

Date:

SUBJECT: RELATIONSHIP CERTIFICATE

Mr./Mrs./Miss (Name)

(Address)

Whereas, following necessary inquiry and conducting a *sarjamin* (public inquiry) through the concerned ward office in connection with your application submitted to this office of**Municipality/ Rural Municipality** on (Date) A.D. through the office of **Ward No. of Municipality/ Rural Municipality**, for verification of following relationship, it is found that your following relationship is existing with the following persons; therefore, on basis of the received letter of recommendation of the office of Ward No. of Municipality/ Rural Municipality, it is hereby verified the following relationship and this certificate is issued. The photographs of each family member are attached herewith.

Name, Surname p	Address	Relationship
1. Mr.	Father
2. Mrs.	Mother
3.	Mr./Mrs./Miss

Signature Authority's:-	of Applicant:	Relationship	Verifying
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Name:

Designation: Ward Chairperson

Signature:

Date:

Photos
of

Photos
of

Photos
of

Photos
of

Father
nt

Mother

(**Realation**)

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www.gyanpark.com.np

Date:

SUBJECT: INCOME SOURCE CERTIFICATE

To Whom It May Concern

This is to certify that **Mr./Mrs./Miss** son/daughter of **Mr.** and **Mrs.**, permanent resident of **Municipality/Rural Municipality Ward No.**, **District** **Province, Nepal.** They have the following source of **annual income** as shown below.

S.N.	Income Source	Owner	Annual Income
1.	Income from.....	Mr./Mrs./Ms.....	
2.	Income from.....		
3.	Income from.....		

In words: only.

...

Chairman)

Chairperson

.....

(Name of Ward

Ward

Date:.....

SUBJECT: TAX CLEARANCE CERTIFICATE

To Whom It May Concern

This is to certify that Mr./Mrs./Miss son/daughter of Mr..... and Mrs., permanent resident ofMunicipality/Rural Municipality Ward No., District,Province, Nepal. They have cleared all taxes of fiscal year 207.../207... B.S. (202../202.. A. D.).

.....

(Name of Ward Chairman)

Ward Chairperson

Date:

SUBJECT: BIRTH CERTIFICATE

To Whom It May Concern

This is to certify that **Mr./Mrs./Ms** son of **Mr.**
..... and **Mrs.**, permanent resident
of **Municipality/Rural Municipality Ward No.**
....., **District..... Province, Nepal.** He was
born on B.S. (..... A. D.).

.....
(Name of Ward Chairman)
Ward Chairperson

Date:

SUBJECT: ADDRESS VERIFICATION CERTIFICATE

To Whom It May Concern

This is to certify that **Mr./Mrs./Ms.** son/daughter of **Mr.** and **Mrs.**, permanent resident of **Municipality/ Rural Municipality Ward No.**,**District**..... **Province, Nepal.** It is to certify that the**V.D.C. Ward No.** decision by the Government of Nepal dated on, is converted to ,.....**Municipality Ward No.** as rule of Government of Nepal.

.....

(Name of Ward Chairperson)

Ward Chairperson

Date:

VERIFICATION OF PHONE NUMBER AND EMAIL

TO WHOM IT MAY CONCERN

This letter is issued to certify that any details regarding the documents issued by Municipality / Rural Municipality, Ward No.,District,Province, Nepal can be obtained by contacting in the Phone Number +977-..... and E-mail: This phone number and e-mail belongs to ward chairperson and ward office respectively.

.....
(**Name of Ward Chairperson**)

Ward Chairperson