

## **INTERLIBRARY LOAN OF MICROFILM**

The Monticello Public Library will send microfilm on request through interlibrary loan on the following conditions:

1. Requests for loan must be made through a public or university library.
2. There will be a limit of two (2) films sent at one time.
3. The film will be loaned for 1 month.
4. Film will be restricted to use within the facilities of the requesting library.
5. Film is to be insured for \$50 for each roll when sent through the mail.

Approved by the Board of Trustees July 12, 2005

Reviewed May 12, 2009

Reviewed February 13, 2012

Reviewed November 10, 2015

Reviewed November 12, 2019

Revised June 16, 2022