

USE OF PUBLIC MEETING ROOM

1. Meeting room facilities at the public library are available at no charge during regular library hours to any educational, cultural, or other non-commercial, non-sectarian civic group.
2. All meetings held at the library must be open to the general public and no charge may be made for admission. Individuals and organizations may not use the room to promote or sell products, solicit funds or future sales, or for gambling.
3. Meeting room use is on a first come, first served basis. The meeting room may be reserved in person, by phone or by email.
4. Light refreshments may be served provided that the person in charge of the meeting takes care of the clean-up.
5. Use of library space for meetings in no way implies library endorsement of ideas expressed in the meetings or of the aims and goals of the organization using the facilities. Individuals and organizations may not advertise the use of the library or meeting room in any way that implies library endorsement or sponsorship.
6. Use of the meeting room can be denied or revoked if the intended use presents a danger of riot, disorder, or other immediate threat to public safety.
7. The Library Board of Trustees or the City of Monticello are not responsible for accidents, injury or loss of individual property while using the meeting room.

Approved by the Monticello Library Board of Trustees May 13, 2003

Reviewed May 8, 2007

Reviewed October 8, 2013

Reviewed February 11, 2020

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