

Donegal Foundation Professional Grant

Instruction Sheet

Please read these instructions carefully.

How exciting! You have an innovative idea to enhance and enrich your curriculum and to motivate your students! There are currently two kinds of grants that are being offered by the Donegal Foundation – a “Donegal Foundation funded grant” and an “EITC funded grant”. Please note the difference between the two.

Donegal Foundation funded grant:

- Your idea needs to support **the** curriculum.
- Your idea can focus on remediation **or** enrichment.
- Your idea should be innovative.
- Your cost should be under \$500.
- The more students that are involved, the better.
- Deadline for applications: Initial deadline is October 15 of each year but applications can be accepted after that if money is still available.

EITC funded grant: Be sure to read the **Additional Instructions attached for an EITC grant**

- Your idea needs to support **the** curriculum.
- Your idea needs to be an “innovative educational program”. It needs to enhance your academic program.
- Your idea needs to involve advanced academics, and to embellish your academic subjects.
- Your idea **CANNOT** be related to life skills, behavioral plans, prevention, tutoring, remediation, or testing prep.
- **Cost is not a factor.**
- The more students that are involved, the better.
- No deadlines – Applications are accepted year round. Best time to apply is January and February.

Before you begin.....share your idea with your principal. Your principal will communicate with the District Office Administration concerning your grant idea. **Please note: If your grant idea has to do with any changes to a facility or a part of a facility, there will be extra approvals needed.*

Both grants use the same form and the Foundation Board will determine which category your grant idea falls under. Following are some helpful hints to facilitate the approval of your grant.

Title of Proposed Project – Give your idea a catchy title!

Project Director's Name(s) – Please list first the contact person so that the Board can communicate with one person if there are questions or concerns. Then list all other staff/volunteers involved.

Duration of Project – Once a project is approved, you have a two year window for implementation.

Statement of Need - Be specific....why is your idea a good one? How do you know your idea is something that is needed? Give reasons as to why your grant idea is important to the students participating. Give data if you have it.

Goals and Objectives – What are your goals and outcomes? What will the students be able to do because of your idea? Exactly how does this idea fit into **the** curriculum? Be sure to list ALL goals and objectives. You should have multiple outcomes. Stay away from listing test scores or referring to the Keystones or PSSA's.

Activities and timelines – Again, be specific. What activities are planned? When will they be implemented? How will they be implemented? Who will be doing the implementation? List activities by month if applicable. Make sure your activities are easy to understand and explained well. You do not need to give exact dates; just approximate dates.

Target Group(s) – What group of students will be participating? How many students will be participating in your grant? Think big!

Evaluation – How will you know if your idea “worked”? How will your students’ “learning” be measured? Will you have multiple evaluations or just one at the end? Will you share your evaluation with your colleagues?

Project Grant Budget Proposal – List ALL expenses.....quantity, cost, and vendor if appropriate. **Please note** - No grant funds can be used for substitute teachers, simply to purchase a program, or simply to fund a field trip.

On the next few pages are two grants that have been approved and are good examples of a well done application.

Example #1

Donegal Foundation

Professional Grant Application

Title of Proposed Project: One Button Studio

Name of School: Donegal Intermediate School

Project Director's Name(s) Andrew Wulfsuhle

Position: Library Media Center Director/TV Studio Advisor

Duration of Project: ongoing

Date of Application: March 9, 2015

Statement of Need: Our DIS Live studio is a fully functioning broadcast studio where a crew of students produces a daily morning newscast for the entire student body. Because of the size of the studio and the complexity of the equipment, only 13 students, (the trained crew), currently can produce quality video. This grant would allow ALL students in ALL classes to produce quality video for school projects, assignments, and to use in our TV studio.

Goals and Objectives:

1. Obtain Mac Mini, Canon HD Camcorder, Blackmagic Design H.264 PRO Recorder, Apple Thunderbolt to Gigabit Ethernet Adapter, USB Hub, USB Power mate, and computer monitor to be used in a designated studio room in the library to produce quality video.
2. Instruct all students, grades 3 through 6, in quality video production.
3. Instruct all staff in quality video production.
4. Equip the designated room with a compatible production kit including a microphone, lights, and green screen.
5. Increase student accessibility to designated production room.

Activities and Timelines:

- Summer: Order materials and set up the room.
- September: Staff training
- October - December: Student training – Core group from each grade level
- January: 6th Grade – all students trained
- February: 5th Grade – all students trained
- March: 4th Grade – all students trained
- April: 3rd Grade – all students trained

Target Group of Students to be involved: All 900+ DIS students and staff

Evaluation Procedure: Daily sign in/sign out sheet will indicate usage. A steady increase in student and teacher training with specific and/or integrated lessons will continue throughout the year. Growth will continue, and proficiency in usage will grow from year to year making this an ongoing integral part of our school.

Project Grant Budget Proposal:

Materials	Quantity	Cost	Vendor
Mac Mini	1	\$499.00	Apple
Apple Thunderbolt to Gigabit Ethernet Adapter	1	\$29.00	B and H
Blackmagic Design H.264 PRO Recorder	1	\$470.25	B and H
Indigo Software	1	\$189.85	Indigo
USB Hub	1	\$13.89	B and H
Powermate USB button	1	\$30.17	B and H
INSTEON 2635-222 ON/OFF MODULE	4	\$199.96	SmartHome
POWERLINC MODEM - INSTEON 2413U USB INTERFACE (DUAL-BAND)	1	\$79.99	SmartHome
Genaray SpectroLED Essential 240 Daylight LED Kit with Stand	2	\$299.90	B and H
Impact Super Collapsible Background - 8 x 16' (Chroma Green)	1	\$99.95	B and H
Canon VIXIA HF R500 Full HD Camcorder (Black)	1	\$199.99	B and H
Polsen - SCL-1075 Camera Mount Condenser Shotgun Microphone	1	\$54.95	B and H
Misc. / Shipping		\$400.00	
	Total	\$2,566.90	

Example #2

Donegal Foundation Professional Grant Application

Title of Proposed Project: Science is EVERYWHERE and FUN!

Name of School: Donegal Intermediate School

Project Director's Name: Carrie Haak and Lauren Pogue

Position: Classroom Teachers, Elementary Science Chair

Duration of Project: 2 days

Date of Application: June 2, 2015

Statement of Need: Students need to realize that science is everywhere in their daily life. They also need to be able to recognize and to apply basic science concepts. We would like to create two Science Days in order to enhance and expand our students' knowledge of the fourth grade science concepts presented in our fourth grade curriculum. Our idea is to bring in many presenters from our local community to talk, to teach, and to offer hands-on experiences for our students. This opportunity would be unique, challenging, and valuable for over 200 fourth graders here at Donegal. Funds would be needed to pay the presenters and to obtain materials for some of the STEM related activities.

Goals and Objectives: Our goal is to provide the opportunity for our students to explore many aspects of science with expert presenters and hands-on activities. We want our students to be exposed to physical and environmental science

concepts, as well as STEM activities. Science Days would be a great way to bring science to life for our students, especially when it relates to their own community. Another goal is to involve experts from our community in the education of our fourth graders thereby promoting a connection to the community.

Activities and Timelines: Science Days would take place in the spring, either in March or April. Here are the proposed activities:

1. A local WGAL meteorologist would come and discuss weather, local climate patterns, different cloud patterns, and natural disasters.
2. Jack Hubley, a local animal expert with his own TV show, will teach about animal adaptations, using live animals that are native to Pennsylvania.
3. Because we live in a farming area, an environmentalist would give a hands-on presentation about agricultural pollution and the effects it has on our local watershed.
4. A ranger from a local state park would engage the students in a hands-on lesson about insects, local wildlife and the food chain.
5. A representative from the Water Conservation Authority will talk to the students about how water is cleaned and prepared for public consumption, and the problems of water run-off.
6. A representative from a local museum would teach the students about space exploration and basic concepts of rocketry.

Students would be divided into groups and would rotate between the presenters for two days. Small groups would allow maximum student engagement and participation.

Target Group of Student to be Involved: All fourth graders for the 2015-2016 school year – approximately 225 students

Evaluation Procedure: Students will receive “passports” to record concepts learned and notes during each presentation. Science Days would be followed by class discussions and review of concepts learned in each presentation.

Project Grant Budget Proposal: \$3000 would cover the cost of presenters and material needed for the hands-on workshops for the students.

The actual grant application follows. If you have any questions, you may contact:

John Coleman.....jc10963@gmail.com

Linda Good.....goodfarm1950@gmail.com

John Felix.....john.felix@donegal.k12.pa.us

Shirley Martin.....rogershirleymartin@gmail.com

Please submit your completed application to:

df-scholarships@googlegroups.com