

ARTICLE 1: NAME, PURPOSE, AND AFFILIATION

*1.1 Name. The name of this Registered Student Organization (Organization) is [insert name].

1.2 Purpose. The purpose of the Community shall be to [insert purpose].

1.3 Affiliation. This Community is affiliated with [insert name]. The rules and regulations of the national organization shall be followed when not inconsistent with these bylaws.

ARTICLE 2: COMPLIANCE WITH PURDUE GLOBAL POLICIES

2.1 Compliance. The Community shall adhere to and be governed by the rules, policies, and procedures outlined in the Purdue University Global Registered Student Community Guide (“Guide”) and the Purdue University Global Student Code of Conduct. All members, officers, and affiliates of the Community are required to comply with the regulations set forth in the Guide. In the event of any conflict between the provisions of this Constitution and Bylaws and the Guide, the Guide shall prevail.

ARTICLE 2: MEMBERSHIP

*2.1 Non-Discrimination Statement. Individuals shall not be excluded from membership on the basis of any protected class including, but not limited to, age, race, gender, disability, national origin, religion, sexual orientation, or military service.

*2.2 Eligibility. Membership shall be granted to [insert any membership qualifications] upon registration with Student Life and payment, if required.

*2.3 Community Advisor. The Community is required to have at least one Community Advisor on record with Student Life, as outlined in the Guide. The Community may choose to have more than one Community Advisor if desired.

ARTICLE 3: COMMUNITY LEADERSHIP

*3.1 Executive Board. The Community shall be led by an Executive Board made up of the Officers and Community Advisor. An advisor from Student Life may serve as an *ex officio* member of the Board.

*3.2 Officers. Officer positions must include a President, Vice President, and Communications Officer. One student may not hold multiple officer positions at the same time. Other officer positions may be created at the discretion of the Community.

*3.3 Eligibility. In addition to the requirements set for officer positions in the Guide, officers must also [insert additional requirements if desired].

*3.4 Elections. Officers shall be chosen on a volunteer basis, with the approval of the Community Advisor. When there are multiple volunteers for an office, officers shall be elected by electronic balloting. Once officers are selected, their names and preferred email addresses should be provided to Student Life.

*3.31 Eligibility. Only Purdue Global students registered with the Community are eligible to vote in the election of officers, unless the Community's national affiliation dictates otherwise. [Optional: Elections require notice to be sent to the entire membership at least XX days prior to the vote.]

*3.32 Election Scheduling. Elections should be held [insert schedule or "when necessary"].

*3.4 Term. An elected officer will hold their position for a nine (9) month term unless an exception is granted according to Guide policy. There is no limit on the number of terms that an office may be held, so long as the officer is re-elected in the proscribed election process.

*3.5 Vacancy. If an officer leaves during a term due to resignation, change in student status, change in membership eligibility or any other reason, the office shall be filled [insert policy].

*3.6 Responsibilities of Elected Officers. The required duties for the President, Vice President, and Communications Officer are as follows: [Insert officer responsibilities required to meet the needs of the Community, including responsibilities of any additional officer positions.]

3.61 President.

3.62. Vice President.

3.63 Communications Officer.

ARTICLE 5: MEETINGS

*5.1 Meetings. The Community will meet on a [insert frequency] basis on dates to be decided upon by the Community's Executive Board. Events conducted by the Community may count as meetings.

*5.2 Special Meetings. Special meetings may be called by the President, with the approval of the Executive Board.

*5.3 Voting. Only Purdue Global students registered with the Community are eligible to vote on matters affecting the Community, unless the Community's national affiliation dictates otherwise. [Optional: Matters requiring a membership vote require notice of the meeting to be sent to the entire membership at least XX days prior to the vote.]

*5.31 Quorum. A quorum for this Community shall consist of at least [insert number] total votes cast. In matters of policy, this number shall include all votes in the affirmative and votes in the negative. Abstentions shall not count toward the quorum.

[*5.4 Meeting Procedure. Robert's Rules of Order may be used to govern this Community in all cases to which they are applicable and in which they are not inconsistent with these bylaws.]

ARTICLE 6: COMMUNITY ADVISOR

*6.1 Responsibilities of the Community Advisor. The Community Advisor responsibilities from Student Life are listed in the Guide. [Include here any additional responsibilities as per your Community, the Advisor's department, or national office].

*6.2 Term. The Community Advisor shall serve for a minimum of one calendar year. It is the responsibility of Student Life to annually confirm the renewal of the Community Advisor's position.

ARTICLE 7: COMMITTEES

*7.1: Committees. All potential committee formation proposals should be brought to the attention of the Executive Board, who will then present the idea to the membership as a whole. If the Community votes to install the committee, the committee will be responsible for providing the Executive Board, with progress reports and updates to be shared with the membership as necessary.

ARTICLE 8: AMENDMENTS AND REVISIONS

*8.1 Amendments. These bylaws may be amended through the voting procedures outlined in Article V. A simple majority of the quorum in the affirmative shall constitute a passing vote.

*8.2 Notice. All members shall receive advance notice of the proposed amendment or changes in writing at least five (5) days before the meeting.