Dear Parents/Guardians:

Welcome to the 2023 - 2024 school year at TMI Episcopal! This is an exciting time for you and your student. One thing that is essential to the success of your son and/or daughter is open communication and a partnership between you and our Residential Life team here at TMI Episcopal. It is my hope that this letter will provide a "quick guide" for some of the key information you need to know. Together we will create a positive learning environment for your son and/or daughter and the entire residential life community.

Where to Get Information:
You may click here to view our Move in Dates/Procedures, Packing List, and a copy of the Residential Life Handbook.

Healthcare:
Your student's health is our highest priority. Our clinic, our nursing staff, and physicians are here to ensure your child remains healthy and in class. It is critically important that you complete all MAGNUS health information before you arrive to campus. If you have questions, contact our school Nurse, Stacy Smith at s.smith@tmi-sa.org .

Housing:
We have a highly talented, trained, and caring team of House Parents that are dedicated to helping each student discover and reach their full potential in all areas of life. As mentioned above, communication and partnership between you and the house parent is essential to the success of your student. Below you will find a list of House Parents and contact information.

- **Abbott** and **Ewing Houses** are our developmental house for 8th, 9th, and 10th grade male students.
- **Bailey House** is our developmental house for 8th, 9th, and 10th grade female students.
- **E-Dorm** is our college prep/independent house for 11th and 12th grade male students.
- **Pryor House** is our college prep/independent house for 11th and 12th grade female students.

TMI HOUSE PARENTS CONTACT INFORMATION

Abbott House	Todd & Christina Davis	t.davis@tmi-sa.org	(210) 564-6250 **ext. 1**
Bailey House	Troy & Taylor Griffith	t.griffith@tmi-sa.org	(210) 564-6250 **ext. 2**
Ewing House	Patrick & Kristi Brawley	p.brawley@tmi-sa.org	(210) 564-6250 **ext. 3**
E Dorm	Minnette & Rebekah Sandoval	m.cornish@tmi-sa.org	(210) 564-6250 **ext. 4**
Pryor House	Stacy Smith	s.smith@tmi-sa.org	(210) 564-6250 **ext. 5**

Leave Requests and Approvals:
We have implemented the **REACH School Boarding System**. **REACH** coordinates leave request procedures for school staff, parents, hosts and boarders. **REACH** will automate all boarder leave request procedures. It will allow you to approve or reject leave requests, submitted by your child, through an email that you will receive. **The Process:** A student will create a request to leave campus through the **REACH** system. Based on our school community procedures, you will be asked (via automated email) to verify and give permission for a particular leave. You will grant this permission through an email that **REACH** will send to you.

Breaks/Holidays:
For the following breaks, the school will be closed, and all students must leave the campus. Hosting solutions and process can be found in our ResLife Student Handbook. It is best practice to begin applying for a host as soon as you have identified your needs for the academic year to allow the proper time needed in selecting a host that best fits your student's needs.

- **Thanksgiving Break:** The dorms close at 12pm on November 18th and reopen at 3pm on November 26th
- **Christmas Break:** Dorms close at noon on December 16th and reopen at 3pm on January 3rd
- **Spring Break:** Dorms close at noon on March 8th and reopen at 3pm on March 17th
- **End of Year:** Dorms close at noon on May 24th

On behalf of the entire Residential Life team, we are excited to be partnered with you during the upcoming academic year. Please do not hesitate to reach out directly if you have any questions or need assistance.

Respectfully,

Todd Davis
Director of Residential Life
(210) 564-6119
www.tmi-sa.org