Chequamegon Food Co-op Board of Directors Meeting

August 16th, 2022- 5pm Zoom meeting

BOD Present: Mick Parent ’23 (Chair), Cynthia Dallzel ’24(Vice Chair), Sarah Adams ’25 (Secretary), Karly ’23, Gary ‘24, John Adams ‘23

BOD Absent: Laura Nagro ’25

GM Present: Kiersten Galazen

Minutes: Sara Beadle
Meeting called to order at 5:02 pm by Mick Parent ’23 (Chair)

Preliminaries

Consent Agenda: passed by consent.

- o Agenda Review
- o Last month’s minutes

GM monthly report - July

1. Membership – Another impressive list of new co-op owners.
2. Financials – Busy summer - no surprise. Working on the FCI loan renewal. Profit sharing bonus for staff @ $2.28/hr worked.
3. Department Updates- Sarah J went to Focus on Fresh in MSP. KG went to a regional GM meeting,
4. Staffing/personnel – There has been a bit of turnover. Amy M. is going to be going into teaching, Ava left, and a few subs are no longer subbing. Trey will now be taking over Jane’s duties of accounts payable so that Jane can focus more time on Front End duties.
5. Infrastructure - Still waiting on some roof tuck pointing.
6. Marketing – Good events; first time Produce Double Dollars total dollars went down. Maybe because people’s gardens are coming in?
7. COVID considerations – It’s still here.
8. Other-

- Have heard good things about the BOD party.
- Solar panels will be here soon! Trying to get more of a timeline, we are just waiting for materials to arrive.
- Shopper survey came in with seemingly good reports, it’s a 90 page document. Look for it in the drive under meeting files.
- Switching credit card processing for new gift cards, since NCG is discontinuing their gift cards.
- Patronage spreadsheets got made today which are getting sent to Heart Graphics ASAP.
- We got an offer from Hunger Task Force to start a mobile market, but we need lots of non-profit help for finances and volunteers.
- Kiersten will be on vacation in September, and will be at a conference during next month's Board meeting.

9. Food - New CFC branded reclaimed wood products - bottle openers, honey sticks, spatulas.

GM Monitoring B8: Board Support

Kiersten reports compliance on all parts of the reports.
Gary motions to approve the B8 report, Cynthia seconds, all in favor, motion carries.

Looking Ahead - September B1 Financial Condition, Oct B6 Staff

<u>CFC Board Monitoring with Review from the Policy Committee</u>
C7: Committee Principles: No changes, committee said it all looked good.

<u>Party Update</u>

Everything went great, let's do it again!

<u>Other Issues:</u>
- **Discuss pending surveys as a part of the strategic plan.**

Since we are nearing our retreat, as a board, we all need to read it. Please send Mick your top three highlights/what we should focus on. Again, the report is in the google drive under meeting files.
- **Support of the Menominee co-op expansion. Should we help finance their activities?**

Discussion. No one feels strongly enough to do so. It's out of our local range. We haven't paid off our own member loans (though we are on track to). We could support Bayfield foods or something more local before a further away co-op.

<u>Ongoing or Next Month Prep/Reminders</u>
- Retreat planning and approach? What are the board's goals and desires for the co-op's growth?
- Oct 18th and 19th @5pm

Sarah motions to adjourn, Gary seconds, all in favor, motion passes. Meeting ends at 5:38pm.