

1.3 Stakeholder Collaboration Activities

1.3 The education unit ensures that faculty and instructional personnel regularly and systematically collaborate with colleagues in P-12 settings, college and university units and members of the broader educational community to improve educator preparation.

Below is a table of activities in which faculty, personnel, and stakeholders regularly and systematically collaborate with colleagues in P-12 settings, IHE units, and members of the broader educational community in order to inform and improve educator preparation. The meetings times listed are representative of regular, established program practice in prior years.

Stakeholder Activity and Published Document	Purpose	Stakeholder Names, Role and Affiliation
Induction/CTE Advisory Board Meeting YSCTC • November 1, 2018 • March 21, 2019 • November 19, 2019 • March 26, 2020 • June 18, 2020	Representatives from partner districts serve on the Induction Advisory Board and provide input, guidance, and direction on the Induction and CTE programs in accordance with the CCTC standards. The board is the decision making body for ECO candidates. The Advisory Board collaborates to support the needs unique to each member's TK-12 district.	• Best, Constance, YSCTC Executive Director, Davis JUSD • Tyrell, Taryn, YSCTC Program Manager, Davis JUSD • Best, Matt, Assistant Superintendent, Davis JUSD • Brothers, Derek, Director of HR Services, Davis JUSD • Portello, Cammie, YSCTC Director/District Induction Coordinator, DavisJUSD • Ermis, Grant, YSCTC CTE/CATIP Director, Davis JUSD • Bruns, Deb, Director C&I, Induction Coordinator, Yolo COE • Deal, Paul, Credential Analyst, Induction Manager, Solano COE • Herms, Barbara, C&I, Induction Coordinator, Woodland JUSD • Holt, Jacob, C&I, Induction Coordinator, Woodland JUSD • Coman, Liz, Induction Coordinator, Winters USD, YSCTC Facilitator • Mann, Kari, Induction Coordinator, Winters USD • Foster, Treva, EL Director, Induction Coordinator, Dixon USD, • Sanders, Stephanie, Instructional Coach, Induction Coordinator, VacavilleUSD • Holmes, Pauline, Professor, UC Davis • Sullivan, Lisa, Associate Director, Teacher Education Program, UC Davis • Townes, Theresa, University Development Manager, Grand Canyon Univ.

Induction Advisory Meeting YSCTC - CATIP 2019 Mtg. Agendas & Minutes	Representatives from partner organizations, LEAs, and Institutions of Higher Education serve on the CATIP Advisory and provide input, guidance, and direction on Agricultural Induction programming. The Advisory collaborates on the needs unique to each member's TK-12 district.	● Best, Constance, Executive Director, Davis JUSD ● Ermis, Grant, Induction/CATIP Director, Davis JUSD ● Best, Matt, Assistant Superintendent, Davis JUSD ● Martindale, M. Lynn , Teacher Educator, University of California, Davis ● Aschenbrener, Mollie, Teacher Educator, California State University, Chico ● Gorter, Erin, Teacher Educator, California Polytechnic State University, San Luis Obispo ● Flores, Robert, Teacher Educator, California Polytechnic State University, San Luis Obispo ● Vaughn, Rosco, Teacher Educator, California State University, Fresno ● Patton, Matt, Executive Direct, California Agricultural Teachers' Association ● Participating LEA k-12 Induction Coordinators, consulted on an as needed basis.
Intern Advisory Meeting: YSCTC Time: 8:30am-10:00am ● March 20, 2019 Agenda and Notes 03/20/2019 ● October 23, 2019 Agenda and Notes 10/23/2019 ● January 15, 2020 Agenda and Notes 01/15/2020 ● March 11, 2020	Representatives from partner districts serve on the Intern Advisory Committee and provide input, guidance, and direction on the Intern programs. The Advisory Committee collaborates on the needs unique to each member's TK-12 district.	● Best, Constance, Executive Director, Davis JUSD ● Sikes, Julianna, YSCTC Intern Director, Davis JUSD ● Best, Matt, Assistant Superintendent, Davis JUSD ● Brothers, Derek, Director of HR Services, Davis JUSD ● Goennier, Christina, Superintendent, Esparto USD ● Macias, Javier, Director, Educational Support Services, Esparto USD ● Beno, Carolynne, Assistant Superintendent , Yolo COE ● Valenzuela, Margie, Executive Director, Yolo COE ● Cutler, Todd, Superintendent, Winters JUSD ● Dunlop, Theresa, HR Administrator, Winters JUSD ● Pritchard, Tom, Superintendent, Woodland JUSD ● Medina Estrada, Leanne, Assistant Superintendent, Woodland JUSD

• May 6, 2020		• Wentworth, Teddi, HR Manager, Woodland JUSD
Davis Joint USD Board of Education • YSCTC presentation to DJUSD BOE 5/16/2019	Governing body that provides oversight and management of all personnel, property and programs within Davis Joint USD.	Presentation by: • Best, Constance, Executive Director, Davis JUSD • Sikes, Julianna, YSCTC Intern Director, Davis JUSD To the Board members, Superintendent, Deputy Superintendent, Chief Business and Operations Officer, Associate Superintendent, other directors, faculty and students of DJUSD, and the public community in attendance in person and view on streaming service.
Induction Seminar Facilitator and Professional Development Provider Network Meeting Hybrid In person & Zoom online • September 26, 2019 • October 24, 2019 • November 21, 2019 (Zoom) • January 23, 2020 • February 27, 2020 • April 2, 2020 • May 7, 2020	Facilitators and PD providers meet monthly for training in adult learning theory model, cognitive coaching, problem solving, collaboration to design effective learning opportunities for all participants in the program. PD opportunities are open to Induction candidates, intern candidates, and district teachers and employees.	• Best, Constance, Executive Director, Davis JUSD • Bowers, Catherine, Seminar Facilitator, Travis USD • Coldiron, Bonnie, Seminar Facilitator, Vacaville USD • Coman, Liz, Coordinator, Winters JUSD • Crawford, Ashley, Education Specialist, Woodland JUSD • Foley, Sarah, Instructional Coach, Davis JUSD • Frechette, Suzanne, Seminar Facilitator, Woodland JUSD • Foster, Treva, EL Director, Induction Coordinator, Dixon USD • Keck-Faught, Sissy, Seminar Facilitator, Visions in Education • Lara, Elisha, Seminar Facilitator, Fairfield-Suisun USD • Portello, Cammie, Seminar Facilitator, Davis JUSD • Rodriguez, Marc, Seminar Facilitator, Dixon USD • Stewart, Carol, Instructional Coach, Davis JUSD • Stewart, Emily, Seminar Facilitator, Woodland JUSD • Stearns, Scot, Seminar Facilitator, Woodland JUSD • Turner, Staci, Seminar Facilitator, Woodland JUSD

Intern Field Supervisor Meeting: YSCTC Time: 2-3:30pm • August 22, 2019 Agenda and Notes 8/22/2019 • October 30, 2019 Agenda and Notes 10/30/2019 • January 8, 2020 Agenda and Notes 1/8/2020 • March 18, 2020 • April 30, 2020	Field Supervisors collaborate during regular Field Supervision meetings on the following topics: coaching, methods to support intern candidates, and observation practices, and case management of candidates. These meetings are designed to deepen the coaching capacity of Field Supervisors	• Bevins, Joanne -Field Supervisor, Intern Program • Cowie, Elizabeth -Field Supervisor, Intern Program • Dourado, Naiade (Naia) -Field Supervisor, Intern Program • Emigh, Paula -Field Supervisor, Intern Program • Keck-Faught, Sissy -Field Supervisor, Intern Program • Martin Patricia (Trish) -Field Supervisor, Intern Program • Sacramento, Karen -Field Supervisor, Intern Program • Ustrud, Cindy -Field Supervisor, Intern Program
Intern Instructors Meeting: Virtual Time : 4-5pm • August 21, 2019 Agenda and Notes 08/21/2019 • October 30, 2019 Agenda and Notes 10/30/2019 • January 8, 2020 Agenda and Notes 01/08/2020 • April 30, 2020	Instructors meet regularly regularly to collaborate on curriculum and instruction, and to receive professional development that is designed to deepen their capacity to instruct intern teacher candidates.	• Baldwin, Melissa- Instructor, Intern Program • Beno, Carolynne- Instructor, Intern Program • Biewer-Elstob, Linda- Instructor, Intern Program • DenDulk, Arlene- Instructor, Intern Program • Dourado, Naiade (Naia) - Instructor, Intern Program • Jonas, Petrina- Instructor, Intern Program • Keck-Faught,Sheryl (Sissy)- Instructor, Intern Program • Martin, Trish- Instructor, Intern Program • Peterson, Kent- Instructor, Intern Program • Sikes, Julianna- Instructor, Intern Program • St. Andre, Erika- Instructor, Intern Program • McCann, Jill- Instructor, Intern Program

Intern Transition to new standards committee Meeting - January 15th 10-11am, - February 12th 3-4pm, - March 11th 10-11am, - April 22nd 9-10am	This Workgroup collaborates to identify areas for revision within the Intern Program in order to fully align with the new TPEs and Program Standards. Members of the Workgroup will also meet in small teams to collaboratively revise the Intern Program course sequence, syllabi, and pertinent documents related to the new SPED Program Standards and TPEs.	- Sikes, Julianna-Director, YSCTC Teacher Intern Program - Best, Constance - Executive Director, YSCTC - Tyrell, Taryn-Program Manager and Credential Analyst, YSCTC - Aynagoz-Evrensel, Zeynep- Administrative Assistant, YSCTC Intern Program - Keck Faight ,Sissy / Jonas, Petrina- Instructors, YSCTC Intern Program - Cowie, Elizabeth /Bevins Joanne-Field Supervisors, YSCTC Intern Program - Beno, Carolyn - Assistant Superintendent, Yolo County Office of Education & Advisory Board Member - Burrone, Jessica- Director, Special Education, Yolo County Office of Education - Dunlop, Theresa- Human Resources, Manager, Winters Joint Unified & Advisory Board Member - Wentworth, Teddi-Human Resources Manager, Woodland Joint Unified School District - Foster, Rebecca, Director of Special Education, Woodland Joint Unified School District - McGrew, Patrick -Director Special Education, Davis Joint Unified School District - Chessman, Riley- Program Specialist, Davis Joint Unified School District
Intern Program Course Revision Committee: - April 22 4-5pm (virtual) - May 20 4-5:30 (in person)	Instructors meet collaboratively to revise the Intern Program course sequence, syllabi, and any pertinent course policies in alignment to the new SPED Program Standards and TPEs	- Baldwin, Melissa- Instructor, Intern Program - Beno, Carolynne- Instructor, Intern Program - Biewer-Elstob, Linda- Instructor, Intern Program - Burrone, Jessica -Instructor, Intern Program - DenDulk, Arlene- Instructor, Intern Program - Dourado, Naiade (Naia) - Instructor, Intern Program - Jonas, Petrina- Instructor, Intern Program

June 16 and 17 9:30am-2:30pm (in person)		- Keck-Faught, Sheryl (Sissy)- Instructor, Intern Program - Martin, Trish- Instructor, Intern Program - McCann, Jill -Instructor, Intern Program - Peterson, Kent- Instructor, Intern Program - Sikes, Julianna- Instructor, Intern Program
Cluster 1 Regional Meeting: - Fall Cluster 2017 at YSCTC agenda Spring Cluster 2018 Meeting at NCOE - Fall Cluster 2018 agenda slides - Winter 2018 Statewide Conference Spring Cluster 2019 Meeting at NCOE Fall Cluster 1 2019 Meeting at YSCTC Fall 2019 Agenda - December 3-5, 2019 at Statewide conference - March 26, 2020 at Napa COE	Leaders from Induction programs and intern programs meet locally twice a year, fall and spring, and annually at the state-wide induction conference. In addition to sharing best practices, the group supports development of quality programs of excellence aligned to CCTC standards.	Cluster 1 Contact Information
Capital Region IHE/Induction/Intern Network (CRIN) Meeting CRIN Agenda and Notes 2/15/2019 CRIN Agenda and Notes 5/3/2019	Leaders from IHEs, Induction programs, and Intern programs meet three times a year in a hybrid format (at Center and online Zoom) to strengthen our practices as a collaborative group in the preparation of teachers. The group analyzes	Capital Region IHE/Induction/Intern Network (CRIN) Contact Information

● CRIN Agenda and Notes 11/1/2019 ● CRIN Agenda and Notes 2/7/2020	and discusses such topics as data trends, CCTC policies, enrollment and completer numbers, and accreditation preparation and finding.	
Intern Director's Regional Professional Learning Network ● Agenda and notes Intern Director's PLN 4/29/2019 ● Agenda and notes Intern Director's PLN 8/28/2019 ● Agenda and notes Intern Director's PLN 10/25/2019 ● Intern Director's PLN 2/20/2020	Intern Program Leaders meeting quarterly to collaborate on common program issues, share policy documents and discuss procedures relevant to the successful implementation of the Intern Program.	● Buckner-Bridges, Jamie -Lake COE Intern Program, Coordinator ● Daly, Kelly -North Coast School of Education Intern Program, Curriculum Specialist ● Khajarian, Seta -Pepperdine University School of Education, Teacher Preparation Program, Liaison ● Liebert, Linda -Sacramento COE Intern Program, Director ● Martin, Patsy -Placer COE Intern Program, Coordinator ● Paz, Kim -Tulare COE Intern Program, Program Facilitator ● Sikes, Julianna, Yolo-Solano Center for Teacher Credentialing Intern Program, Director ● Wright-Burns, Kimberly -Kings COE Intern Program, Coordinator
IHE Induction Presentation UCDavis CSUSacramento Wm.Jessup University Slides ● 2019 ● 2018 ● 2017	A collaborative presentation by local Induction programs to candidates at IHEs about to complete preliminary prep program. Discrete discussion of Individual Development Plan and transition to Induction and Q&As.	Presentation by: ● Best, Constance, Executive Director, Davis JUSD ● Sikes, Julianna, YSCTC Intern Director, Davis JUSD ● Lilienthal, Kim, PCOE Induction Director, Place COE ● Martinez, Marty, Administrator, Sac COE ● Dunkley, Kelly, Induction Coordinator, Sac City USD

UC Davis Teacher Education Advisory Council (TEAC) Meeting once per quarter • December 6, 2017 • March 7, 2018 • May 10, 2018 Agenda • November 7, 2018 • February 13, 2019 • May 8, 2019 • November, 2019 • February, 2020	A group of UCD leaders, Professors, Master Teachers, and Induction Executive Director to provide input, guidance, and direction on the Teacher Preparation programs in accordance with the CCTC standards.	• Lizarraga, Socorro- Kindergarten Teacher-Woodland Joint Unified District, • Michele Fortes-Supervisor- Multiple Subject Credential UC Davis • Pomeroy, J. Richard (Rick)" -Lecturer/Supervisor UC Davis • Jimenez-Silva, Margarita-Director of Teacher Education -UC Davis • Wong, Ellen Wong-HISP Coordinator/ Teacher- Sacramento Unified School District • Hamilton, Michele-Director, Natomas Unified School District • Cooper, Carrie-Special Education Coordinator at Twin Rivers Unified School District • Best, Constance- Executive Director- Yolo Solano Center • Ambrose, Rebecca-Professor -UC Davis 2018-2019 Roster
Equity and Access Strategies for Yolo Community of Practice (EASY CoP) • December 11, 2019 ○ Agenda ○ Slides • February 26, 2020 ○ Agenda ○ Slides	A county-wide group of instructional leaders and teacher leaders collaborating on MTSS, best practices in instructional coaching, mentoring, equity in education, access through Universal Design and strategizing to support and problem solve.	Coordinators and Leaders: • Best, Constance, Executive Director, YSCTC • Bruns, Deborah, Director C&I, Yolo COE • A group of 37 various stakeholders representing each of the districts and the county office in Yolo County. The group includes instructional coaches, single subject teacher leaders, administrators, principals, superintendents, EL TOSAs, Tech TOSAs, Special Education teachers. Roster Purpose & Vision: (12/11/2019 slide) • Share successes and challenges with colleagues across districts, • Learn best practices for coaching & supporting instructional shifts • Hear from experts on instructional leadership and coaching and • Build a network in order to support educators in achieving our goal of equity and access across disciplines, for all students.

Monthly HR Meetings	The Yolo County Human Resources department leaders meet monthly to share best practices for attracting and retaining teachers.	• Yolo County P-12 Districts and County Office • Taryn Tyrell, YSCTC Program Manager
Yolo County P-20 Collaborative • Agenda 10/26/2017 Yolo County P-20 Collaborative Meeting • Notes 10/26/2017 Yolo County P-20 meeting	County-wide group consisting of P-20 stakeholders that collaborate and share best practices relevant to P-20 education	• Yolo County P-12 Districts and County Office • Community Colleges (Woodland, Solano and Sacramento) • UC Davis & CSU Sacramento • Hispanic Serving Institutions Partnerships
Published Policy Documents • Intern Program Handbook 2019-2020 • Induction Program Handbook 2019-2020 • Facilitator MOU • Mentor MOU	Informs all stakeholders about Program requirements, policies, and structure . MOU state expectation and requirement to meet regularly for training and networking to inform practice.	