

WEEKLY inspection INFORMATION

This information is for the day ending _____

I certify that I have conducted a complete inspection of the following areas.

- ☐ Classrooms including science and art rooms
- ☐ bathrooms
- ☐ media center
- ☐ front office/ nurse's office
- ☐ gym/ pool area
- ☐ Complete exterior walk-around

Note any work orders that have been put in and are pending

Note special projects that your or your night team are working on.

Any issues that have come up since the last week
