# IHE International Board Teleconference

**Thursday, December 15, 2016**

**Participants**

- Antonio Hernandez
- Bruce Curran
- Carolyn Knapik
- Charles Parisot
- Didi Davis
- Elliot Sloane
- George Cole
- Gila Pyke
- John Donnelly
- Kevin O'Donnell
- Lynne Zucker
- Mike McCoy
- Mike Nusbaum
- Heinz Lemke
- Jurgen Brandstatter
- Stephane Spahni
- Tone Southerland

Non-voting: Chris Carr, Jamie Kontos, Jeremiah Myers, Nichole Drye-Mayo

**Consent Agenda** (9:00-9:05)
Accept consent agenda as posted.

I. Call to Order/Roll Call
   A. See roster

II. Review and approve meeting agenda

III. Review and approve previous minutes
   A. 2016-11-10
   B. Strategic Meeting Minutes at RSNA 2016-11-30

IV. Membership Applications
- A. December 2016 Applications for Review
  1. medhub sp. z o. o.
- B. Renewal Status
  1. Q4 FY2016 (June 30) - 171 members
  2. Current Q2 FY2017 - 178 members (141 renewed, 37 new)

**Discussion Agenda** (9:05-10:30)

V. Conformity Assessment Committee (9:05-9:10)
- A. Update

VI. Outcomes of Board Strategic Retreat (9:10-9:25)
- A. Have background info done by Lapo and Chris and have another discussion with the broader group is meeting January 4th (restructuring task force) and also during the IHE NA Connectathon.
- B. Retreat minutes
- C. Updates:
  1. Meetings of Strategic Target Work Groups
     a) IHE Restructuring Task Force
        (1) Restructuring Plan 2016-09-27
     b) Inbound Marketing Task Force
        (1) Full Social Media Update Slides (with Website and e-mail analytics)
        (2) Social Media Update on YouTube
     c) Understanding Adoption Task Force
     d) Innovation Task Force
     e) Use Cases Task Force
        (1) Use Cases Examples v4
  2. Board Operations Committee developing dashboard to track outcomes of ongoing strategic discussions

VII. Board Operations Committee (9:25-9:30)
- A. Review Action Items List
  1. Important/critical
  2. Closed items this month
- B. Board Elections Calendar

VIII. Budget and Financial Statements (9:30-9:35)
- A. Q1 FY 2017 (Sept. 30, 2016) Statement
  1. Lapo and Chris will review the statement with RSNA accounting on 12/16. Will report on this during January 2017 meeting.

IX. Domain Reports (9:35-10:00)
- A. Review Domain Report Schedule
  1. IT Infrastructure
     a) Tone will reach out to users and discuss further with Chris for development with content writer.
     b) **Motion:** Approve report as published. Carried unanimously.

X. Global Deployment Coordination Committee (10:00 -10:15)
- A. IHE Singapore Application, submitted by Dr. Adam Chee
- B. Deployment Committee Reports
  1. IHE Germany - deferred to January meeting
  2. IHE Canada
     a) **Motion:** Approve report as published. Carried unanimously.
  3. IHE Australia - deferred to January meeting
  4. IHE UK - awaiting clarification regarding membership and specific IHE profiles used in listed projects
- C. Deployment Committee Report Schedule
- D. Deployment committee representatives on domain committees

XI. Testing and Tools Committee (Informational only)
- A. Upcoming Connectathons
  1. IHE North American Connectathon 2017 Planning & Approval Request
  2. IHE Europe 2017 Connectathon Planning & Approval Request
     **a) Motion:** Approve request as published. Carried.
- B. Connectathon Results Reports Forthcoming
  1. IHE Eye Care 2016 Planning Request (October 9-13 - RSNA HQ)
  2. IHE Radiation Oncology (September 21 - 25, 2015 - Washington, DC)
  3. IHE North America: Jan. 25-29, 2016; Cleveland, OH
  4. IHE China - Beijing, China; March 22-26, 2016
     a) Planning Request reviewed by IHE Testing and Tools Committee. Further information requested. No response received.
     b) Testing and Tools to request Connectathon results report.

XII. Collaborative Activities (10:15-10:20)
- A. PCHA/Continua
  1. Final slides on IHE and PCHA/Continua collaboration now available - IHE and PCHA/Continua slides
  2. Joint statement for release and posting on Web sites.
  3. Devices on FHIR
- B. CDISC
  1. Demonstration of CDISC SHARE
  2. Collaborative development activities in QRPH.
- C. HL7:

1. HSI Definitions Circulated within HL7 for Review
2. HSI included in International Patient Summary Project Scope Statement v3.0

XIII. New Business (10:20-10:30)

A. Deployment committee representatives on domain committees

**1. Action/follow-up:** GDC work with Ops Committee to write a 2-page explanation why IP protection is critical for all parties in IHE. The monetary issue may be an apparent driver, but the legal risk and cost may be unreasonable.

XIV. Upcoming Meetings

A. Thursday, January 12, 2017, 9-10:30am CST
B. Thursday, February 9, 2017, 9-10:30am CST
C. Strategic Meeting at HIMSS, Wedesday, February 22, 2017, 8:30am - 1:00pm EST
    1. **Action:** Mike McCoy will ask about broadcasting the info about the HIMSS face-to-face *ASAP*
    2. **Action:** The Board requested moving the f2f at HIMSS to Thursday instead of Wednesday if possible. Consider a Doodle poll?
        a) Jamie will check with Celina.

XV. Wrap-up and Adjournment