

JUSTIFICATION LETTER - WEST

Subject Line: Request for Support - Queer Decarb Summit

Dear [Name],

I am seeking your support to attend the [Queer Decarbonization Summit](#), July 6-8, 2026.

This invitation-only conference connects ~100 LGBTQ+ professionals across climate investment, corporate sustainability, renewable energy, building decarbonization, and carbon removal. Confirmed participants include Galvanize Climate, Generate Capital, Google, Apollo, plus many other startups, corporates, and investors. I am sure to meet potential customers and partners relevant to our work.

The program is highly interactive, with curated breakouts and ample networking time, ensuring opportunities for meaningful connections. I'll have a chance to share our company's work during the opening session of introductions.

Here's a breakdown of the costs:

- Registration: \$_____
- Transportation: \$_____ (flights, Lyfts/rental car)
- Accommodation: **included** (typically \$300+/night)
- Meals: **included** (typically ~\$100/day)
- Total:

This expense can align with budgets for professional development or marketing/sales. Post-event, I will provide a report summarizing takeaways and insights.

Thank you for considering this valuable opportunity to support my growth and advance our company's goals.

Sincerely,

[Your Name]

JUSTIFICATION LETTER - EAST

Subject Line: Request for Support - Queer Decarb Summit

Dear [Name],

I am seeking your support to attend the [Queer Decarbonization Summit](#), October 6-8, 2026.

This invitation-only conference connects ~100 LGBTQ+ professionals across climate investment, corporate sustainability, renewable energy, building decarbonization, and carbon removal. Confirmed participants include Galvanize Climate, Generate Capital, Google, Apollo, plus many other startups, corporates, and investors. I am sure to meet potential customers and partners relevant to our work.

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[Your Name]