



Student Handbook Acknowledgement

I have read the contents of this Student Handbook and understand the statements, rules, and regulations contained herein. I have read the attendance information and the acceptable use policy. I have read the contents of the District Handbook located at <https://www.barnstable.k12.ma.us/domain/1355> which applies to each school, student, and staff member in the district.

Signature of Guardian: _____

Signature of Student: _____

Student Name (print): _____

BIS Survey Student Quotes:

“What students like about BIS.....

“Independence, close knit culture, teachers, Chromebooks, peace assemblies, Go Block, 4 person teams, after school activities, inclusive, gym, going outside, library, retake policy”

“How BIS helps students feel safe...

Good teacher connections, adult presence, security cameras, bully box, locked doors, drills, guidance counselors”

“How BIS helps students feel connected to adults...

Peace Assemblies, open discussions with teachers, when teachers make learning fun, field trips, connect to respect, guidance counselors, apps to communicate with teachers, teachers in the hallways”



Barnstable Intermediate School

2026-2027

**895 Falmouth Road
Hyannis, MA 02601**

**Main Office: 508-790-6460
Guidance: 508-790-6468
Fax: 508-790-6435**

<http://www.barnstable.k12.ma.us/Domain/9>

Please note that parents and guardians are used interchangeably throughout this handbook. Parents in this case also signify guardians.

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Mission Statement

The Barnstable Intermediate School takes pride in its role as an important bridge for students as they make the transition from elementary education to secondary education on their way to becoming more self-reliant, disciplined, and caring young adults. Students and staff are engaged in challenging, differentiated instruction applying effective effort strategies to reach their maximum individual potential. Students contribute to a positive school climate that promotes a sense of belonging and connection to their school and community. Our success is measured by gains in individual student growth and academic achievement.

Message from the Principal

Dear BIS Families:

Welcome to an exciting new school year at Barnstable Intermediate School! We are absolutely thrilled to welcome you to the BIS community and can't wait to partner with you for a year filled with learning, growth, and wonderful achievements.

To help set your child up for a positive and successful experience, we publish the BIS Student Handbook at the start of each school year. This handbook is your ultimate guide to the year ahead, packed with essential information, key policies, and helpful guidelines that ensure every student thrives throughout their time with us.

We ask that you please take some time to explore the handbook in its entirety with your child, as it contains valuable insights to support an amazing educational journey. Once you've completed your review, please sign and return both the Student Handbook Acknowledgement and the BIS Technology Use Policy forms to your child's advisory teacher by September 26, 2026.

We are looking forward to a fantastic year together! If you have any questions along the way, please feel free to reach out to us anytime at (508) 790-6460 or via email. Let's make this an unforgettable school year!

Tyler Arlington
Principal

BARNSTABLE PUBLIC SCHOOLS 2026-2027 CALENDAR

WWW.BARNSTABLE.K12.MA.US

AUGUST

10th - BHS Summer Graduation

31st - Staff Day/No School for Students

SEPTEMBER

1st - Staff Day/No School for Students

2nd - First Day of School (Grades 1-12)

Students/Screening and Orientation for

Kindergarten and Pre-K

3rd - Screening and Orientation for Kindergarten

and Pre-K

4th - Schools Closed

7th - Labor Day/No School

8th - First Day for Kindergarten and Pre-K

16th - District PD/Half Day for Students

OCTOBER

9th - District PD Day/No School for Students

12th - Columbus Day/No School

20th and 22nd - K-3 Parent Conferences/Half Day

for K-3 Students

NOVEMBER

4th - District PD/Half Day for Students

11th - Veterans' Day/No School

17th and 19th - Grades 4-7 Parent Conferences/Half

Day for 4-7 Students

25th, 26th & 27th - Thanksgiving Recess/No School

DECEMBER

1st and 3rd - Prek Parent Conferences/Half Day for

Prek Students

24th - 31st - Winter Vacation/No School

JANUARY

1st - Winter Vacation/No School

4th - School Reopens

17th - District PD /MLK Day for Students

18th - Martin Luther King, Jr. Day/No School

FEBRUARY

3rd - District PD Day/Half Day for Students

15th - 19th - February Vacation/No School

MARCH

12th - District PD Day/Half Day for Students

26th - Good Friday/No School

APRIL

3th - District PD Day/Half Day for Students

19th - 23rd - April Vacation/No School

MAY

28th - District PD Day/Half Day for Students

31st - Memorial Day/No School

JUNE

8th - BHS Graduation

10th - Juneteenth Recognized/No School

21st - Last Day of School/Half Day

28th - Last Day of School/Half Day - (Includes 5

Inclement Weather Days)

District Prof. Dev. (PD) Day/for School for Students

District Prof. Dev. (PD) Half Day for Students

Half Day for Students

No School/Holiday/Vacation

AUGUST

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

(0 Days)

SEPTEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

(19 Days)

OCTOBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

(20 Days)

NOVEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

(17 Days)

DECEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

(17 Days)

JANUARY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

(19 Days)

FEBRUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

(15 Days)

MARCH

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

(22 Days)

APRIL

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

(17 Days)

MAY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

(20 Days)

JUNE

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

(14 Days)

EARLY DISMISSAL TIMES:

BHS: 11:30 AM | BIS: 11:00 AM

BUES: 11:00 AM | ELEM: 11:00 AM

Student Days = 180

Teacher Days = 183

Approved by the School Committee on
(e.g., January 7, 2026)

Role	Name	Contact Information
Principal	<u>Tyler Arlington</u>	(508) 790-6460 Ext. 1393
Associate Principal	<u>Kathleen Murtaugh</u>	(508) 790-6460 Ext. 1385
Associate Principal	<u>Michael Ferreira</u>	(508) 790-6460 Ext. 1392
Supervisory Administrative Assistant	<u>Erica Anderson</u>	(508) 790-6460 Ext. 1100
Receptionist and Administrative Assistant	<u>Troye Sylvia</u>	(508) 790-6460 Ext. 1242
Coordinator of Special Education	Kara Koslowsky	(508) 790-6460 Ext. 1396
Social Worker	Laura Finton	(508) 790-6460 Ext. 1695
Social Worker	Bethany Paul	(508) 790-6460 Ext. 1386
Social Worker	Rachel Czerepak	(508) 790-6460 Ext. 1773
School Counselor	Rebecca Ferreira	(508) 790-6460 Ext. 1412
School Counseling Dept. Head	Amy Manfredi	(508) 790-6460 Ext. 1384
School Counselor	Krissie Harrington	(508) 790-6460 Ext. 1032

Role	Name	Contact Information
School Psychologist	Christie Parker	(508) 790-6460 Ext. 1119
Administrative Assistant (Counseling/SPED)	Robin Grossman	(508) 790-6468 Ext. 1800
Coordinator English	Laura Welch	(508) 790-6460 Ext. 1205
PE and Health Dept. Head	Rachel Joslin	(508) 790-6460 Ext. 5128
Coordinator Math	Tina Crook	(508) 790-6460 Ext. 1045
Coordinator Science	Jennifer Borjesen	(508) 790-6460 Ext. 1031
Coordinator Social Studies	Evan Gaudette	(508) 790-6460 Ext. 1039
Multilingual Learner Dept Head	Maura Shanahan	(508) 790-6445 Ext. 1562
Nurse	Julie Angiolillo	(508) 790-6460 Ext. 1347
Nurse	Sabrina Losapio	(508) 790-6460 Ext. 1565

District Curriculum Accommodation Plan

The purpose of the District Curriculum Accommodation Plan (DCAP) is to assist principals in ensuring that all efforts have been made to meet student's needs in regular education. This plan documents the ways in which district educators' work to meet the needs of all learners. The goal is for all students to meet the academic and behavioral expectations we have for them based on our core values and district goals. We embrace the diversity of learning styles of our students, and understand and appreciate that students learn differently and some may need accommodations in order to succeed.

BIS School Curriculum Accommodation Plan

This School Curriculum Accommodation Plan (SCAP) emphasizes how general education can be maximized to support student learning and growth. Adaptations to teaching and learning styles and classroom climates can and should be designed and implemented before making an assumption that a student's lack of progress can only be ameliorated by special education. Appropriate instructional support intervention strategies must be implemented, documented, and analyzed for all students. The plan is intended to guide all BIS staff in ensuring that all possible efforts have been made to meet student needs in general education classrooms and to support instructional staff in analyzing and accommodating the wide range of student learning styles and needs that exist in any school.

School Communications

Parents may receive school-wide communication through an automated calling system or school-wide e-mails. Throughout the year, automated messages may include important announcements of upcoming events and notification if your child is absent. Teachers communicate with parents primarily through the use of phone/voicemail, as well as through a variety of other means such as notes, student agenda books, email, interim reports, report cards, weekly/monthly "planners" and the computer grading program, Aspen (X2). Parents and teachers are encouraged to discuss which means of communication works best for them. Teachers will strive to respond to all communications within twenty-four hours. However, teachers have schedules that vary. The time of day during which the parent may call will influence whether a call is returned that same day or the following day. The staff values communication with parents and will make every effort to return phone calls in a prompt manner.

English Language Learners Resources

Role	Name	Contact Information
Executive Director Multilingual Learners	Carina DaSilva	(508) 862-4953 Ext. 1753
PreK-7 Multilingual Learner Dept Head	Maura Shanahan	(508) 790-6460 Ext. 1562
Community Liaison - Portuguese	Renata Monteiro	Ext. 1670; GV: 508-296-0028; Email
Community Liaison - Spanish	Emma Jaurigui	Ext. 1228; GV: 508-348-9895; Email

Translation Services

To staff, students, and parents: If your primary language is not English and you would like any school document translated, a meeting interpreted, or school counseling services available in the student's primary language, please contact Carina Da Silva, Director of English Language Learners at 508-790-6445. A personal, padres/tutores, y estudiantes: si su lengua primaria no es el inglés y le gustaría cualquier documento escolar traducido, una reunión interpretada, o servicios de orientación de escuela disponibles en la lengua primaria del estudiante, por favor póngase en contacto con Carina Da Silva, directora de ell en 508-790-6445, ext. 234. Aos professores, alunos, e pais: se sua língua principal não é o inglês e você gostaria que todos os documentos da escola fossem traduzidos, uma reunião interpretada, ou serviços de aconselhamento na escola disponíveis na língua principal do aluno, por favor, entre em contato com Carina Da Silva, diretora de ell do número 508-790-6445.

School Program

To foster a sense of overall community within the entire school, your child has been assigned to a group of teachers within the BIS teaming model. Each team consists of grade-level teachers, and support staff who will work with your child throughout the year. BIS students are placed on a team consisting of an advisor, four core academic teachers, and a guidance counselor. Special Education personnel, and ELS services are provided to students who require such. This structure is intended to establish strong relationships with students and their families.

Students attend the four core academic classes each day along with enrichment classes spread throughout the week. The enrichment classes include: art, music, theatre, wellness, physical education, STEM, health and technology. We also offer elective classes in place of enrichment classes; which include orchestra, band, chorus, and various Gateway courses. In seventh grade, math groupings are performance based. Students are placed in either pre-algebra or standard seventh grade math according to past performance and teacher recommendations.

All instructional units are based on current state and national standards. Each unit of instruction establishes high, clear expectations for all students. Each teacher addresses and assesses each standard using various tools. Lessons may include accommodations for students, and modifications to fit the learning needs of special education and Multi-Lingual Learner (MLL) students.

Health Office

Students may go to the Health Office with teacher permission to address student needs. Students may be excused from physical education and wellness classes for medical reasons. Students are required to have a physician's note to be excused from class. If your child rides the bus and has a medical condition that the bus driver should be aware of, please complete [THIS FORM](#) and provide it to the transportation office.

School Council

Pursuant to Massachusetts General Laws Chapter 71, Section 59C, the School Council was established to "assist the principal in the identification of the educational needs of the students attending the school, in the review of the annual school budget, and in the formulation of a school improvement plan." The BIS School Council consists of the principal, three parents, two teachers, and representatives from the community. Members are elected at the beginning of the school year, and a list of council members will be sent home shortly afterwards.

Title I

Title I is the largest federally funded educational program. The program provides supplemental funds to school districts to assist schools with the highest student concentrations of poverty to meet school educational goals. As BIS meets this criteria we receive federal funding to support our students. Since your child attends a school that receives federal Title I funds, you also have the right to request the following information about the qualifications of your child's classroom teachers:

- Whether your child's teacher is licensed in the grade levels and subject areas they teach,
- Whether your child's teacher is teaching under an emergency license or waiver,
- The college degree and major of your child's teacher, and
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.

Title I Site Coordinator: Stephanie Rae

Student Activities, Programs, Information, and Cancellation

Afterschool Activities, Clubs, and Athletics

Barnstable Intermediate School offers students a diversified program of afterschool activities, clubs, and athletics designed to foster personal growth, teamwork, and community engagement. Participation in extracurricular programs is a privilege. Students are held to the same behavioral expectations and code of conduct during all afterschool activities—including clubs, athletic practices, and home or away events—as they are during the regular academic school day. Violations of school rules, academic eligibility standards, or safety guidelines may result in temporary or permanent removal from extracurricular activities at the administration's discretion.

Band, Chorus, Strings, Theatre

Any student who acts, sings or plays a standard musical instrument may participate in these activities. Rehearsals are scheduled on a regular basis throughout the school year. Both individual and group sessions will be offered for 6th and 7th grade.

Bicycle Safety, and Security

Students are responsible for the security of their own bicycles while on school grounds; the use of secure bicycle locks is strongly encouraged. In accordance with state law, all students 16 years of age or younger are required to wear a helmet when riding a bicycle. For the safety of all students, staff, and visitors, bicycles must be walked at all times once on school property, including along sidewalks and pedestrian paths. Students are strictly prohibited from riding bicycles through bus loading zones, parking lots, or vehicular traffic lanes. Failure to follow bicycle safety rules may result in the loss of on-property bicycle privileges.

Bus Policies

Students who have been issued bus passes may ride school buses to and from their assigned bus stop. Students are expected to ride without causing any disturbance or distraction whatsoever. Routes, stops, schedules and contracts are all arranged through the transportation office. Students are to ride the same bus to and from school with a valid bus pass.

The Barnstable Public Schools considers the time pupils spend on buses as a part of the school day, and, as such, the school assumes jurisdiction for the children during this time. Bus drivers are responsible for the safety of the children on their buses and therefore have the authority to work cooperatively with school officials in enforcing school rules and regulations. Parents/guardians are encouraged to communicate with the drivers concerning any physical or emotional difficulties of their youngsters. Each school will develop its own specific set of guidelines appropriate for that school and the people it serves, based on the following principles:

- Pupils are subject to the discipline of the drivers.
- Principals and parents/guardians must help support the drivers.
- Bus stops, routes, schedules, and load factors are developed by the Superintendent's Office in cooperation with the bus contractors. Concerns regarding these areas should be referred to the Transportation Office.
- No unauthorized persons shall ride on any bus. Appropriate identification will be required from students.
- When there is a discipline problem on the bus, the driver should attempt to resolve the situation immediately. If this action fails to resolve the difficulty, the driver may issue the appropriate referral to the parent/guardian and/or school. A transportation notice may be issued by the driver directly to the parent/guardian. This warning is to be returned to the driver with parent/guardian signature before the child may ride on the school bus.
- Behavior of pupils at bus stops is the responsibility of parents/guardians, though the school has the right to intervene in serious incidents.
- Pupils shall not be put off a bus at any point except at their designated stop unless in extreme emergency and the safety on the bus and pupils is in jeopardy, with consideration of the age, physical and emotional status of the student. The driver must notify the bus owner as soon as possible.
- The school discipline code is in effect on the school bus and when loading and unloading. Therefore, violation of the school's discipline code on the bus or when loading/unloading may result not only in removal from the bus, but also exclusion from school, up to and including expulsion.

Care of School Property

Many books, uniforms, musical instruments, and other materials are loaned to students throughout the year. Therefore, it is the responsibility of students and parents/guardians to return loaned property when requested, and to cooperate fully in keeping materials in circulation. Prompt monetary payment is required when school property is lost or damaged under Massachusetts General Laws Chapter 266, 680, and 722.

Curriculum-Related Videos

Teachers may use videos from the BIS Library as curriculum-related instructional materials. Videos are curriculum-related, grade-level appropriate, and do not exceed a PG rating. Please contact the school with any concerns over viewing materials.

Dropping off Items

To minimize class disruptions, unless it is an emergency, students are notified about dropped off items during their lunch period. An administrator will pick up any forgotten student lunches or lunch money before each lunch. We ask that if a student has forgotten an item, other than lunch or lunch money, please drop off that item before the first lunch at 11:00 a.m. Students are then notified about those items during lunch.

Extra help and Make-up Work

Students are continually encouraged to demonstrate a sense of responsibility by making up work and going to extra help sessions. Students who are absent for a prolonged period of time will be given time to make up the missed work. Teachers shall also make every effort to provide after school help and consultation to students as requested by the student or parent.

Field Trips

Your teacher or team may plan educational activities away from school. These field trips are an important part of our educational program and supplement the curriculum. Attendance on field trips **is not guaranteed**. A student's conduct at school determines his or her eligibility for field trips. Students who are excluded from field trips are expected to attend school on the day of the trip. A supervised program of study will be prepared for them.

If medication is needed, it should be given by the school nurse before leaving or upon returning to the school. If this is not possible, the field trip medication administration will be delegated to the teacher. The following guidelines apply to all field trips: 1) parents should examine all backpacks and bags before students leave home 2) students should not bring any forms of technology - radios, cell phones, ipods or video games 3) students should dress appropriately for the trip (i.e., plenty of layers and sun block for outdoor trips and appropriate clothing for indoor/city experiences), and 4) students should stay with their teachers or chaperones at all times.

Fire and Safety Drills

Fire drills require orderly, quick passage from the building. Silence is expected during any drill. Students must follow the directions posted in each room and those given by the teacher.

Safety drills will be conducted during the school year. Students must follow the directions of their classroom teachers. Barnstable Public Schools is SRP and an A.L.I.C.E. protocol district.

<https://www.alicetraining.com/>

Wellness

Wellness class covers a variety of topics including issues dealing with the human reproductive system. Parents have the right to exempt their child from this unit by submitting a written request to the principal. A copy of this unit's curriculum is available in our library. Specific questions regarding the health curriculum should be addressed to Ms. [Rachel Joslin](#), Health and Physical Education Department Chair at (508) 790-6460.

Lockers and Locks

Students should not bring valuables or large sums of money to school. The school cannot be held responsible for materials missing from lockers. Students should keep locker combinations private and make sure that locks are properly secured. Certain items must not be stored in lockers or desks (i.e., weapons, illegal drugs, alcoholic beverages, stolen property, and fireworks). The school retains control over lockers assigned to students and reserves the right to inspect lockers and desks periodically to assure compliance

with all rules. We recommend that all students have a combination lock. Locks will be available for purchase for \$8 each during lunches shortly after the start of the school year.

Lost and Found

A lost and found collection area is located in the BIS cafeteria and can be checked by students, with teacher permission, between class periods, during lunch, or after school.

School Cancellation

A decision to delay or cancel school is made by 6:00 a.m. Several local radio stations cover school cancellations including WCOD (106.1 FM), WPXC (102.9 FM), WQRC (99.9 FM), and WXTK (95.1 FM). In addition, WHDH (Channel 7) and WBZ (Channel 4) television stations are notified of any delays or cancellations. The district will communicate via Blackboard Messenger to all families who opt-in to receive district communications. The district will also communicate to all families by posting on our District website and District social media (Facebook, Instagram and X).

Student Breakfast and Lunch Programs

Breakfast and lunch are served daily. There is no cost for either breakfast or lunch. Students arriving in the morning obtain breakfast prior to heading to advisory. Breakfast is eaten during advisory.

Student Grades

Report Cards

Report cards are available via ASPEN at the end of each marking period. Report cards should be viewed at home and discussed with a parent/guardian. BIS report card grades are reported as percentages which reflect content mastery. The data is collected from tests, essays, and/or projects. On the report card, rubrics are provided to explain how effort and behavior are assessed. If parents have any questions, they should contact their child's counselor or request a conference with the teacher or team.

Academic Honors

Students are recognized quarterly for their academics. Students must obtain grades of A's & B's in their scheduled classes

- "Honors" requires receiving an "80" or better in all subject areas
- "High Honors" requires receiving a "90" or better in all subject areas

Student Arrival and Attendance

Arrival at School

BIS opens their doors for students beginning at 7:55 AM each day. Upon arrival, students may get breakfast in the cafeteria before reporting to the homeroom/advisory which begins promptly at 8:10 AM.

Attendance

Attendance

Regular and punctual school attendance is essential for success in school. The District recognizes that parents/guardians of children who attend our schools have special rights as well as responsibilities, one of which is to ensure that their children attend school regularly, in accordance with state law. Students are expected to be in school every day that school is in session, including half days. They are also expected to be on time for school.

A parent/guardian should call their student's school to report their student's absence for the day. The absence notification line for each school is found in each school's student handbook. Parents of BIS students may also email the attendance mailbox at: bis.attendance@mybps.us to report absences, tardies or to inform of planned dismissals.

A complete explanation of the District's attendance policy, including what types of absences are excused, can be found by clicking the link above.

Tardiness or Late Arrivals

Students who arrive in advisory after the start of school will be considered tardy and must get a pass from the receptionist at the main office.

Dismissal

Please provide a written note or send an email to: bis.attendance@mybps.us if you wish to dismiss your child prior to the normal dismissal time. Your student should give the note to the receptionist during morning advisory or upon arrival at school. The receptionist will then give the student a dismissal pass for the appropriate time. To ensure the safety of our students, anyone picking up a student should be on the student's list of approved adults. All adults should bring a form of identification when picking up students early from school.

Daily Expectations for Students

All students begin their day in morning advisory. This time allows for students to organize for the day, and permits teachers time to take attendance and to conduct other school business.

- School ID's must be on the person and available at all times on school grounds. The student ID not only allows staff to identify students, but creates a safe school environment as it allows ALL (faculty, staff, and students) to identify those that belong in the building.

- Students are expected to walk on the right hand side of the hallway in an orderly fashion when changing classes. Dismissal from any class or activity will be at the direction of the teacher.
- Students are allowed to use the office phones with permission and ONLY in an emergency. Plans should be made before school begins or after school ends, not in between or during classes.
- Gum chewing may be allowed at the discretion of the teacher, however there may be times when gum chewing is not permitted. Gum should be disposed of prior to entering that teacher's classroom.
- In adherence to school policies, it is essential to note that all forms of food deliveries, including services like DoorDash and external food deliveries, are strictly prohibited within the school premises. This rule is in place to maintain a focused and conducive educational environment for all students and staff.
- Healthy snacks are promoted.
- Cosmetics, body sprays, and other beauty products are not to be used during class time.
- Students are required to be under the supervision of an adult when in the school building, before school, and after dismissal time.
- Appropriate dress is required. (See Dress Code)

BIS Behavioral Matrix

Barnstable Intermediate School REDHAWKS R.I.S.E.

 BARNSTABLE REDHAWKS RESPECT R I show respect by...	Classroom	Hallways	Cafeteria
	• Listening when others are talking • Raising my hand to contribute in a positive and relevant way • Showing kindness and respect for everyone • Acknowledging differences	• Listening to all staff • Taking care of our school • Using appropriate language and volume • Being aware of others	• Listening to all staff • Being polite • Using appropriate language and volume
INTEGRITY I I show integrity by...	• Arriving to class on time, being prepared, and going directly to my seat • Completing my own work to the best of my ability • Following classroom routines • Checking ASPEN/email regularly	• Being honest about my actions • Moving safely and respecting others' space • Going directly to my destination	• Modeling expected behavior • Taking ownership of my actions • Keeping my area clean
SAFETY S I show safety by...	• Wearing my lanyard • Following classroom expectations • Using class materials, including Chromebooks, as intended • Leaving phones, headphones and backpacks in locker	• Wearing my lanyard • Having a pass in the hallway during class time • Reporting problems to an adult • Walking on the right side of the hallway	• Wearing my lanyard • Reporting problems to an adult • Staying in my seat • Being mindful of others' personal space
EFFORT E I show effort by...	• Setting goals and working to achieve them • Participating and persevering in all classes • Coming prepared to learn with all required materials • Communicating with my teachers about needs and questions	• Keeping my locker clean and organized • Getting my materials quickly • Assisting others in need • Keeping the hallways clean	• Being inclusive and polite to adults and peers • Keeping the cafeteria clean • Walking in and out of the cafeteria

Barnstable Intermediate School REDHAWKS R.I.S.E.

 BARNSTABLE REDHAWKS	Aula	Pasillos	Cafeteria
RESPEITO R Muestro respeto...	• Escuchando cuando los demás hablan • Levantando mi mano para contribuir de forma positiva y relevante • Mostrando amabilidad y respeto por todos • Reconociendo las diferencias	• Escuchando a todo el personal • Cuidando nuestra escuela • Utilizando un lenguaje y un volumen apropiado • Siendo consciente de los demás	• Escuchando a todo el personal • Siendo educado • Utilizando un lenguaje y un volumen apropiado
INTEGRIDAD I Muestro integridad...	• Llegando a clase a tiempo, estando preparado, y yendo directamente a mi asiento • Realizando mi propio trabajo de la mejor manera posible • Siguiendo las rutinas de la clase • Consultando regularmente ASPEN/correo electrónico	• Siendo honesto sobre mis acciones • Moviendo de manera segura y respetando el espacio de los demás • Yendo directamente a mi destino	• Ejemplificando el comportamiento debido • Asumiendo la responsabilidad de mis acciones • Manteniendo mi área limpia
SEGURIDAD S Muestro seguridad...	• Llevando mi cordón escolar • Siguiendo las expectativas de la clase • Utilizando los materiales de clase, incluidos los Chromebooks, de la forma adecuada • Dejando teléfonos, auriculares y mochilas en la taquilla	• Llevando mi cordón escolar • Teniendo un pase en el pasillo durante el tiempo de clase • Informando de los problemas a un adulto • Caminando por el lado derecho del pasillo	• Llevando mi cordón escolar • Informando de los problemas a un adulto • Manteniéndome en mi asiento • Ser consciente del espacio personal de los demás
ESFUERZO E Muestro esfuerzo...	• Estableciendo objetivos y trabajando para alcanzarlos • Participando y perseverando en todas las clases • Llegando preparado para aprender con todo el material necesario • Comunicando con mis profesores las necesidades y preguntas	• Manteniendo mi taquilla limpia y organizada • Obteniendo mis materiales rápidamente • Ayudando a los necesitados • Manteniendo limpios los pasillos	• Siendo inclusivo y cortés con los adultos y los compañeros • Manteniendo limpia la cafetería • Caminando dentro y fuera de la cafetería

Barnstable Intermediate School REDHAWKS R.I.S.E.

 BARNSTABLE REDHAWKS	Sala de Aula	Corredores	Refeitório
RESPEITO R Eu demonstro respeito...	• Ouvir quando os outros estão falando • Levantar a mão para participar de forma positiva e relevante • Demonstrar bondade e respeito por todos • Reconhecer diferenças	• Ouvir a todos os funcionários • Cuidar da nossa escola • Usar linguagem e tom de voz apropriados • Estar ciente dos outros	• Ouvir a todos os funcionários • Ser educado • Usar linguagem e tom de voz apropriados
INTEGRIDADE I Eu demonstro integridade...	• Chegar na hora da aula, estar preparado e ir direto para o meu lugar • Completar meu próprio trabalho com o melhor de minha capacidade • Seguir as rotinas da sala de aula • Verificar ASPEN/e-mail regularmente	• Ser honesto sobre minhas ações • Andar em segurança e respeitar o espaço dos outros • Ir diretamente para o meu destino	• Ser exemplo do comportamento esperado • Assumir responsabilidade de minhas ações • Manter minha área limpa
SEGURANÇA S Eu demonstro segurança...	• Usar meu lanyard - crachá • Obedecer as expectativas da sala de aula • Usar materiais de aula, incluindo Chromebooks, como esperado • Deixar telefones, fones de ouvido e mochilas no armário	• Usar meu lanyard - crachá • Ter um passe no corredor durante o horário de aula • Relatar problemas para um adulto • Andar no lado direito do corredor	• Usar meu lanyard - crachá • Relatar problemas para um adulto • Permanecer no meu lugar • Estar atento ao espaço pessoal dos outros
ESFORÇO E Eu demonstro esforço...	• Estabelecer metas e trabalhar para alcançá-las • Participar e perseverar em todas as aulas • Vir preparado para aprender com todos os materiais necessários • Comunicar-me com meus professores sobre ajuda e dúvidas	• Manter meu armário limpo e organizado • Obter meus materiais rapidamente • Ajudar outros necessitados • Manter os corredores limpos	• Ser inclusivo e educado com adultos e colegas • Manter o refeitório limpo • Entrar e sair do refeitório

Student Progressive Discipline Rubric

<u>Level ONE</u>	<u>Level TWO</u>	<u>Level THREE</u>
Student Behavior Use of cell phones Misuse of technology Plagiarism Tardiness Disruptions Inappropriate Words or Actions Disrespectful Words or Actions	Student Behavior Repeated actions in Level One or Cutting Class Destruction of property Harassment Retaliation	Student Behavior Repeated actions in Level Two or Illegal: Theft Possession of drugs/weapons Threat to school Physical or Verbal Assault Bullying Civil Rights Violation
Teacher Response Contact parent Classroom accommodation Team consequence Restorative intervention Share repeated offenses with admin	Administrative Response Contact parent Restorative intervention Assign detention Social Probation Email to team and teacher admin response Pass Program Possible In School Suspension (ISS)/ Out of School Suspension (OSS)	Administrative Response Contact Parent Restorative intervention Social Probation Pass Program Possible In School Suspension (ISS)/ Out of School Suspension (OSS)

Social Probation

Students have the privilege of participating in school - sponsored activities. Students have the responsibility to adhere to rules, standards and qualifications set forth in order to participate in those extra-curricular activities. At the discretion of the principal, students who have chronic school offenses, who commit serious acts against the code of conduct or for other reasons, in addition to the discipline penalty, may also lose the privilege of participating in extracurricular events such as dances, field trips or other activities.

Pass Program

The Cape Cod Pass Program is a safe and supportive environment for high school students facing suspension. The problem behavior that leads to suspension can indicate an underlying issue. The moment of suspension is also a moment for intervention and a vital opportunity to change outcomes for these students. Students will benefit from a therapeutic environment where they are also able to access their academics. Students can be referred by the schools for infractions including but not limited to:

- Substance use
- Violence /threats
- Skipping class/truancy/ school avoidance
- Support in waiting for additional services or returning from outside services

Search and Seizure

Lockers, desks, and other school property assigned for use by students are the property of the Barnstable Public Schools and subject to searches at any time for any reason. A student has no expectation of privacy in the school locker, desk or other property owned by the school. A student's person and personal belongings may be subject to a search upon reasonable suspicion that the student has violated, or is violating either the law or the rules of the school, including possessing contraband or other banned materials. Searches may include the use of hand held wands in addition to asking students to empty their pockets/belongings. Should a student refuse to voluntarily comply with a request for a search, the parent will be notified to come get the student and the refusal and other evidence will be an admittance of guilt for the reason for the search. In addition, if there are significant safety concerns the Barnstable Police Department may be involved. Search of a student or his/her/their belongings in accordance with the above policy may take place at school or at any school sponsored event on or off school property or during the transportation to such event. The schools shall conduct general searches of the school and school property if it is determined there is justification for the search. If a search reveals items or activities in violation of state law, the school will notify the Barnstable Police Department.

Student Cell Phones / Smart Devices

Airpods, Earbuds, Bluetooth headphones and Smart devices/watches are prohibited from being used at school, and should be stowed away in a student's locker. These devices can be a distraction to the learning environment and therefore student use of these items during the academic day will be addressed by staff. Any repeated offenses may result in confiscation of the item and/or a meeting with a parent or guardian. Please refer to the district handbook's cell phone policy.

Dress and Appearance

The BIS dress code is written to ensure that all students are dressed in a manner appropriate for the task of learning. The following are guidelines for professional student attire for all BIS students.

- Clothing will not contain pornography, contain profanity, contain threats, or promote illegal or violent conduct.
- Clothing will not demonstrate hate group affiliation or use hate speech (targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or other protected groups), or otherwise create a hostile or intimidating environment based on a protected class.
- Clothing will not expose private parts.
- Students cannot wear hats, hoods, or anything that covers the student's face so that the student is not identifiable (except clothing/headgear worn for a religious or medical purpose).
- Clothing will not demonstrate gang association/affiliation.
- Clothing will not have vulgar references or imagery of inappropriate topics such as drugs and alcohol (or any illegal item or activity).
- Clothing will not contain sharp elements that could potentially be harmful.
- Lanyard ID must be worn at all times.

Multiple violations may result in disciplinary action. A change of clothing may be provided. The grade level administrator will reach out to the parent/guardian of the student.

Plagiarism Policy

To plagiarize is to use and pass off another's work as one's own. Plagiarism is often discovered at school when the work does not sound like the student's. Each writer has his or her own unique voice and when that voice (including the sentence structure, grammar, and vocabulary usage) shifts, someone else has contributed directly to the writing. Sometimes this is plagiarism from a book or the internet, and sometimes it is because parents have helped too much in the revision process. Depending on the situation, the grade may be lowered, or the student may be asked to redo the assignment for late credit.

Please follow the link below to review the Barnstable Public Schools District Handbook for additional information.

[Barnstable Public Schools Handbook](#)

PHOTO RELEASE OPT-OUT

I **DO NOT** grant permission to photograph my son/daughter or to publish his/her work in conjunction with articles in newspapers, TV, school yearbooks, and the Annual Report.

Student Name: _____ Date: _____

Signature of Parent/Guardian: _____