

Application Letter to Electricity Department for New Connection

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]

[Recipient's Name or Title]
[Electricity Department]
[Address of Electricity Department]
[City, State, Zip Code]

Subject: Application for New Electricity Connection

Dear [Recipient's Name or Title],

I am writing to formally request a new electricity connection for my property located at [Your Address]. As I am planning to [mention the purpose of the new connection, e.g., construct a new residential/commercial building, renovate an existing property, etc.], a reliable electricity supply is essential to facilitate these activities.

Please find below the details of the new electricity connection application:

Property Address: [Your Address]
Type of Property: [Residential/Commercial]
Purpose of Connection: [Briefly explain the purpose, e.g., residential use, commercial use, construction, etc.]
Estimated Load Requirement: [Provide an estimate of the electricity load required for the property, if available]

I understand that there may be specific requirements and procedures for obtaining a new electricity connection, and I am committed to complying with all regulations and guidelines set forth by the electricity department. I am also willing to provide any additional information or documents required to process this application efficiently.

Please let me know if there are any forms or documents I need to complete or any additional steps I need to take to facilitate the approval and installation of the new electricity connection. I am available to meet with you or your team to discuss this matter further if necessary.

Thank you for your attention to this application. I look forward to receiving confirmation of the approval of the new electricity connection and the subsequent installation process.

Sincerely,

[Your Name]