## Logging into your new HISD Chromebook

- 1. Power on your chromebook
- 2. Type in your email address (lunch#@harperisd.org) leave out the leading zeros

3. Type in your password that you created on the technology registration form, (if you are elementary, type in Harper14!). If you cannot remember your password, please contact your teacher!

## <u>EXAMPLE:</u>

Email: 1234@harperisd.org

<u>@harperisd.org</u>

Password: II0v3T3c4n0L0g

## Logging Out of your new HISD Chromebook:

You log out, or sign out, by clicking the Status Area (bottom right corner of the screen, where your account picture appears) and select Sign Out.

You can also use the shortcut Ctrl+Shift+QQ to sign out.

## IMPORTANT

You must sign out of your Chromebooks at least once a day to get the updates. Good practice is to sign out of your Chromebook when you are ready to plug it in and go to bed for the night. This way, your Chromebook will update in the night and be ready to use the next morning in class!