

PTA Board Meeting Notes – 9/19/25

Roll Call: Jessica Shook, Katie Caggia, Jaclyn Horwitz, Jen O'Brien, Brittany Procopio, Isabel Heineman, Shawna Watkins, Katie Caruso (1st grade teacher), Valerie DiGangi, Allynne Thackston, Suzanne Pomeroy, Charles Stowe, Maria Marrufo, Kristina Hu, Laurie Bell,

President's Report (Jessica):

- Code of Ethics & Conflict of Interest Paperwork – Jackie to collect and keep in files
- Spirit Rock is here! We will charge \$20 to paint the rock
 - JACKIE TO CREATE CALENDAR FOR SIGNUPS TO START OCT 4TH – Each painting will last 1 week. PTA paints during “off” weeks – JEN TO INSERT PAY CODE/LINK
- Spirit Wear – we made \$965! \$200 over budget.
 - We will have another sale end of Oct-Nov for delivery in December (holiday gifts!) + Spring Sale for 5th Grade/moving up items/yard signs
 - Maria will follow up with Yard Sign contact, Jen working with Promotional Partners on a price
- We still need to fill these committee chairs:
 - **5th Grade**; KATIE TO SEND AN EMAIL TO 5TH GRADE TEACHERS TO SHARE WITH PARENTS TO GET INTEREST
 - **Hospitality**; we need folks to plan monthly events for teachers + round up room parents to assist with on site events
 - **DEI**
 - **Yearbook**
 - **Audit** (2 additional)

Jessica and Shawna to meet to discuss ways to include parents that completed interest survey and assign them to these committees

Post on facebook and on PPE website to recruit these members – have interests sent back to PPES email address

- Teacher Requests- Jessica and Katie to talk offline about sending a message to teachers. We may need to table most requests until Spring/2026-2027 year as this is a planning year for us
 - “Celebration Books” – Library books that contain kids name in book- purchased by parent. Need support from PTA to purchase the books □ TABLE FOR 2026-2027 – Valerie suggested an online version where books can be sent directly to family's home, just for this year

25-26 Budget (Jen):

Brittany made 1st motion to approve budget

Shawna made 2nd motion to approve budget

All approved

Book Fair (Valerie):

- Budgeting \$1,200 – includes printing, signage (Literati provides- Scholastic doesn't), teacher "preview" breakfasts, supplies (clipboards), decorations
- Becoming pricey because we have to do this 2x to cover all tracks
- Literati Online Book Fair kicked off 9/17 – advertising went home in folders
- Teachers have started their wish lists
- Oct 15-22nd in person book fair

Sponsorship (Kristina):

- We have received \$500 sponsorship donation from company in China
- We have received beauty products to hand out to teachers – THIS COULD BE A JOB FOR HOSPITALITY!
- Brittany suggested that each board member post on PPE PTA Facebook/Community FB asking for sponsors in the Apex community – Kristina needs help soliciting and we need money!
- Jackie and Jen to create a master spreadsheet to track who's been contacted – Jen has also been reaching out to locations for Spirit Nights. WE NEED TO CREATE FLYERS FOR THESE

Kids on the Run (Allynne):

- 54 kids participating – afternoons are hard to practice. Would recommend mornings next time
- Is requesting volunteers to corral the kids during practice – Jackie to post on Facebook to recruit help / Allynne to reach out to Stephanie who indicated interest on survey

Principal's Report (Katie):

- Interviewing soon for a new IA
- Kids on the Run has great attendance – we need to close the registration!!
- Ms. Devlin was surprised with the excellence award from Wake County
- Chorus Recitals – Dec 4th, May 21st (4th and 5th Grade)
- Ribbon Cutting – Oct 2nd – PTA will be covering the cost of cake and drinks