MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RICHARDSON BAY SANITARY DISTRICT

December 17, 2024

The Richardson Bay Sanitary District Board of Directors met in Regular session on Tuesday, December 17, 2024. The place of the meeting was the Richardson Bay Sanitary District office at 500 Tiburon Boulevard, Tiburon, California.

The meeting was called to order by President McIntosh at 4:04 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members present: Peter McIntosh, Jeff Slavitz, Patrick Walravens, Mark Slater

Board Members absent: Mark Fitzgerald

District Staff present: Johnny Tucker, District Manager
Paula Pfeffer, Recording Secretary

District Staff absent: None

Guests present: Katherine Harris, Perotti & Carrade CPA

2. APPROVAL OF AGENDA ORDER

The motion to accept the agenda order, M/S Slavitz, Slater, passed unanimously.

3. PRELIMINARY DRAFT AUDITED FINANCIAL STATEMENTS FOR THE YEARS ENDED JUNE 30, 2023-2024

Katherine Harris of Perotti & Carrade reviewed the audited financials with the Board of Directors. The motion to accept the draft audited financials, M/S Walravens, McIntosh passed unanimously.

4. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

No members of the public were present.

5. CONSENT CALENDAR

The Consent Calendar was approved, M/S Walravens, Slater, the motion passed unanimously.

6. FINANCIAL MATTERS
The financial matters were accepted, M/S Walravens, Slater, the motion passed unanimously.

7. SASM REPORT
President McIntosh reported in writing on the SASM November 21, 2024 meeting.

8. MANAGER'S REPORT
A. District Collection System Operations
1. Pump Stations

a) All Pump Stations are running smoothly.

2. Line Maintenance

a) There were no SSO's to report this period.

B. General District Operations

1. All District Operations are running smoothly.
2. RBSD's request to terminate the EPA's Administrative Order CWA-09(a)-08-030. An order signed back in 2008 after the SASM treatment plant spilled into the bay. EPA approved the request in a letter issued November 24, 2024 (see attached). This will eliminate the need for the Quarterly SSO reports and the Annual Progress Report on Infrastructure and SSO's that were sent to the EPA.

9. NEW BUSINESS/INFORMATIONAL ITEMS
Nothing to report

10. ADJOURNMENT
The Board unanimously adjourned the meeting at 4:42 p.m., M/S Slavitz, Walravens.

Reviewed by _____

APPROVED _____ _____
President Secretary