

Citrus Belt Area Schools

CIF Area Placement Requests 2024-2026 Cycle

To the Citrus Belt Area Principals and Athletic Directors:

Attached is information concerning the upcoming 2022-2023 CBA Releaguings. The materials include:

- Citrus Belt Area Schools Releaguings Guidelines, Procedures
- CBA Releaguings Timeline
- Information concerning current CBA Leagues and Schools
- CBA Area Representatives List
- Blank CBA Work Sheet

I am sure that you are all interested in the Releaguings procedure and will work to develop leagues for our area that are consistent with the CIF-SS Criteria concerning enrollment, geography, and competitive equity. The guidelines that we will be using concerning this process primarily follow those that we have used during the past Releaguings cycles. Kai Lyles has agreed to act as the facilitator for our meetings.

Releaguings Committee

Kai Lyles, Citrus Belt Area Releaguings Chairperson
Kai Lyles, Facilitator, Desert Hot Springs
Matt Howell, Athletic Director, Arroyo Valley High School
Matt Maeda, Athletic Director, San Geronio High School
Chris Calderwood, Athletic Director, Rancho Mirage High School
Jim Vaughn, Athletic Director, Poly High School
Ron Main, Athletic Director, Norte Vista High School
John Tibbels, Athletic Director, Ramona High School
Scott Moore, Athletic Director, Liberty High School

Please review all of the materials and let me know if there are any concerns. My school number is (909) 239-5069. and my e-mail address is as follows klyles@psusd.us

Sincerely,

Kai Lyles

Citrus Belt Area League CIF Representatives 2022-2023

League	Representative	School	Email
Big VIII	Andrew Shires	Roosevelt	ashires@cnusd.k12.ca.us
Citrus Belt	Rich Imbriani	Cajon	richard.imbriani@sbcusd.com
Desert Empire	Michael Walsh	Shadow Hills	Michael.Walsh@desertsands.us
Desert Sky	Daniel Rincon	Granite Hills	daniel_rincon@avusd.org
Desert Valley	Kai Lyles	Desert Hot Springs	kyles@psusd.us
Inland Valley	Jonathon Kenyon	Valley View	jkenyon@mvusd.net
Ivy	Ryan Sharp	Paloma Valley	Ryan.sharp@puhsd.org
Mojave River	Shawn Yancey	Oak Hills	shawn.yancey@hesperiausd.org
Mountain Pass	Scott Moore	Liberty	scott.moore@puhsd.org
Mountain Valley	John Chamberlain	Indian Springs	john.chamberlin@sbcusd.com
River Valley	Chris Fowler	Patriot	Christopher_Fowler@jUSD.k12.ca.us
San Andreas	Matt Maeda	San Geronio	matthew.maeda@sbcusd.com
Skyline	Rob Peterson	Summit	PeteRA@fusd.net
Southwestern	Darin Mott	Murrieta Valley	dmott@murrieta.k12.ca.us
Sunbelt	Don Nicholson	Elsinore	don.nicholson@leusd.k12.ca.us
Sunkist	Ryan Reisbord	Rim of the World	ryan_reisbord@rimsd.k12.ca.us
CIF SS Rep	Kai Lyles	Desert Hot Springs	kyles@psusd.us

I will send copies to all league representatives and they will provide copies to the rest of their league.

WHEN SUBMITTING PROPOSALS:

- Include all Schools in your proposals
- When submitting proposal, you will receive a confirmation from Ron Main of Norte Vista, that he has received it.

**Citrus Belt Area Leagues and Schools
Worksheet**
Please use this worksheet when returning Proposals
Citrus Belt Area Schools
Releaguing, Guidelines, Procedures
2024-2026 Cycle

Guidelines

- 1.0 Robert's Rules of Order will be followed for all speaking and voting process, with the Parliamentary ruling on any point of order and/or appeal of the chair's decision.
- 2.0 School representatives are asked to remain present and attentive throughout the proceedings to be fully apprised of all discussion points, thus contributing to a "strong consensus" as opposed to "simple majority."
- 3.0 Official representation of each school will be the principal or his/her designee.
- 4.0 Schools that are assigned members of the Citrus Belt Area and are in current operation will have voting privileges.
 - 4.1 New schools currently not in operation (without students) will have speaking and voting privileges.
 - 4.2 Schools must be present to exercise voting privileges (no proxy votes).
 - 4.3 Schools will be granted one vote each, to be exercised by the principal or his/her designee present.
 - 4.4 Voting decisions will be by a simple majority (50%plus one) of votes cast. Abstentions are not considered as a vote cast.

Procedures

- 1.0 **Procedure for Discussion Mtg**
 - 1.1 Principals (designees), Athletic Directors who are presently in a league will all sit at their designated league table: new schools or at-large school representatives will have a separate table
 - 1.2 There will be a display of leagues and schools at the front of the room
 - 1.3 School representatives will have the opportunity to choose which league they wish to be included in.
 - 1.4 School representatives will then move to the table designated for the league of their choice.
 - 1.4.1 School representative will have the opportunity to explain their reason for wanting to move.
 - 1.4.2 A 10-minute general discussion will take place concerning the moves
 - 1.4.3 A 10-minute caucus will take place to allow the leagues to discuss the proposed changes
 - 1.4.4 A 10-minute period in which a school may change their preference.
 - 1.4.5 This process may be repeated up to three times if necessary
 - 1.4.6 Vote to close Meeting

- 2.0 **Procedure for Voting Mtg** – Schools, leagues recommending a proposal will have **five minutes** to present their proposal, providing background information and rationale. Clarification questions from the floor will not be considered part of the five-minute allotment. Once all proposals have been presented for consideration and beginning with the first round of voting, each school will be permitted to cast votes for **one-half of the total proposals submitted** in order to proceed toward reaching a final decision. **(Example: if there are nine or ten proposals, each school will be able to vote for five proposals.)**
- 2.1 In all rounds of voting with 9 or more proposals, the two proposals with the fewest number of votes will be eliminated. (If there is a tie for the lowest total, each proposal will be dropped) When there are 8 proposals left and each subsequent round, the proposal with the lowest vote count will be eliminated. (If there is a tie for the lowest total, each proposal will be dropped unless there are only two proposals remaining on the table. In this event, voting will continue by rounds until the tie is broken.)
 - 2.2 Final vote will be determined by the top 2 proposals. There must be a vote involving only 2 proposals to determine the winning proposal. In the case of a tie between multiple proposals, with the lowest votes that would leave only one proposal, then another round of voting will be added to determine which proposal will move to the final round. There will always be only two proposals involved in the final round of voting.
 - 2.3 Discussion of proposals will be permitted prior to each round of voting. Each school will be entitled two minutes of discussion the first time and one minute each time thereafter.
 - 2.4 Any member school present may call for a caucus, not to exceed ten minutes, following any round of voting.
 - 2.5 Voting rounds will continue until there remains one Releaguings proposal for the Citrus Belt Area.
 - 2.6 Following acceptance of a final proposal there will be a fifteen-minute caucus. During this period, if two schools mutually agree to change assignments, then the schools of the impacted leagues will vote on the proposed change. The change must be supported by a majority of schools in each league. This amended proposal will then be submitted before the total membership for approval.
 - 2.7 All Schools must vote in every round that voting takes place.
 - 2.8 Schools failing to attend the voting meeting in person will not have their votes counted.
 - 2.9 In the case of virtual voting a school having connectivity issues will not have their vote counted for any round that they have lost connectivity.

Development, Submission of Proposals

- 1.0 Each league or conference currently in existence may submit a maximum of two proposals for consideration. The proposals must include league name and league vote in support of proposal.
- 2.0 A member school (operating with students) may submit one proposal for consideration
 - 2.1 Name must be listed for individual school proposal
- 3.0 CBAADA Board may submit a proposal for consideration
- 4.0 All developed proposals must be submitted to Ron Main via e-mail **no later than 3:00 PM on Friday March 17, 2023**

EMAIL: Ronald.main@alvordschools.org Phone: [951 310-7124](tel:9513107124)

Citrus Belt Area Releaguings Chairperson

Kai Lyles- Citrus Belt Releaguings Chairperson 909-239-5069

- 4.1 It is the responsibility of the submitting league representative and submitting school representative to verify that the submission has been received by Ron Main.
- 4.2 Every effort will be made to e-mail a copy of the numbered proposals **by March 31, 2023** to league representatives who will forward to principals and athletic directors.
- 4.3 All proposals must contain all member schools. **Proposals that do not have all members schools include will not be accepted, and they will not be placed as a proposal.**

Meeting Dates

- 1.0 Two meeting dates have been established for the CBA 2022-2023 Releaguings Process
 - 1.1 **December 6, 2022** General Membership Meeting, each school will discuss intentions for Releaguings. **If we can not hold this meeting in person on Monday December 6, 2022, the meeting will be held on a virtual platform agreed upon by the releaguings committee.**
 - 1.2 **Initial Meeting for Discussion** – On **Monday February 20 Magnet Meeting** principals (designees), Athletic Directors will meet in the **Rancho Mirage High School** for an open discussion concerning proposals. Meeting will start at **8:30 with reading and approve guidelines for Releaguings.**
If we can not hold this meeting in person on Monday February 23, 2023, the meeting will be held on a virtual platform agreed upon by the releaguings committee.
 - 1.3 **Meeting for Voting** – On **Monday April 24, 2023 at 8:30 am** principals or their designees will meet in the **Rancho Mirage High School**. **If we can not hold this meeting in person on Monday April 24, 2023, the meeting will be held on a virtual platform agreed upon by the releaguings committee.**
 - 1.3.1 At this meeting a final proposal shall be decided upon for submission to CIF.
 - 1.3.2 If the majority of the voting members decides that it is necessary to hold one more meeting because a decision just cannot be reached, a third meeting may take place on **Monday, May 1, 2023 at 8:30 am**. **If we can not hold this meeting in person on Monday May 1, 2023, the meeting will be held on a virtual platform agreed upon by the releaguings committee.**
 - 1.3.3 Once a final proposal is created, it will be submitted to the CIF-SS Office on **Friday, June 16, 2023.**

Appeals

- 1.0 Procedures are outlined in the CIF-SS Blue Book, which can be found on the CIF website

California Interscholastic Federation – Southern Section
CBA Releaguing Timeline
2024-2026

Tuesday , December 6 2022	Releaguing Information Packets will be sent to league representatives and individual schools
Monday February 20, 2023	Meeting to discuss Re-leaguing proposals will be held at Rancho Mirage High School. All members are expected to at this meeting. All schools will need to discuss their schools preference. All Athletic Directors will be expected to speak. If we cannot hold this meeting in person, the meeting will be held on a virtual platform agreed upon by the releaguing committee.
Friday March 17, 2023	All developed proposals must be submitted to Ron Main via email at Ronald.main@alvordschools.org by 3pm
Friday March 31, 2023	All Proposals will be sent to member schools
Monday April 24, 2023	Meeting for voting will be held at Rancho Mirage High School from 8:30 am until 11:30 am Principals (designees), Athletic Directors, and league representatives should attend. If we cannot hold this meeting in person, the meeting will be held on a virtual platform agreed upon by the releaguing committee. The system of voting will be communicated to all member schools prior to this meeting.
Monday May 1, 2023	Emergency Meeting for proposals may be held in the Rancho Mirage High School from 8:30 am until 11:30 am. Principals (designees), Athletic Directors, and league representatives should attend. If we cannot hold this meeting in person, the meeting will be held on a virtual platform agreed upon by the releaguing committee.
Friday June 16, 2023	Final CBA Proposal will be submitted to CIF-SS Office