

PUBLIC NOTICE

State of Texas

County of Johnson

City of Burleson

Meeting Minutes February 3, 2025

1. **Call to order:** Meeting called to order at 7:00pm by Mayor Bogart
2. **Roll call:** Howard Bogart, James Withers, Terri Witcher, Kim Kellet, Kelli Alphin.
There is a quorum
3. **Citizen Comments:** NA
4. **Consider and take action on meeting minutes from January 6, 2025:** Council member James Withers motioned to accept as amended. Council member Teri Witcher 2nd. Motion carried 4-0
5. **Discuss financials for January 2025:** Copy of updated financial provided by Mayor Bogart.
6. **Discuss and take action on culvert repair on Mr. Wright's property:** Mayor Bogart reported cost of Rip Rap and spreading on Mr. Wright's property will be \$900.00. Mayor Bogart and Council member Michael McDunn will provide a tractor and spread. Council stated this will be the last improvement paid for by the city on Mr. Wright's property and matter will be closed.
7. **Discuss and take action on Municipal Judge agreement:** attorney reviewed signed contract for municipal court judge and recommended changes prior to City Council signing and approving. Changes will be addressed and returned to the Municipal Court Judge for signature. The attorney will provide information on Ordinance to appoint a Municipal Court Judge. A motion to update the contract with changes to wording in 2nd sentences, Section 1B to change the term of payment from "monthly" to "quarterly," was made by Council member Kelli Alphin. 2nd, Kim Kellett, Motion carried 4/0.
8. **Discuss all culvert and ditch cleaning of City streets-Update:** Council member Teri Witcher requested additional information be presented to the community. Information would include citizen responsibility regarding care of culvert. Culvert cleaning has not begun, at this time the county has not provided additional information on the time line.
9. **Discuss upcoming election status and needs:** Information informing citizens of upcoming elections has been distributed. The Election Judge has been agreed

on. Council member Kelli Alphin will update Facebook with election information. Mayor Bogart will update Nextdoor with current election information.

10. **Discuss and take action on disposition of city police car:** Council discussed disposition of car. Car will be sold. Council member Terri Witcher motioned to allow police car to be sold. Council member James Withers 2nd. Motion carried 4/0.
11. **Discuss, determine, and list documents needed to move ahead on STR Ordinance 2024-5:** Attorney will provide draft of documents for possible guideline for operating Short Term Rental in Briaroaks. Council members will review/revise to meet requirements of the City of Briaroaks. Information will be sent to the Mayor to begin review.
12. **Discuss, determine, and list documents needed to move ahead on Trash Ordinance 2024-3:** Council agreed city would need Application and Return document noting Certificate/Approval. Application, copy of ordinance and franchise fee will be forwarded to current companies providing service, for review and completion.
13. **Discussion of upcoming TXDOT and City of Burleson road projects:** No further updates provided
14. **Update on initiating resolutions for prior passed policies:** Tabled
15. **Discussion on city audit:** 2024 Books are completed
16. **Discussion of future agenda items:** review/update information on Trash application and approval process, Short Term Rental guidelines, and election needs
17. **Adjourn:** Mayor Bogart adjourned meeting at 8:38PM