

Skokie SD 73.5 PTO SY23 Meeting Agendas/Minutes

June Regular Meeting:

Date: June 3, 2024

Google Meets: <https://meet.google.com/rhn-boip-vym>

- I. Call to Order @ 7:05pm
Attendees: Karen, Portia, Oana, Margaret
- II. Business
 - A. Bank balance: \$4,887.45
 - a) \$1,500 of the balance is allocated to the Meyer playground core board.
 - B. Board Member Elections
 1. President nominations: Margaret Page
 - a) Margaret Accepts Nomination
 - b) Vote: Motion to elect Margaret Page as President of PTO
 - (1) 1st - Oana
 - (2) 2nd - Karen
 - (3) Voting - Yes - Oana, Portia, Karen Abstaining - Margaret
 2. Treasurer nomination: Oana Poenar
 - a) Oana accepts nomination
 - b) Vote: Motion to elect Oana Poenar as Treasurer of PTO
 - (1) 1st - Karen
 - (2) 2nd - Margaret
 - (3) Voting - Yes - Portia, Margaret, Karen Abstaining - Oana
 3. Secretary nomination - Portia Bamgbose
 - a) Portia accepts nomination
 - b) Vote: Motion to elect Portia Bamgbose as Secretary of the PTO
 - (1) 1st - Karen
 - (2) 2nd - Oana
 - (3) Voting - Yes - Oana, Margaret, Karen abstaining: Portia
 - C. Appointment of Interim VP of PTO
 1. Margaret appoints Karen as interim VP of PTO
 - D. Touch base on recent events/future events.
 - a) Going forward, book fairs will be led by librarians vs. PTO. PTO can assist with organizing but we will not run the book fairs.

Next Meeting: TBD - August 2024

Adjournments: 7:52pm

END OF OFFICIAL MEETING MINUTES

To Do:

- MP - Send list of responsibilities for secretary to Portia.
- MP - Arrange a summer time handover of banking info with Margaret/Oana.
- MP - Send social info login to Oana and Portia.
- MP - Ask Oana and Portia what times/dates work best for us for future meetings. Board Ed. meeting occurs 2nd Tuesday of the month.
- Karen - File/pay state fees.
- Karen - Can we get a printing badge? Or can we send to the principals to send home in backpacks?
- MP - Set up a meeting with Karen to go over dine-out procedure and Board Education requirements.
- MP - Start events calendar for 2024-2025. Ask Odessa if she has heard more from the Middleton parent group.
- Karen/Margaret - Who can let us into the buildings?

May Special Meeting:

Date: May 10, 2024

Google Meets: <https://meet.google.com/xod-jesy-uaa>

Call to Order @ 12:42pm

Attendees: Karen, Amanda, Odessa, Margaret

III. Business

IV. Financial Funding Requests - ALL ROLL CALL VOTES:

V. \$600 requested for performance assembly for last day of the year for McCracken. Culture Shock is the name of the performance group. Karen has contract and will send documentation to Odessa.

a) Motion: Margaret

b) 2nd: Amanda

c) All Call: Karen, Margaret, Amanda, Odessa

d) 2. \$3,500 requested for one communication board. Playground construction will not impact the placement. **We are approving \$1,500 now for the Meyer Playground core board.**

VI. Motion: Amanda

VII. 2nd: Karen

VIII. All Call: Karen, Margaret, Amanda, Odessa

Next Meeting: June 3, 2024

Adjournments: 12:55pm

END OF OFFICIAL MEETING MINUTES

May Regular Meeting:

Date: May 6, 2024

Location: McCracken

Google Meets: <https://meet.google.com/crx-sjpt-btt>

Call to Order @ 7:03pm

Attendees: Karen, Oana, Margaret, Kim, Emily, Odessa, Portia

Discussion Items

A. Upcoming Events/Past:

1. Taste of 73.5 2024 - April 14th (Sunday) 1-3 pm
 - a) How did it go? Discuss ideas for next year.
 - (1) asked for feedback from groups and didn't receive any. Possibly have one person assigned to a laptop to request songs during the event. There were 10 booths. Make sure booth managers are aware of where extra utensils - a volunteer could go around and check in with the booths to see if they need any extra plates, etc. Do backpack paper reminders next year.
 - b) Status on any reimbursements needed or other to-do items.
 - (1) reimbursed to 5 groups, total of \$250; Margaret P. needs check reimbursement; will follow up again to groups for any reimbursements requests
2. Staff Appreciation: May 5-10, 2024. Make sure that messaging is coming from PTO. \$300 funding approved in April meeting.
 - a) Sunday - Chalk the Walk
 - b) Monday - Donuts(~\$188). \$210 for K cups and half and half. We have around \$200 left.
 - c) Tuesday - Meyer Snack Bar
 - d) Wednesday - McCracken Snack Bar
 - e) Thursday - Middleton Snack Bar
 - f) Friday - Flowers/Notes
 - g) Ruth will post images on the McCracken screen sign this week.
3. Meyer and McCracken Book Fairs: Sales similar to last year.
4. Meyer End of Year Bash: May 24th from 3pm - 5pm
 - a) \$800 funding approved in April.
 - b) Volunteers needed
 - i) Volunteer sign up posted in the Weekly under MPL

B. School Wish Items

1. Meyer - Benches and communication board. We are waiting to hear back on bench by approval/cost. Communication board cost is \$3,500.
2. Middleton - Zuzu Acrobats (the kids are still talking about it).Eagle Scout has identified a gaga pit for his Eagle project. Eagle Scout will build gaga pit on Middleton property. They will not need PTO funding.
3. McCracken: TBD. Possibly a mural or seating in the recreation area. McCracken Dreams Project survey was created and shared. Need to review responses.
 - a) Karen asked Assistant Principal for input - waiting on feedback.

IX. Business

- A. Approve Minutes from April Meeting - Voice Vote
 1. Motion: Margaret
 2. 2nd: Odessa
 3. Voice Vote: All approved.
- B. Financial Funding Requests - ALL ROLL CALL VOTES - No funding requests this month.
 - a) Motion:
 - b) 2nd:
 - c) All Call:
- C. Tabled elections until next meeting or a special meeting, whichever is deemed appropriate.

- a) Motion: Margaret
 - b) 2nd: Odessa
 - c) Voice Vote: All approved.
- X. Board Member Reports
 - A. President - Karen Hayes
 - a)
 - B. Treasurer - Odessa Molina
 - 1. Budget Update
 - a) Total PTO: \$5,320
 - b) Deposit/Expenditures Previous Month:
 - (1) Deposits:
 - (a) Donation for Teacher/Staff Appreciation Week 2024 received thru Zelle - \$200 in April and \$100 in May
 - (2) Expenditures:
 - (a) Taste of 73.5 2024 - food, activity and supplies reimbursement - \$264
 - c) Other Financial - Financial Report
 - (1) Middleton 4th and 5th grade dance - Raised \$620 (Sold snacks \$803 and expenses of \$183)
 - (2) Middleton Book Fair (Sept 2023) - loss of \$300 (\$5,798-\$4,300 - \$1,799)
 - d) Use the Funding Request Form & other financial forms
 - (1) PTO Funding Request Form
 - (a) <https://drive.google.com/file/d/1pqeipwJaXk2i5L8kiu0Dvdus1e2ZUnFC/view?usp=sharing>
 - (2) PTO Online Reimbursement
 - (a) https://docs.google.com/forms/d/1Nggbd_WElf8JyHljuczVYIR4W8Yj7Lnzi71ikEQLqjM/edit
 - C. Vice President - Amanda Bird:
 - D. Secretary - Margaret Page: Color palette. Discuss ideas to drawing more attendees to Board meetings. Parents asking if we can meet at a playground or have balls/balloons in a gym for kids to play with while we meet. Childcare needs preventing some from joining. We could play a movie or have crafts available.
- XI. Teacher Reps
 - A. Middleton -
 - B. McCracken -
 - C. Meyer -
- XII. School Committee Updates
 - A. Meyer (MPL)
 - 1. End of Year Bash - Friday, May 24. TBD on activities.
 - B. McCracken Parent Group:
 - 1. 8th Grade Dance on May 17th; there were 3 dine-outs and a hotel stay donation. Graduation is May 28th. May 11th - plant/seedling sale.
 - C. Possible Middleton Parent Group: 2 parents interested in starting a parent group - TBD.
- XIII. Community Groups Updates
 - A. Caring Hearts: Granting money to kids with waivers to purchase books at the book fair a possibility? SchoolKidz coming out soon.
 - B. Garden Group: planted spinach and chard, tilling and getting ready for planting
 - C. Scouts (Boys/Girls):
- XIV. Parent Forum - Board
- XV. Information
 - A. Next Meeting: TBD

Adjournments: 8:21pm

END OF OFFICIAL MEETING MINUTES

Question of Staff from Karen after meeting:

Meyer

Sunday - Chalk the Walk - Door 6, preschool door, front door

Monday - Donuts
Tuesday - Snack Bar
Wednesday - Write a note - template
Thursday - Social Shout Outs
Friday - Bring a flower (real/drawing/origami/etc)

Middleton

Sunday - Chalk the Walk - front door, bus entrance, circle drive, garden door
Monday - Donuts
Tuesday - Bring a flower (real/drawing/origami/etc)
Wednesday - Social Shout Outs
Thursday - Snack Bar write a note - template
Friday - Write a note - template

McCracken

Sunday - Chalk the Walk
Monday - Donuts
Tuesday - Social Shout Outs
Wednesday - Snack Bar
Thursday - Write a note - template
Friday - create something (origami, drawing, craft, knit)

April Regular Meeting:

Date: April 8, 2024

Location: McCracken

Google Meets: <https://meet.google.com/hou-zjzc-idh>

XVI. Call to Order @ 7:04pm

Attendees: Amanda, Margaret, Allison Acevedo, Sally, Kim, Ashley, Odessa, Portia

XVII. Discussion Items

A. Upcoming Events:

1. McCracken Trivia Night: Tabled for Fall 2024
2. Taste of 73.5 2024 - April 14th (Sunday) 1-3 pm
 - a) Sign-ups for table (12 booths)
 - b) Music/Entertainment: 15-20 min to DJ/present music from their country/culture.
 - c) \$200 request for supplies and other expenses (Approved in March)
 - d) \$50 reimbursement for each booth - \$500 request (Approved in March)
 - e) Students will be reading in various languages as part of the event.
3. Staff Appreciation: May 5-10, 2024. Make sure that messaging is coming from PTO.
 - a) Sunday - Chalk the Walk
 - b) Monday - Donuts? (\$300)
 - c) Tuesday - Meyer Snack Bar
 - d) Wednesday - Middleton Snack Bar
 - e) Thursday - McCracken Snack Bar
 - f) Friday -
4. McCracken Book Fair: April 22nd - 26th.
 - a) PTO to put Signup Genius in Weekly.
 - b) May need funding for snacks from PTO; less than \$100.

B. School Wish Items

1. Meyer - Benches and communication board. We are waiting to hear back on bench by approval/cost.
2. Middleton - Zuzu Acrobats (the kids are still talking about it).Eagle Scout has identified a gaga pit for his Eagle project - it needs to be approved. If approved, additional funding for the pit may not be needed.
3. McCracken: TBD. Possibly a mural or seating in the recreation area. McCracken Dreams Project survey was created and shared. Need to review responses.
 - a) Nancy & Karen to follow up, perhaps use funding for experience instead?

XVIII. Business

A. Approve Minutes from March Meeting - Voice Vote

1. Motion: Margaret
2. 2nd: Ashley
3. Voice Vote: All in favor.
- B. Financial Funding Requests - ALL ROLL CALL VOTES
 1. Meyer End of Year Bash - \$800
 - a) Motion: Margaret
 - b) 2nd: Ashley
 - c) All Call: Margaret, Ashley, Kim, Sally, Amanda, Odessa
 2. Staff Appreciation - \$300
 - a) Motion: Ashley
 - b) 2nd: Margaret
 - c) All Call: Margaret, Ashley, Kim, Sally, Amanda, Odessa
- XIX. Board Member Reports
 - A. President - Karen Hayes
 - b) N/A
 - B. Treasurer - Odessa Molina
 1. Budget Update
 - a) Total PTO: \$5,556
 - b) Deposit/Expenditures Previous Month:
 - (1) Deposits:
 - (a)
 - (2) Expenditures:
 - (a) Middleton 4th and 5th Grade Dance - \$803 from selling snacks (cost of snacks reimbursement still pending)
 - c) Other Financial - Financial Report
 - (1)
 - d) Use the Funding Request Form & other financial forms
 - (1) PTO Funding Request Form
 - (a) <https://drive.google.com/file/d/1pqeipwJaXk2l5L8kiu0Dvdus1e2ZUnFC/view?usp=sharing>
 - (2) PTO Online Reimbursement
 - (a) https://docs.google.com/forms/d/1Nggbd_WElf8JyHljuczVYIR4W8Yi7Lnzi71ikEQlqiM/edit
 - C. Vice President - Amanda Bird: Seeking Board Members for 2024-2025, time commitment, etc. We discussed sending out a call for board members via e-mail, and explaining the expectations of the Board.
 - D. Secretary - Margaret Page: Color palette will be presented at next meeting.
 - XX. Teacher Reps
 - A. Middleton - James and the Giant Peach: April 18th preview. April 19th and 20th showtimes. May 1st: Literacy Night with bingo card for stations. There will be a raffle the next morning. Zuzu Acrobats appreciated.
 - (a) Teachers are looking for: Brushes and sponges for doing dishes, dish soap; disposable salt and pepper shakers; tea bags.
 - B. McCracken - April 25th - April Showers. Hiring and retention committee will have a table there. Parents will give testimonials on their appreciation of the district. We can work with Sally on sending a rep from the PTO Board to team up with hiring and retention committee.
 - C. Meyer -
 - XXI. School Committee Updates
 - A. Meyer (MPL)
 1. End of Year Bash - Friday, May 24. TBD on activities.
 - B. McCracken Parent Group:
 1. 8th Grade Dance on May 17th. Graduation is May 28th. May 11th - plant/seedling sale.
 - XXII. Community Groups Updates
 - A. Caring Hearts: Sally brought up the idea of granting money to kids with waivers to purchase books at the book fair.
 - B. Garden Group:
 1. Earth Day event? Upcoming Dine Out
 - C. Scouts (Boys/Girls): Scout potentially doing a gaga pit, cub scouts (Tim Taylor doing fire dept)
 - XXIII. Parent Forum - Questions & Concerns
 - XXIV. Information
 - A. Next Meeting: May 6, 2024

Adjournments: 8:00pm

END OF OFFICIAL MEETING MINUTES

To-Do:

Karen:

- Can we set up a Revtrack? for a donation for staff appreciation?
- Could we have a half-sheet printed reminder sent home in backpacks?
- Can kids with waivers be granted funding via Caring Hearts for money to buy books at the book fairs? Use an e-wallet?

Margaret:

Staff Appreciation:

- Send e-mail reminder to bring snacks the week prior.
- Send messaging via Weekly.

Other:

- Add McCracken Book Fair Signup Genius to Weekly - add this to PTO website and link to Weekly.
- Send out an e-mail blast to PTO distribution to let community know we are seeking new board members for next year.
- Middleton teacher asks - put on social media (dish soap, tea bags, etc.)

March Regular Meeting:

Date: March 5, 2024

Location: McCracken

Google Meets: <https://meet.google.com/pqa-rpdb-djx>

XXV. Call to Order @ 7:10pm

Attendees: Karen, Margaret, Odessa, Anne Bond, Sally Alvarado, Torri Labarera.

XXVI. Discussion Items

A. Upcoming Events:

1. New Dine-Out?
 - a) NO
2. Middleton Movie Night(s):
 - a) NO
3. McCracken Trivia Night: April 3 (Wednesday)
 - a) April 3 is the date
 - b) Amanda, Sally, Karen
4. District Equity Bingo Event Debrief
 - a) well attended
 - b) Karen -
 - (1) find out if survey completion rate was successful
 - (2) are they going to share it out in the weekly
5. Taste of 73.5 2024 - April 14th (Sunday) 1-3 pm
 - a) Sign-ups for table (South African, Nigerian, Sweden, Jamaican, Philippines)
 - b) Music/Entertainment: Potential for allowing participants 15-20 min to DJ/present music from their country/culture. We would set up a DJ table. We could also engage music teachers/groups to present. Portia volunteered to perform. Acapella and reggae music.
 - c) \$200 request for supplies and other expenses
 - d) \$50 reimbursement for each booth - \$500 request

B. School Wish Items

1. Meyer - Benches and communication board. We are waiting to hear back on bench by approval/cost.
2. Middleton - Zuzu Acrobats (the kids are still talking about it). Eagle Scout has identified a gaga pit for his Eagle project - it needs to be approved. If approved, additional funding for the pit may not be needed.
3. McCracken: TBD. Possibly a mural or seating in the recreation area. McCracken Dreams Project survey was created and shared. Need to review responses.

XXVII. Business

A. Approve Minutes from February Meeting - Voice Vote

1. Motion: Margaret
 2. 2nd: Odessa
 3. Voice Vote: Approved
- B. Financial Funding Requests - ALL ROLL CALL VOTES
1. Taste of 73.5
 - a) Motion: \$700 Margaret
 - b) 2nd: Karen
 - c) All Call: Karen, Odessa, Margaret, Torrie, Anne, Sally

XXVIII. Board Member Reports

- A. President - Karen Hayes
 - c) PTO closet in McCracken
- B. Treasurer - Odessa Molina
 1. Budget Update
 - a) Total PTO: info not available
 - b) Deposit/Expenditures Previous Month:
 - (1) Deposits:
 - (a) Middleton 4th and 5th Grade Dance - \$803 from selling snacks (cost of snacks reimbursement still pending)
 - (2) Expenditures:
 - (a)
 - (b)
 - c) Other Financial - Financial Report
 - (1)
 - d) Use the Funding Request Form & other financial forms
 - (1) PTO Funding Request Form
 - (a) <https://drive.google.com/file/d/1pqeipwJaxk2I5L8kiu0Dvdus1e2ZUnFC/view?usp=sharing>
 - (2) PTO Online Reimbursement
 - (a) https://docs.google.com/forms/d/1Nggbd_WElf8JyHljuczVYIR4W8Yi7Lnzi71ikEQLqiM/edit
- C. Vice President - Amanda Bird:
- D. Secretary - Margaret Page: Revise PTO color palette. Set up Qualtrics account - fee account may not be a better option for volunteer sign-ups; investigating.

XXIX. Teacher Reps

- A. Middleton - Musical in April; Starting to make school supply list. Anne will bring the idea of having the District include items such as paper towels, facial tissues, Clorox wipes, wet wipes, in the District budget. Discussed Middleton aligning on folders (either same colors throughout the grades or using just labels for folders). Middleton is taking an inventory of current supplies.; testing is coming. Margaret asked how PTO can support?; Middleton beginning stages of a Literacy Night
 1. McCracken - KCups were donated by families; author visit and assembly tomorrow; hornet hangout this Friday, testing coming up as well; April Showers
 - a) Social Justice Club - Head Strong Voices for Healing (head and neck cancer research) - collecting clothing and household items
 2. Meyer - Family Fun Night (working on it - April 11 6-715pm)

XXX. School Committee Updates

- A. Meyer (MPL)
 1. No current event; next big thing is End of Year Bash
- B. McCracken Parent Group:
 1. 8th parents - 8th grade dance, May 17th 6-8pm
 - a) parent & students are raising funds successfully - one more dine-out scheduled. They already have paid for photo booth and DJ. No funding from PTO is anticipated.

XXXI. Community Groups Updates

- A. Caring Hearts: Did February donation drive goes until March something
- B. Garden Group:
 1. Earth Day potential partnership - Margaret will reach out to Garden Club.
- C. Scouts (Boys/Girls): Scout potentially doing a gaga pit, cub scouts (Tim Taylor doing fire dept)

XXXII. Parent Forum - Questions & Concerns

XXXIII. Information

A. Next Meeting: April 8, 2024

Adjournments: Meeting adjourned at 8:15pm

END OF OFFICIAL MEETING MINUTES

To-Do's:

Karen:

Ask about the survey completion rate for the District Equity Bingo night survey.

Ask if results of the survey will be shared in the Weekly.

Where will gaga pit be - school or park grounds?

Karen - turn in the reimbursement for refund on Glow Dance party supplies.

Sally:

Reach out to music teachers to ask about performances during the Taste 73.5.

Margaret/Odessa: Update Weekly with the country groups that have signed up to participate.

Margaret - Reach out to Emily and Rachel to ask if they want to partner to do something for Earth Day.

Torrie: Check in on whether they are moving forward with digging posts/benches for Meyer bench project.

February Regular Meeting:

Date: February 5, 2024

Location: McCracken

Google Meets: <https://meet.google.com/xkr-opps-swp>

XXXIV. Call to Order @ 7:04pm

Attendees: Karen, Amanda, Emily, Margaret, Sally, Odessa, Portia, Kun Liu

XXXV. Discussion Items

A. Upcoming Events:

1. February Dine-Out. McCracken having a dine-out on Feb 6th (8th Grade Dance)
 - a) ~~Portillos~~, Pita Inn, Village Inn, ~~Chipotle~~, Potbelly, jarasa kabob
2. Glow Party - Middleton: Debrief.
 - a) \$253 made for Student Council via glow stick sales.
 - b) \$803 revenue, approx \$180 expenditure
3. Story Night - Meyer
 - a) Just cookies - Meyer staff handling. Story night was a good turn-out. MPL parent will be reimbursed for cookies - ~\$50.
4. Middleton Movie Night(s):
 - a) Determine date/time; February week of 19, March week of 18
 - b) We agreed on having two different nights (one for 1st grade and one for 2nd and 3rd).
 - (1) Audio in gym not good enough to accommodate movie night; location will likely be the cafeteria. PTO will provide free snacks. \$350 approved for funding at January 2024 meeting.
5. McCracken Trivia Night: April 3? (Wednesday)
 - a) Discuss date. The preference is for the event to take place on a weekday if we want staff to be there. This would be a fundraising event. The more advance notice that we can provide, the

more interest we will garner from staff. Prize ideas: Lunch outings with teachers, non-monetary experiences. We would want to connect with the student council on this.

- b) Amanda, Karen and Sally will connect to share ideas. Sally will check with McCracken admin to see if April 3rd date will work.

6. District Equity Bingo Event

- a) Feb 29th at McCracken. Event will last 1.5 hours. There will be a basketball game until 5pm that night.
- b) [letsplaybingo.io.generator](https://letsplaybingo.io/generator)
- c) District is working on obtaining prizes (games?).
- d) District will provide snacks.
- e) PTO to provide volunteers for setting up bingo and snack. Margaret will set up volunteer sign-up.
- f) There will be an RSVP process; need to determine whether District will run this or PTO to run RSVP.

7. Taste of 73.5 2024 - April 14th (Sunday) 1-3 pm

- a) Sign-ups for table (South African, Nigerian, Sweden, Jamaican, Philippines)
- b) Music/Entertainment: Potential for allowing participants 15-20 min to DJ/present music from their country/culture. We would set up a DJ table. We could also engage music teachers/groups to present. Portia volunteered to perform. Acapella and reggae music.
- c) \$200 request for supplies and other expenses
- d) \$50 reimbursement for each booth - \$500 request

B. School Wish Items

- 1. Meyer - Benches and communication board. We are waiting to hear back on bench by approval/cost.
- 2. Middleton - Zuzu Acrobats - funding approved; performance time TBD. Student council has raised some funding for a gaga pit; PTO may be able to fund the rest after their next smencil fundraiser.
- 3. McCracken: TBD. Possibly a mural or seating in the recreation area. McCracken Dreams Project survey was created and shared. Need to review responses.

XXXVI. Business

A. Approve Minutes from January Meeting - Voice Vote

- 1. Motion: Amanda
- 2. 2nd: Margaret
- 3. Voice Vote: Aye - All.

B. Financial Funding Requests - ALL ROLL CALL VOTES

- 1. Taste of 73.5
 - a) Motion: \$700
 - b) 2nd:
 - c) All Call:

XXXVII. Board Member Reports

A. President - Karen Hayes

- d) Bringing penny war discussion to principals to Middleton and McCracken. Prizes could include a pie in the face to an administrator or other ideas.
- e) Looking for local small business connections for Teacher Appreciation.

B. Treasurer - Odessa Molina

1. Budget Update

- a) Total PTO: Deposit/Expenditures Previous Month: \$7,483
 - (1) Deposits:
 - (a) McCracken 8th Grade Dance 2023 - photo booth cost reimbursed \$550
 - (b) Middleton 4th and 5th Grade Dance - \$803 from selling snacks (cost of snacks reimbursement still pending)
 - (2) Expenditures:
 - (a) Middleton Book Fair - \$1,???
 - (b) Fall fest reimbursement - \$25.35 Margaret Page still outstanding
- b) Other Financial - Financial Report
 - (1) Did Karen deposit the \$550 reimbursement from the District for the McCracken 8th grade dance in May 2023? - Yes deposited on 1/26/2024
- c) Use the Funding Request Form & other financial forms
 - (1) PTO Funding Request Form
 - (a) <https://drive.google.com/file/d/1pqeipwJaXk2l5L8kiu0Dvdus1e2ZUnFC/view?usp=sharing>

(2) PTO Online Reimbursement

(a) https://docs.google.com/forms/d/1Nggbd_WElf8JyHljuczVYIR4W8Yj7Lnzi71ikEQLqjM/edit

2. Vice President - Amanda Bird: If the timing lines up, she may be able to connect students with flowers left over from events.
3. Secretary - Margaret Page: Revise PTO color palette. Set up Qualtrics account - fee account may not be a better option for volunteer sign-ups; investigating.

C. Teacher Reps

1. Middleton - Gaga pit
2. McCracken - Kcups request, April showers
3. Meyer - game night

D. School Committee Updates

1. Meyer (MPL)
 - a) Current events
2. McCracken Parent Group:
 - a) 8th parents - 8th grade dance, May 17th 6-8pm
 - (1) parent & students are raising funds successfully. They already have paid for photo booth and DJ.

E. Community Groups Updates

1. Caring Hearts:
2. Garden Group:
 - a) Earth Day potential partnership
3. Scouts (Boys/Girls):
4. Hiring and Retention Committee: Gathering information from parents on ideas to support hiring/retention.

XXXVIII. Parent Forum - Questions & Concerns

- A. Parents have raised concerns about 8th graders heading into 9th grade Niles North - PE class in particular. Only freshman year PE has a separation by boys/girls, and grades afterward are co-ed. What accommodations are made for non-binary students? As this is a concern brought to the PTO president, PTO is recording this in our meeting minutes and will research further.
- B. YWCA – talk with them about after school care

XXXIX. Information

- A. Next Meeting: March 5, 2024

Adjournments: Ended at 8:29pm

END OF OFFICIAL MEETING MINUTES

To-Do's:

Karen:

- Turn in receipt for glow dance purchases.
- Check with Dr. Hightower on using the bingo generator. Do we want to use this? Or buy a bingo spinner? Does District want to print cards?
- Reach out to see when Zuzu Acrobats will perform.
- Call Literati - did they receive the \$1k check that was mailed to them?
- Do we want to have an info table out for parent-teacher conferences?
- Reach out to Niles North on why freshman year PE is not co-ed. Parents have expressed concern for non-binary students.
- Talk to operational services coordinator about building a relationship with local YMCA. They have an after-school program and may be able to bus students to YMCA programs after school.

Sally - Check with McCracken admin on April 3rd date for trivia night.

Margaret -

- Send Sally's e-mail address to Amanda. Connect Amanda and Sally; Amanda will share ideas for the event.
- Start volunteer sign-up for District Bingo Night Feb 29th.
- Add DJ/music/performance request to Weekly.

Amanda: Put social media post about the need for K-cups for McCracken and other schools.

Odessa: Send Margaret info on music sign-up/DJ/performance requests for Taste of 73.5 in Weekly.

January Regular Meeting:

Date: January 17, 2024

Location: McCracken

Google Meets: <https://meet.google.com/ssx-ttep-vzh>

XL. Call to Order @ 7:03pm

XLI. Discussion Items

A. Upcoming Events:

1. February Dine-Out - no info right now - want to line w/ parent teacher
2. Meyer Movie Night (1/19): MPL will provide popcorn; they will have the students vote on a movie.
3. Middleton Movie Night(s): Start advertising. Last year included 3 grade levels, and took place in the cafeteria. The gym may have an improved sound system. We may be able to use the gym for all three grades (1st through 3rd). 1st Option: Use the gym, all grades. 2nd Option: 2 weeknights, same movie, separated by grade. PTO will provide free snacks.
4. Glow Party - Middleton. PTO will run the snack bar. Party is on 01/26.
5. McCracken Trivia Night: The preference is for the event to take place on a weekday if we want staff to be there. This would be a fundraising event. The more advance notice that we can provide, the more interest we will garner from staff. Prize ideas: Lunch outings with teachers, non-monetary experiences. We would want to connect with student council on this. Karen will connect with McCracken Principals about an April date for the trivia night.
6. District Equity Bingo Event - Feb 29th at McCracken: Karen met with Board Equity Committee; this will be an opportunity for the Board to survey parents about what they want to see in the District. District office is looking to provide snacks. PTO would provide volunteer support. Karen is creating a letter from PTO/District to solicit donations for prizes for the bingo night. Dr. Hightower to advise on capacity and talk with Sam about budget. They are talking to Richard about AV needs. PTO to provide set-up and clean-up help. The Board will run the actual bingo.
7. Teacher Appreciation in May - table for February

8. Penny Wars? Table for February. Think about whether we want to do this at either Middleton or McCracken.
9. Other Upcoming Events
 - a. Taste of 73.5. McCracken gym not available on March 9th. April 14th (Sunday) will be the new date. 1-3pm.
- B. School Wish Items
 1. Meyer - Benches and communication board. We are waiting to hear back on bench approval/cost.
 2. Middleton - Zuzu Acrobats - funding approved. Student council has raised some funding for a gaga pit; PTO may be able to fund the rest after their next smencil fundraiser. They will come in January.
 3. McCracken: TBD. Possibly a mural or seating in the recreation area. McCracken Dreams Project survey was created and shared. Need to review responses.
- C. Middleton Enrichment: There will be 18-20 classes upcoming for enrichment; no additional need for parent teachers.

XLII. Business

- A. Approve Minutes from December Meeting - Voice Vote
 1. Motion: Margaret Page
 2. 2nd: Portia
 3. Voice Vote: All ayes.
- B. Financial Funding Requests - ALL ROLL CALL VOTES
 1. Teacher Appreciation - table
 2. Middleton Movie Night(s): \$350
 - a) Motion: Margaret
 - b) 2nd: Emily
 - c) All Call: Margaret, Portia, Emily, Odessa, Karen.
 3. Glow Party: \$350
 - a) Motion: Emily
 - b) 2nd: Margaret
 - c) All Call: Margaret, Portia, Emily, Odessa Karen.

XLIII. Board Member Reports

- A. President - Karen Hayes
- B. Treasurer - Odessa Molina
 1. Budget Update
 - a) Total PTO: Deposit/Expenditures Previous Month: \$6,120
 - (1) Deposits:
 - (a)
 - (2) Expenditures:
 - (a) Middleton Book Fair - \$4,300
 - (i) Do we still owe money to Literati Inc?
 - (b) Middleton Assembly (Zuzu Acrobats) - \$1,250
 - b) Other Financial - Financial Report
 - (1) Did Karen deposit the \$550 reimbursement from the District for the McCracken 8th grade dance in May 2023?
 - c) Use the Funding Request Form & other financial forms
 - (1) PTO Funding Request Form
 - (a) <https://drive.google.com/file/d/1pqeipwJaXk2i5L8kiu0Dvdus1e2ZUnFC/view?usp=sharing>
 - (2) PTO Online Reimbursement
 - (a) https://docs.google.com/forms/d/1Nggbd_WElf8JyHljuczVYIR4W8Yj7Lnzi71ikEQLqjM/edit
 2. Vice President - Amanda Bird: N/A
 3. Secretary - Margaret Page: Revise PTO color palette. Get input on use of Qualtrics for staff/parent surveys.
- C. Teacher Reps
 1. Middleton - just events and gaga pit update
 2. McCracken - trivia night, nils north curriculum fair
- D. School Committee Updates
 1. Meyer (MPL)
 - a) Current events

- 2. McCracken Parent Group:
 - a) 8th parents - 8th grade dance
 - (1) parent & students are raising funds
- E. Community Groups Updates
 - 1. Caring Hearts: No updates.
 - 2. Garden Group: Doing enrichment class and going to plant in greenhouse
 - a) Earth Day potential partnership
 - 3. Scouts (Boys/Girls):
- XLIV. Parent Forum - Questions & Concerns
 - C.
- XLV. Information
 - A. Next Meeting: February 5, 2024

Adjournments: Meeting ended at 8:03pm

Skokie SD 73.5 PTO SY23 Meeting Agendas/Minutes

December Regular Meeting:

Date: December 4, 2023

Location: McCracken

<https://meet.google.com/huz-ahvv-bpv>

meet.google.com/huz-ahvv-bpv

XLVI. Call to Order @ 7:04pm

XLVII. Discussion Items

A. Parents Night Out - Debrief

1. ~13 attendees, some were new parents. Both staff and parents came. Total costs were less than \$30. We offered snacks at the tables. It was a great event.
- B. Upcoming Events:
 1. Coins for Kindness and Meyer Mart (12/19) Coins for Kindness is currently ongoing. Odessa has MPL assistants that will help with the shopping.
 2. Dine-Outs (Dec and Feb): We will skip a Dec dine-out and plan for a February dine-out. Dengeos dine-out brought in almost \$500.
 3. Meyer Movie Night (1/19): MPL will provide popcorn; they will have the students vote on a movie.
 4. Middleton Movie Night(s): We should start advertising in Dec. Last year included 3 grade levels, and took place in the cafeteria. The gym may have an improved sound system. We may be able to use the gym for all three grades (1st through 3rd). 1st Option: Use the gym, all grades. 2nd Option: 2 weeknights, same movie, separated by grade.
 5. McCracken Trivia Night: The preference is for the event to take place on a weekday if we want staff to be there. This would be a fundraising event. The more advance notice that we can provide, the more interest we will garner from staff. Prize ideas: Lunch outings with teachers, non-monetary experiences. We would want to connect with student council on this. January 30th is a potential date (a Tuesday). Sally will share January 30th as a potential date with McCracken staff. Possible 6pm start time.
 6. District Equity Bingo Event - Feb 29th: Amanda, Odessa, Margaret will meet with Dr. Hightower and Ruth to determine what is needed from PTO and any direction from the Equity Board.
 7. Teacher Appreciation / Meyer Coffee: Discussion about making teacher appreciation the same for each building.
 8. Penny Wars? Tabled for next month.
- C. School Wish Items
 1. Meyer - Benches and communication board. We are waiting to hear back on bench approval/cost.
 2. Middleton - Zuzu Acrobats - funding approved. Student council has raised some funding for a gaga pit; PTO may be able to fund the rest after their next smencil fundraiser.
 3. McCracken: TBD. Possibly a mural or seating in the recreation area. Sally to speak with Nancy about sending the survey "McCracken Dream Projects" to students and staff.
- D. Middleton Enrichment: There is still a need for parents to teach. This is an 8 week program. We are still looking for more Enrichment classes to run from Feb. 26-May 10th! Interested? The class could literally be ANYTHING, including low/no prep classes such as: Drawing for fun, Board games, Script/Play writing, Role playing around a topic, Greeting card making, Engineering/Problem-solving tasks.

XLVIII. Business

- A. Approve Minutes from November Meeting - Voice Vote
 1. Motion: Amanda
 2. 2nd: Margaret
 3. Voice Vote: All yeas
- B. Financial Funding Requests - ALL ROLL CALL VOTES
 1. Teacher Appreciation - table
 2. Middleton Movie Night(s) - table
 3. Meyer Communication Board - \$750
 - a) Motion: Amanda
 - b) 2nd: Kim
 - c) All Call: Yes: Amanda, Odessa, Margaret, Sally, Kim, Emily, Portia, Karen

XLIX. Board Member Reports

- A. President - Karen Hayes
 1. There are 2 teachers interested in joining us as Teacher Reps: Lowry and Acevedo from Middleton.
- B. Treasurer - Odessa Molina
 1. Budget Update
 - a) Total PTO: Deposit/Expenditures Previous Month: \$11,866
 - (1) Deposits:
 - (a) Dine-out at Dengeos - \$489.16
 - (2) Expenditures:
 - (a) Socktoberfest reimbursement - \$238.21
 - b) Other Financial - Financial Report
 - c) Use the Funding Request Form & other financial forms
 - (1) PTO Funding Request Form

(a) <https://drive.google.com/file/d/1pgeipwJaXk2l5L8kiu0Dvdus1e2ZUnFC/view?usp=sharing>

(2) PTO Online Reimbursement

(a) https://docs.google.com/forms/d/1Nggbd_WElf8JyHljuczVYIR4W8Yj7Lnzi71ikEQLqjM/edit

2. Vice President - Amanda Bird:

3. Secretary - Margaret Page: Present potential PTO color palette. Get input on use of Qualtrics for staff/parent surveys.

C. School Committee Updates

1. Meyer (MPL)

a) Socktoberfest update - raised \$582

b) Middleton Parent Group:

c) Fall Fest - \$305

2. McCracken Parent Group:

a) 8th parents - 8th grade dance

(1) parent & students are raising

D. Community Groups Updates

1. Caring Hearts: no one present

2. Garden Group: no report

3. Scouts (Boys/Girls): Girl Scout Cookies!!! (12/15)

L. Parent Forum - Questions & Concerns

D. Park district property - during school hours are other adults/kids allowed on playground

LI. Information

A. Next Meeting: January 8, 2024

Adjournments: Meeting ended at 8:36pm

Official end of meeting minutes:

To-Do's:

Margaret:

Look at Skokie library - can we rent projector blow-up?

PTO color theme: Create bolder blue, bolder colors - #3 color palette.

Qualtrics: See if we can use it for sign-ups.

Get ideas about a future survey.

Karen:

Ask Tech team about movie set-up at Middleton for movie night.

Kim asked to be put on the list for potential parent teacher for the next Enrichment session.

Put in request for Taste of 73.5 to go on the school calendar. This will be in the gym, 1-3pm.

Check for Margaret - Fall Fest reimbursement

Odessa: Zelle payment for Kim - Fall Fest reimbursement.

Skokie SD 73.5 PTO SY23 Meeting Agendas/Minutes

November Regular Meeting:

Date: November 6, 2023

Location: McCracken

LII. Call to Order @ 7:04pm

LIII. Discussion Items

A. Fall Fest Debrief:

1. supplies - taffy apples, pizza, drinks, tickets, games (some are in Karen's basement now)
2. What worked/popular items:
 - a. Raffle items (possibly do less raffle items next year)
 - b. Pizza - more pizza needed.
 - c. We sold $\frac{1}{3}$ to $\frac{1}{2}$ of the bundt cakes. We gave the extras to the teachers.
 - d. Using tickets for games/food and having one table for handling cash.
3. Ideas for next year:
 - a. Refreshment table for the volunteers
 - b. More pizza, bring pizza cutters - ask to be uncut
 - i. two deliveries - one at start and then in the middle
 - c. Name tags for volunteers
 - d. Add juice boxes
 - e. Signage for activities
 - f. add staff pie-in-the-face?
 - g. Communications - Clarify that the event is for all of the District if it will be a District event.
 - h. Possible hay ride.
 - i. Possibly move Fall Fest to November.
 - j. Games MUST have prizes!
 - k. Add tables for pumpkin painting.
 - l. Add a food pantry donation (bring 2 items, get 1 ticket).

B. Trunk-or-Treat Debrief

1. We had 10 cars participate. Feedback positive. We could likely get 15 cars next year. Make sure to communicate that you don't need to come with a decorated car. Everyone can just come.
2. Possible themes for the future - Board games (Clue, Chess, Monopoly, etc.). It was helpful for cars to register ahead of time so that we know what the themes will be.
3. Offer for non-candy items to be given away (candy is expensive).

C. Meyer Socktoberfest Debrief

1. Possibly remove craft idea/room.
2. Fest went well. Odessa will provide update.

D. Bookfair Update

1. Ashley to talk to Gena about Literati regarding profit from the fair.
 2. Add communication about children buying their own books/being pressured into buying books for others. Provide job aid for volunteers if there is a suspected issue with children being pressured to buy items for others. Possibly have a radio available for volunteers.
- E. Parent Night Out
1. No bingo - this is a casual meet-up. Tables reserved at Sketchbook.
- F. Dine Outs -
1. Dengeos
 2. December - Location TBD
- G. No Place for Hate
1. Skokie School District 73.5 is fortunate to have talented and dedicated educators who are attuned to their student's needs. Last year, teachers were noticing a trend of increased conflict between students, some of which included antisemitic language. When the District began to investigate how to best support students, research was conducted to determine which programs support our initiative of building welcoming environments in our schools and supporting equitable practices across our community.

The Anti Defamation League (ADL) was a natural fit to support this mission. The District already had an existing partnership with the ADL as they provided training for all teachers during the 2021-2022 school year, conducted an anti-bias training for the Student Support Team in the 2022-2023 school year and a training for our Leadership Team training in August of 2023.

The ADL specifically aligns with the District's mission to create safe spaces for students and to help them identify the origins of unjust systems and empower them to use their critical thinking skills and agency to responsibly disrupt the policies and practices that perpetuate inequalities.

No Place for Hate is a program designed to be led by students, specifically for students, to address antisemitism and bullying in schools. The mission for No Place for Hate is to "build a learning community of inclusivity, respect and equity."

We are excited that our students are leading the important work of pledging to speak out against discrimination and prejudice. We appreciate your support and partnership surrounding this important initiative.

A grant has been obtained and Karen will be working in a parent role. PTO may be asked to push out communications for the initiative.

Ashley and Kim - can be resources for Karen as needed.

H. Middleton Enrichment

1. *Are you creative, love working with kids, and have an interest in leading students through some fun afterschool activities? We need volunteers to help run our Enrichment program at Middleton! This 9-week program will run from February 26-May 10th and classes run from 3pm-4pm, with a 15-min. dismissal period until 4:15pm (no classes over Spring break). As an Enrichment teacher, you create your own curriculum, bring in materials or we can purchase some for you, and invite students to learn any new skill, hobby, or personal interest. The classes can range from playing Pokemon cards, to building with legos, to learning to crochet, or any others you can think of. If your child might be interested, other students likely would be, too! If you are interested in running a course, please reach out to Mrs. Stephanie Larenas, Enrichment Coordinator/Asst. Principal at Middleton.*
2. *Parents can submit applications as vendors.*
3. *Idea: Have a bunch of parents present their careers - this could be a course.*

LIV. Business

- A. Approve Minutes from October Meeting - Voice Vote
 1. Motion: Amanda
 2. 2nd: Portia
 3. Voice Vote: All present approved (Karen, Amanda, Portia, Emily, Kim, Margaret)
- B. Financial Funding Requests - ALL ROLL CALL VOTES
 1. ZuZu Acrobats - \$1500
 - a) Motion: Amanda
 - b) 2nd: Margaret

- c) Roll Call:
 - (1) Margaret - Yes
 - (2) Portia - yes
 - (3) Amanda - yes
 - (4) Emily - yes
 - (5) Kim - yes
 - (6) Karen - yes

LV. Board Member Reports

A. President - Karen Hayes

- 1. Met with Nikki from Middleton - They want a gaga pit. It is about \$1,700. They also want a group that will do a fun assembly using Zuzu Acrobats. They would perform in February 2024. Estimate is \$1,500 for 2 shows. We are leaning towards scheduling the acrobats. We can then help fund the gaga pit later. Add funding request to December meeting.
- 2. Karen will go back to McCracken principal to ask what their request is. Possible request for murals in MPL, or adding seating for recreational area.
- 3. Karen and Margaret met with Superintendent regarding a request for an equity-themed bingo event. The Board District Equity Committee wants to collaborate with us on this. Dr. Wei is okay with us using the Meyer bingo night for a District-wide bingo night. This would be Feb 29th. We need to get input from the Board Committee on what support they will provide.
- 4. The Weekly communication includes the PTO calendar now, but sharing of photos/info is limited to links.
- 5. Middleton - Movie night is for PTO

B. Treasurer - Odessa Molina

- 1. Budget Update
 - a) Total PTO: Deposit/Expenditures Previous Month:
 - (1) Deposits:
 - (2) Expenditures:
 - b) Other Financial - Financial Report
 - c) Schools requests - recreational equipment - \$____
- 2. Vice President - Amanda Bird:
- 3. Secretary - Margaret Page:

C. School Committee Updates

- 1. Meyer (MPL)
 - a) Sally to put out a plug to ask for rep for school.
- 2. Middleton Parent Group:
 - a) Sally to put out a plug to ask for rep for school.
- 3. McCracken Parent Group:
 - a) Musical is happening Friday and Saturday.

D. Community Groups Updates

- 1. Caring Hearts: got request for grants and are reviewing them
- 2. Garden Group: primarily garden enrichment club
- 3. Scouts (Boys/Girls):

LVI. Parent Forum - Questions & Concerns

A. penny wars - McCracken??

LVII. Information

A. Next Meeting: December 4, 2023

Adjournments: Meeting ended at 8:51pm

END OF OFFICIAL MEETING MINUTES

Karen:

- 1. To send Sally a plug about what the PTO is about so that Sally can send out a communication about getting a rep for Middleton and Meyer.
- 2. Minal will get the # for Dengeos - the last dine-out.
- 3. To send an e-mail to confirm what support we will receive in holding the February 29th bingo night.

December dine-out - Where should we have it?

Skokie SD 73.5 PTO SY23 Meeting Agendas/Minutes

October Regular Meeting:

Date: Oct 2, 2023 - 7 pm

Location: McCracken

LVIII. Call to Order @ 7:15pm

LIX. Discussion Items

- A. Fall Fest Update
 - 1. supplies - taffy apples, pizza, drinks, tickets
- B. Meyer Socktoberfest Update
 - 1. just starting plan - working off prior years - food, crafts, games
- C. Book Fair Middleton – Any volunteer needs
 - 1. has good coverage
- D. BINGO
 - 1. have reservation - work on advertising
- E. Trunk-or-Treat
 - 1. presented to superintendent
- F. Dine Out - Thursday at Dengeos

LX. Business

- A. Approve Minutes from September Meeting - Voice Vote
 - 1. Motion: Margaret Page
 - 2. 2nd: Odessa Molina
 - 3. Voice Vote - passes
- B. Financial Funding Requests - ALL ROLL CALL VOTES
 - 1. Fall Fest - \$500 - yes, Odessa, Margaret, Amanda, Karen
 - 2. Socktoberfest - \$400 yes Karen, Amanda, Odessa, Margaret

LXI. Board Member Reports

- A. President - Karen Hayes
 - 1. Will e-mail or meet with Middleton and McCracken teachers to touch base on their special item requests. Meyer is interested in benches for the playground. Will get more info on pricing.
- B. Treasurer - Odessa Molina
 - 1. Budget Update
 - a) Total PTO: \$3,913
 - b) Deposit/Expenditures Previous Month:
 - (1) Deposits:
 - (2) Expenditures: \$305 MD book fair cash box
 - c) Other Financial
 - (1) McCracken 8th Grade Dance - needs reimbursements from 8th grade dance committee for food and photo booth expenses paid by PTO (photo booth \$550)
 - (2) Set up Zelle as online payments
 - (3) 990 form
 - 2. Vice President - Amanda Bird:
 - 3. Secretary - Margaret Page: PTO newsletter drafted. Needs to obtain QR code and logo image.
- C. School Committee Updates
 - 1. Meyer (MPL)
 - a) 1st meeting 9/21 and family meet up 9/23; good turnout for meet up (about 20 families)
 - 2. Middleton Parent Group:
 - a)
 - 3. McCracken Parent Group:
 - a)
- D. Community Groups Updates
 - 1. Caring Hearts: no update

- 2. Garden Group: garden looking great
 - 3. Scouts (Boys/Girls):
- LXII. Parent Forum - Questions & Concerns
 - A. Way to get people to come
 - B. PTO link in weekly
- LXIII. Information
 - A. Next Meeting: Nov 6

Adjournments: Meeting ended at 8:23pm.

END OF OFFICIAL MEETING MINUTES

Additional Notes:

Fall Fest:

Affy Tapples: 24 per box, \$1.15 per apple. Must order 5 days in advance. They take check or card.
No response yet from Park District on hay ride.
Waiting to hear from local businesses on gift cards.
Volunteers still needed.
Karen may have fall games that we can use; games may also be in PTO closet at McCracken.
Confirmed that there will be a dedicated table and person selling the mini pumpkins.
Incite dance will do a little dance party.
Need facility request submitted.
Amanda created a separate sign-up for HS/McCracken students to help.
Raffle tickets could be purchased to win a prize.

Odessa: Request for \$200 funding for 2024 coffee cart for Meyer Teacher Appreciation tabled for now.

September Regular Meeting:

Date: Tuesday, September 5, 6:30 pm

Location: McCracken

LXIV. Call to Order @ 6:37 pm

Attendees:

Karen Hayes
Amanda Bird
Portia
Kim
Emily
Odessa Molina

LXV. Discussion Items

A.

LXVI. Business

A. Approve Minutes from Special Meeting - Voice Vote

- 1. Motion: Amanda
- 2. 2nd: Odessa
- 3. Voice Vote - All approved.

B. Planning

- 1. [Review Working Calendar](#)
- 2. Set up Event Planners
 - a) Fall Fest - October 15th. Time is TBD.
 - b) **Events: Bozo Buckets, Spin the Wheel, Putt putt golf, dessert related game, Minal - hay ride?, music, painting pumpkins or pumpkin sale for Garden Club, raffle. Event to be indoor and outdoor. Girl/Boy Scout involvement such as hosting a game? McCracken kid volunteers? Face**

paint. Bushra may be able to connect us to high schoolers. Petting zoo? Petting zoo and food to cost money, but games would be free.

- c) Amanda, Kim, Emily to lead organization on the Fall Fest.
- d) Food: Possibly get donations from restaurants - pizza, Dengeos? Hot dog vendor? Water, juice, snacks.

C. Financial Funding Requests - ALL ROLL CALL VOTES

- 1. No funding requests.

D. Set Meeting Dates for SY24: Dr. Hightower are going to set up Coffee dates 2 times this year, that will occur prior to the monthly PTO meeting.

LXVII. Board Member Reports

A. President - Karen Hayes: Librarian at McCracken provided a thank you card for the McCracken book fair that occurred last year. We will ask each principal for a wish-list item for their building.

B. Treasurer - Odessa Molina

1. Budget Update

a) Total PTO: \$4,218

- (1) MPL and PTO balances combined

b) Deposit/Expenditures Previous Month: May 2023, June 2023 settled book fairs balances; nothing in July and August 2023

- (1) Deposits: Donations \$38 + Fundraising \$944 (EYB)

- (2) Expenditures: Taste of 73.5 \$751 + MC 8th grade dance \$1,323 + EYB \$631

c) Other Financial

- (1) Meyer End of the Year Bash - earned \$342

- (2) Book Fairs - all settled for McCracken and Meyer

- (3) McCracken 8th Grade Dance - needs reimbursements from 8th grade dance committee for food and photo booth expenses paid by PTO (food \$227.56 + photo booth \$550)

2. Vice President: N/A

3. Secretary: N/A

TABLED FOR NEXT CALL:

C. School Committee Updates

1. MPL (Meyer):

- a) looking for parents/guardians to lead group

- b) updated the Newsletter

- c) need to schedule 1st meeting and family-meet-up

2. Middleton Parent Group:

- a)

3. McCracken Parent Group:

- a)

D. Community Groups Updates

1. Caring Hearts:

2. Garden Group: 150 bags of produce donated to Niles Food Pantry this season.

3. Scouts (Boys/Girls):

LXVIII. Parent Forum - Questions & Concerns

A. School Supply List community feedback

LXIX. Information

A. Next Meeting:

Adjournments:

END OF OFFICIAL MEETING MINUTES

Internal notes:

Review Working Calendar:

August 2023 Back to School Bash booth: Sign-up sheets were filled out:

Meyer Events Planning

Middleton Book Fair Oct 2nd through 6th
Dine Out Nights
Middleton Fall Festival
Taste of 73.5

Glow Party discussed for Middleton. Possible Nov or Dec dates - Emily to consider.

To Do:

Karen

1. Send Family Meet-Up Date 09/09 in the Weekly. Add messaging for satellite students - all kids are welcome.
2. Karen to print out Family Meet-Up flyers to have handed out in backpacks this week.
3. We may have a sticker/game for the day. Find stickers?
4. Give Minal the go-ahead for the 9/27 dine out.
5. Talk to Nancy about McCracken Trivia Night.
6. Ask each principal - What is something that they want for their building?
7. Sent shout-out for Garden Club - donated 150 bags of produce to Niles Food Pantry.
8. Portia looking to find out how she can get on the distribution list for District events.

Amanda

1. Create social media images for the Family Meet Up on 09/09
2. Point person for Fall Fest. Kim and Emily are assistants.
3. Book Bingo Night at Sketchbook

Odessa

1. Odessa to send form to Karen to request \$550 payment for photo booth at 8th grade dance from last year.

Margaret

1. Review - Newsletter for what we have done so far. Review and edit newsletter as needed - review with PTO Board prior to sending.
2. Will Google Meets work for online meeting? ANSWER: Will work for 60 min.