

Student Activity Proposal Form

The student activity proposal form is intended to notify the relevant department of any and all proposed programs, activities, events, projects, and purchases by the students. This form is for College Registered Students use only. This form must be submitted no less than two weeks prior to the activity date along with any additional required documents.

Please note that, all students activities must aligned to the college rules and policies and serve the National University of Sciences and Technology goals.

Name of the activity: Sailors Night

Type of the activity: Introductory event (to research and professional exchange)

Campus activity- yes

Community outreach -

Date of activity: 10/11/2025

Time: 6:00 to 9:00

Objectives:

- 1. Enhance Knowledge** – Provide participants with a deeper understanding of the SCORE and SCOPE committees.
- 2. Understand the Exchange Program** – Explain the structure, benefits, and application process of the exchange program.
- 3. Encourage Participation** – Motivate students to apply and take part in the exchange program.

Faculty or staff in charge if any: -----

Proposed honor guests: Last year exchange students

Organizing committee: MEDSCO SCORE and SCOPE

Lead organizer & contact no: Nasser Al Riyami 92256516, Aya Al Ajmi 79313841

Participants of the Activity: Medical Students

Sponsorship details- If any:

1. _____ OR. -----

2. ----- OR. -----

Budget expected from college: 150 OR.

Grand total: OR. 150

Proposal submission date: 10/11/2025

Proposal submitted & signature of student:

Attached Program Requirements:

Program	Required Resources	Budget details
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Student Activity proposal Form

	Food, drinks	80
	Distributions (giveaways)	50
	Decoration and organization	20
	Total Budget	150

Attached Program Details:

Program	Date &Time	Venue
Intro to IFMSA and MEDSCO	10/11/2025 (6:00 – 6:10pm)	Student Hub
Intro to SCOPE, how to write motivational letter, and more info about selection criteria	6:10 – 6:30 pm	
2 students talk about their previous experience	6:30 – 7:00 pm	
Break	7:00 – 7:10 pm	
How to write research	7:10 – 7:30 pm	
2 Students talk about their research	7:30 – 8:00 pm	

Activity venue reservation done by: Nasser Al Riyami & Aya Al Ajmi

For official use: (do not write below this line)

Comments and approval of the relevant department:

Approval of the college dean:

Dean sign

Date: