

Weekend Cleaning Duties:

1. Wash and disinfect tables, chairs, appliance surfaces (toy and real), and chalkboard
2. Thoroughly clean easel and paint trays (they are removable)
3. Disinfect bathroom (toilet, sink, handles) and mop floor using Swiffer & Swiffer Pads.
4. Thoroughly vacuum all carpeted areas
5. Sweep back and front porches and hallways (stairs as well).
6. Condense trash into one bag and place outside in bin, replace bag
7. Wipe down walls and other surfaces near trash cans
8. Take home smocks and kitchen towels to wash; return clean smocks and towels by 9am Monday
9. Sanitize all high-touch surfaces (door handles/knobs, light switches, refrigerator handles, etc.)
10. Wipe down any toys left out by teachers with disinfectant
11. Clean/disinfect kitchen sink and surrounding surfaces

Code for blue key box in backyard shed to access school for cleaning: 593