

Registration Table Setup

Main Office - Gretchen - Extended Learning - Main Office

Collect / Update	Distribute
SNSP Documentation Individual Learning Plans	

Table #1 & #2 - Emily/Danielle/Rachel/Angela (When not with Spanish-speaking families)

Update & Complete (Chromebooks)	Distribute
ParentSquare (Complete Here) <ul style="list-style-type: none"> Choir Praise Chimes Medication Consent Form (if applicable) Shirts School Scholarship Application EZ Apps <ul style="list-style-type: none"> August & September Lunch Orders Immunization Records (Paper) <ul style="list-style-type: none"> New Students Students entering 3K/4K, 5K, & 7th Complete Here <ul style="list-style-type: none"> WI Home Language Survey (New Students, Students who did not complete it last year) Food Allergy & Anaphylaxis Emergency Care Plan (if applicable) Universal Commitment Statement 	<ul style="list-style-type: none"> Singing & Chimes Schedule PowerSchool Login Sheet Dental Evaluation Record (5K) Eye Health Examination Report (5K) August and September Lunch Menus

OHP

<u>Available to any Questions Parents have</u>
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Table #3 - BOCE - Rick Meves/Joel Neumann AM/Brian Zwieg/Zach Groeschl PM

Distribute	
Shirt Sizing Yearbooks FVL Sports Event Cards	Athletic Events Calendar Soccer Information and/or Volleyball Information

Table #4 - PTO

Spirit Wear, SCRIP Brochure, PTO Overview, Yard Sign

Time	Volunteer 1	Volunteer 2
9 am - 10 am	Illishia Sterr	
10 am - 11 am	Illishia Sterr	
11 am - 12 pm	Illishia Sterr	
4 pm - 5 pm	Rhianna Revell	
5 pm - 6 pm	Melissa Carlson	
6 pm - 7 pm	Tonya Ouradnik	

[PTO Survey](#)

Parent Tables (Located in the Center)

8 Chairs

8 Chromebooks

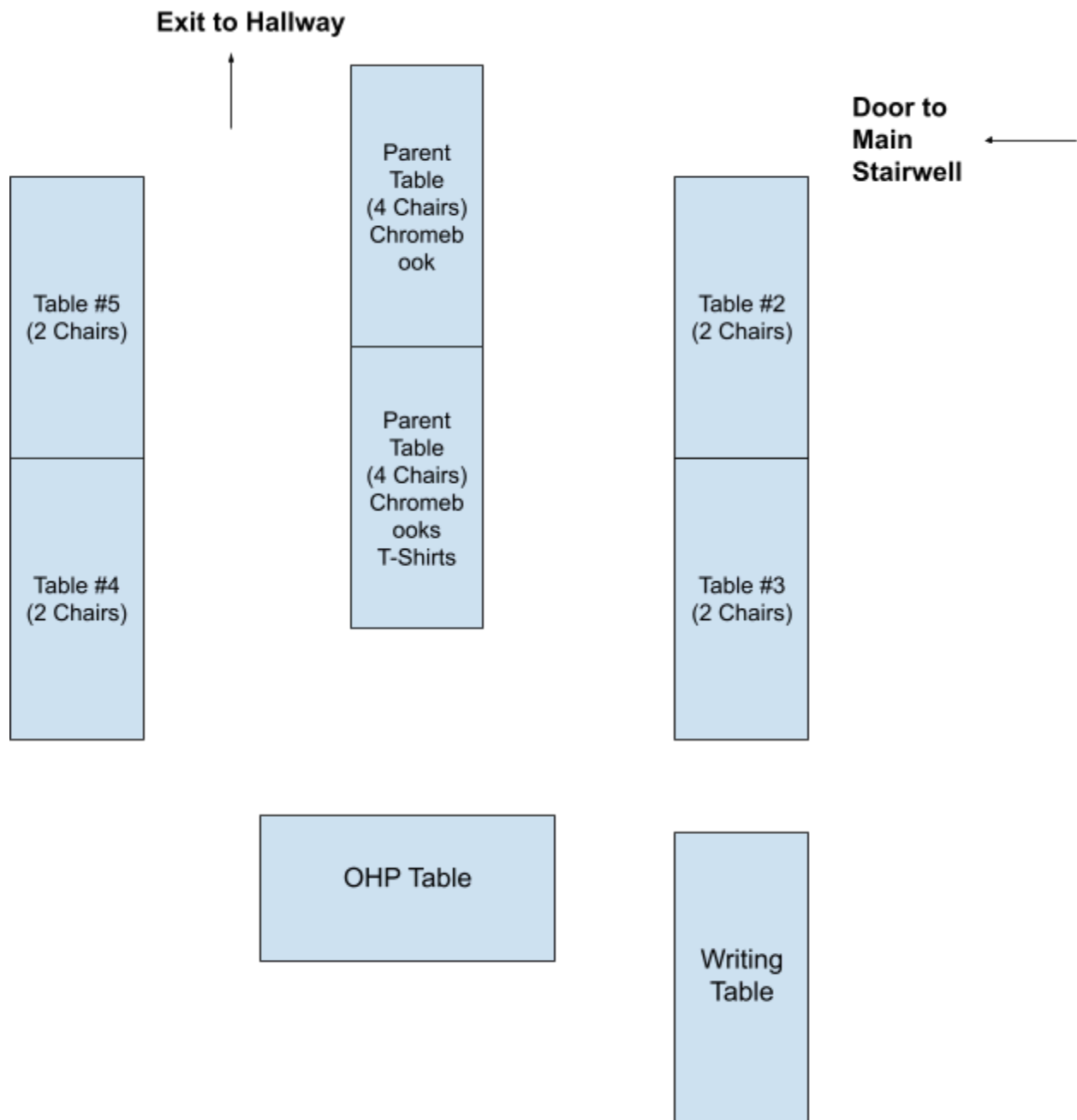
- Infosnap loaded
- T-Shirt Registration loaded
- PTO Survey Loaded

Pictures in Large Conference Room

Small Conference Room - Lisa

- Tuition
- School Lunch Forms

Registration Table Setup in the Community Room



Tables 1 & 2

Emily/Danielle

español: Rachel/Angela

For Us

ParentSquare (Complete Here)

- Choir
- Praise Chimes
- Medication Consent Form (if applicable)
- Field Trip Driver
- Background Check Form
- Shirts?
- School Scholarship Application?

EZ Apps

- August & September Lunch Orders

Immunizations Records (Paper)

- New Students
- Students entering 3K/4K, 5K, & 7th

Complete Here

- WI Home Language Survey (New Students, Students who did not complete it last year)
- Food Allergy & Anaphylaxis Emergency Care Plan (if applicable)
- Universal Commitment Statement

For You

- Singing & Chimes Schedule
- PowerSchool Login Sheet
- Dental Evaluation Record (5K)
- Eye Health Examination Report (5K)
- August and September Lunch Menus
- Yard signs (who didn't get one last year)

Main Office

Mrs. Plitzuweit

For Us	For You
<ul style="list-style-type: none">• SNSP Documentation• Individual Learning Plans	<ul style="list-style-type: none">• Access for ELLs score (ELL Only)

Table 3

BOCE

For You

- Shirt Sizing
- Yearbooks
- FVL Sports Event Card

- Athletic Events Calendar
- Soccer &/or Volleyball Information
- Application for Before/After School Care

Table 4

PTO

For Us	For You
<u>PTO Survey</u>	<ul style="list-style-type: none">• Spirit Wear• RaiseRight Brochure• Seroogy's• PTO Overview

Main Office

Small Conference Room

Lisa

Tuition
School Lunch Forms

Table 1

Table 2

Table 3

Table 4