



# EAGLE POINT HIGH SCHOOL

## *PED Plan & Process*

Topic	Description/Supports/Expectations
<b>OBJECTIVE</b>	<ul style="list-style-type: none"> <li>● Protect instructional time and support student mental health.</li> <li>● Create focused, distraction-free learning environments where students can thrive.</li> <li>● Consistently reinforce PED expectations throughout EPD9.</li> </ul>
<b>Definition of Personal Electronic Devices (PEDs)</b>	<ul style="list-style-type: none"> <li>● Any portable, electronically powered device capable of making and receiving calls and text messages and accessing the internet independently from the school's network infrastructure.</li> <li>● Includes, but is not limited to: cellular phones, smart phones, smart watches, smart glasses, Bluetooth devices, earbuds and headphones, and other internet-capable electronic devices</li> <li>● Does not include: laptop computer or other device required to support academic activities (i.e. school-issued iPads)</li> </ul>
<b>Instructional Time Restrictions</b>	<p>Personal electronic devices (PEDs) must be <b>powered off and securely stored</b> beginning when students enter the school building until they exit the school building, unless expressly allowed under the exceptions listed below. This applies to all district property and district-sponsored activities during the school day.</p> <ul style="list-style-type: none"> <li>● “Off and away during the school day” applies to the time period when students enter the school building until they exit the school building.</li> <li>● Explicitly stated, PEDs may not be used during passing periods or on-campus lunch.</li> </ul>
<b>Exceptions</b>	<p>Use of personal electronic devices during the school day may be authorized when:</p> <ul style="list-style-type: none"> <li>● Required by a licensed medical provider for a student's health condition;</li> <li>● Required for access to an IEP, Section 504 Plan, or individual student accommodation plan.</li> <li>● District-approved Request Form for PEDs (<b>must be submitted to the building administrator</b>).</li> <li>● A team comprised of District Office, Elementary, and Secondary administration will review requests.</li> </ul>
<b>Bus/After School Activities</b>	<ul style="list-style-type: none"> <li>● The PED policy <b>does</b> apply to field trips during the school day</li> <li>● The PED policy <b>does not</b> apply to extracurricular activities, bus transportation to and from school, regardless of the time of day.</li> </ul>

<b>Storage of Devices</b>	<ul style="list-style-type: none"> <li>● PEDs must be “off and away” at all times during the school day.</li> <li>● Students may store their PEDs in lockers, backpacks, or personal vehicles.</li> <li>● PEDs are <b>not to be stored</b> on the student’s person, in the student’s clothing, or in their desk.</li> </ul>
<b>Enforcement</b>	<p>Students who violate this regulation are subject to:</p> <p><i>Verbal warning and redirection (first week of school only)</i></p> <ul style="list-style-type: none"> <li>● <b>First Offense:</b> Student loses PED for the day; pick up in the main office after school day.</li> <li>● <b>Second Offense:</b> Student loses PED for the day and gets two days of lunch detention. Parent will be notified. Parents will pick up PED in the main office after school day.</li> <li>● <b>Third Offense:</b> Student loses PED for the day, three days of lunch detention, parent/guardian must pick up PED after school day, sign <a href="#">PED Contract</a>.</li> <li>● <b>Fourth Offense:</b> Referred for Defiance (See Discipline Matrix).</li> </ul> <p><b>Note:</b> <i>Disciplinary measures specific to PED violations shall not result in lost instructional time</i></p> <p>Confiscation of PEDs:</p> <ol style="list-style-type: none"> <li>1. Student powers the PED off and lays it gently in the staff member’s hand.</li> <li>2. Staff places PED in an envelope, seals it, writes student’s name, date, and time on front.</li> <li>3. Staff member brings PED to the Front Desk staff as soon as possible. Staff notifies the office if they need someone to get it.</li> <li>4. Office staff store PED in locked drawer and student information in binder.</li> <li>5. Students or parents (see PED Consequence Process) can pick up the PED in the office after school.</li> </ol>
<b>Liability &amp; Responsibility</b>	<p>The district is not responsible for the loss, theft, damage, or unauthorized use of personal electronic devices brought to school or school-sponsored events.</p>
<b>Implementation Plan</b>	<ul style="list-style-type: none"> <li>● In-Service Week: Teachers &amp; Staff will be taught the process</li> <li>● Week 1: Expectations will be taught, warnings given</li> <li>● Week 2 and beyond: Enforcement Process and Matrix followed</li> </ul>