

Subject

Academic Integrity Policy

What is Academic Integrity at Subject?

Academic honesty is essential for our learners to succeed by learning course material and applying course concepts across a variety of assessment types. At Subject, in order for our academic community to grow and succeed, we tightly govern and maintain the integrity of all learners on our platform.

This integrity requires a strict adherence to a set of values, and the most essential value in an online learning community is honesty with respect to your intellectual efforts and growth. Integrity does not just apply to academics but it applies to relationships formed with teachers and students and the interactions in the online community.

How Do We Promote Academic Integrity?

At Subject, we have the highest standards for academic integrity. To ensure academic integrity in our classrooms, we meet or exceed best standards for online education by:

- Creating assignments that require higher order thinking; or that require original, personal, and reflective answers.
- Making every effort to create a sense of community based on honesty and integrity to showcase each students' acquired knowledge.
- Having open communication between teachers and students. If a situation arises, please feel free to contact your teacher to discuss it with them prior to making an academic integrity violation.
- Using plagiarism detection software on all written submissions. The specific plagiarism detection software used in class varies based on the class content, but may include Turnitin.com, Grammarly's plagiarism detector, or other means as appropriate for the course content.
- Manually assessing every written submission for AI generation leveraging readily available third party detection software. Each course facilitator at Subject is instructed to review written submissions for not only plagiarism but AI generation as well.
- Employing timed quizzes and exams with randomized questions and varied question structures. (Exceptions will be made for students who need accommodations)
- Disabled concurrent access and copy/paste functionality during quizzes and exams. (Exceptions will be made for students who need accommodations)
- Employing proctoring software on an as needed basis.

What is an Academic Integrity Violation?

- Academic integrity violations fall into four categories : cheating, plagiarism, fabrication, and facilitation.

- Examples of cheating include: any act that intentionally misrepresents a student's work as their own when they did not complete it. For example, purchasing a paper and submitting it as one's own, copying from others, or communicating about answers with current or former students.
- Examples of plagiarism include: instances in which a student uses another person's words or ideas without proper attribution. For example, failing to cite sources using the standard for the class (MLA or APA), copying and pasting from an online course, quoting too extensively, or paraphrasing incorrectly. If you are unsure about the proper procedure, always reach out to your teacher.
- Examples of fabrication include: any act in which a student invents information or creates false information. For example, creating false sources and listing them on a bibliography, creating false quotes from authors to use in papers, or creating false responses.
- Examples of facilitation include: any instance in which a student knowingly or intentionally helps another student commit an academic integrity violation. For example, giving a current or future student answers to an assignment, showing another student answers while taking an exam, or storing assignments for the purpose of making them available to future students.

Consequences of Academic Integrity Violations

- **First offense.** The student will be counseled regarding methods to avoid an Academic Integrity Violation. Many first mistakes are often unintentional, therefore, we consider the first offense a "teachable moment." Students will be provided feedback from their course facilitator(s) noting the offense and providing suggestions on how to improve in future submissions. Depending on the severity of the offense, the partner school may be notified and any reporting documentation will be collected.
- **Second offense.** The student will receive additional counseling regarding academic integrity (in the form of assignment feedback) and the partner school will be notified. The student will be asked to acknowledge the academic integrity policy for Subject. Additionally, the student will receive a zero on the submission and will not be able to resubmit without express permission from the school.
- **Additional offenses.** The partner school will be notified of each subsequent offense, and the partner's customer success manager may meet with the school to determine the appropriate course of action for the student. It's possible the student will be removed from the course in which the violations occurred, though this will not occur without consent from the partner school. This will also not affect their ability to enroll in other Subject classes. If required, 1:1 synchronous time can be set up between the student and a course facilitator to provide personalized instruction and guidance to ensure the behavior does not continue.