

Maintenance Items from 10 year property plan

Item	Cost	Progress	
Roofing and spouting - check roof, have spouting cleaned	\$1200	Anne getting two quotes	
Clean heat pumps	\$150	Bob is going to clean them	
Carpet cleaning Foyer outside hall Library STEAM room Corridor by toilets, Entrance way	\$2000	Anne getting two quotes	
Hall - surface condition?		Checked with Bob - it is being polished each term holiday.	

Exterior Washdown

To be done by Programmed Property Maintenance as per their five year maintenance plan.
They are due to come to us in the next few weeks.