTO_QojvbmJFUkdMOUNSMkE/edit)
  - Morning initiative meeting - 22 attendees
- [https://docs.google.com/file/d/0Bxl4iTO\\_QojvOHJ0SWlrRklPUmc/edit](https://docs.google.com/file/d/0Bxl4iTO_QojvOHJ0SWlrRklPUmc/edit)
  - Evening initiative meeting - 7 attendees
- 88 volunteers have signed up so far
- Sarah using the volunteer mgt tool for conference volunteers for APAC

**Connector** - sponsorship opportunities are presenting for the connector  
3x3 ad space for \$1000 or 75-100 word summary

## Salesforce Updates

- Docusign Implemented
  - allows standard contracts for events, membership, and other agreements
  - electronic submission and receipt
  - maintains record
  - can be used for speaker agreements and trainer agreements
  - Price books and sponsorship line items created and used
  - Sponsorship templates created and used for APAC

## HR

- <https://docs.google.com/document/d/1u9-Wh89byq2ATtasrizZg5eZCxBPFClpuns3d4XDj8k/edit> Strategic Goal Accomplishments for Staff
- Job Descriptions revised for 2013 - waiting for approval
- Q4 and EOY reviews completed and submitted
- IT resumes and applicants compiled
  - Jim Manico and Kate to schedule interviews with Candidates
- Reviewing Employee Handbook for revisions

## Other

- Alison will be moved out of her Aspect cubicle to a 100% home office
- Will be creating a 2012 Annual Report. 1st draft will be available at February's board meeting.
- Reviewing annual reports from Travel Agency and looking at other options (American Express or other)
- OWASP invited to provide a "challenge" for NCCSC (National Collegiate Cyber Security Competition)

- Donation Portal updated in ROL to provide opportunity for project donations.
- <https://docs.google.com/a/owasp.org/folder/d/0B5Z9zE0hx0LNOWFIRG9reTUwOXM/edit> Staff meeting minutes/agenda if interested