

School Site Council Rolling Agenda SY 23'-24'

Norms/Expectations:

- We will enter this work with a **LENS OF RACE AND EQUITY!**
- Start on Time. End on Time.
- Assume best intentions while keeping ALL kids at the center.
- Speak with direct honesty, candor and empathy.
 - Say it here. / Be honest. / Have patience/ Equal Airtime /Stay on Topic

- Operate with respect, open-mindedness and reflectiveness
 - Respectfully agree-disagree.
 - Include all points of view
- Embrace outcomes as a unified team
 - Embrace change / Growth mindset / Solutions oriented/ Be brave!

-----SY 23'-24'-----

Kilmer School Site Council:

Team:	Date/Time:	Location:
Kilmer School Site Council	10/18: 6 - 7pm.	Upper and via Zoom:
Kilmer School Site Council	11/15: 6 - 7pm.	Lower and via Zoom: https://k12-bostonpublicschools.zoom.us/j/87411448473
Kilmer School Site Council	12/13: 6 - 7pm.	Upper and via Zoom: https://k12-bostonpublicschools.zoom.us/j/84455963085
Kilmer School Site Council	1/17: 6 - 7pm.	Lower and via Zoom: https://k12-bostonpublicschools.zoom.us/j/84349084413
Kilmer School Site Council	2/28: 6 - 7pm.	Upper and via Zoom: https://k12-bostonpublicschools.zoom.us/j/87089240750
Kilmer School Site Council	3/20: 6 - 7pm.	Lower and via Zoom: https://k12-bostonpublicschools.zoom.us/j/89094071990
Kilmer School Site Council	4/10: 6- 7pm	Upper and via Zoom: https://k12-bostonpublicschools.zoom.us/j/89094071990

		m.us/j/89850220945
Kilmer School Site Council	5/15: 6-7pm.	Lower and via Zoom: https://k12-bostonpublicschools.zoom.us/j/88465338480
Kilmer School Site Council	6/11: 6 - 7pm	Upper and via Zoom: https://k12-bostonpublicschools.zoom.us/j/89784530663

6/11/24 ~ AGENDA SLIDE DECK **Kilmer School Site Council: SY 23'-24'**

Time	Content	Notes:
6:00 - 6:05	I. Ice Breaker	
	II. Hiring Update and Next Steps	In good shape - ABA k2-1 final steps 1:1 in ABAs still needed Para positions at the lower - pool positions but we may be able to have our current ones back
	III. Mural update	Finalizing design End of August installation
	IV. Inclusion	Positions have been drafted - based on conversations with IPT

		Thursday morning will have final staff/positions Class lists will be completed
	V. Ms. Vita update	Vita shared her slides
	VI. KFF	All officers have completed their term and all positions are open - Nominations for positions were asked - if not, they will wait for fall Carla For Treasurer - voted in The rest of the positions will be voted on in the fall
	VII. General Updates	SSC parent members - first meeting in September for elections for staff/BTU and families Collins position is a 1 year (Community field coordinator) Security para position - .8 position for next year - conversation - should we cut the position (\$47K in our budget) or keep the position *Agree to keep security para position -
	VIII. Open Floor	Poor choices of students during recess, after school, and at the Y - destructive to the yard and flowers Student/family handbook - for next year, place it in bulletin Have students make posters/signs for respecting the grounds No dogs in the playground

5/15/2024

- Hiring Update: Name our hires and where we are in hiring
- General Updates: June Calendar, Upcoming Events, Voting, Woodchips
- Inclusion
- Security Para: Conversation, Long term implications
- Ms. Vita Update (5 min)
- KFF (10 min)

5/15/24 ~ AGENDA SLIDE DECK **Kilmer School Site Council: SY 23'-24'**

Time	Content	Notes:
6:00 - 6:05	II. Ice Breaker	
6:10	II. Hiring Update and Next Steps	Name our hires and where we are in hiring SW, K0/K1 learning specialist, K2 learning specialist, ABA 7th/8th, science, music name was submitted, community field coordinator (<i>new position</i>), .5 inclusion/.5 ESL, K0/K1 teacher Next steps: K2/1st ABA classroom teacher Middle school inclusion: humanities (formerly Mr. Gay's position) Social Studies is still in the unknown Question about 7th/8th grade ABA para position - it has not been filled via interview process
	III. General Updates	June Calendar, Hale Field trip 5/16-5/17 7th grade, 8th grade Canobie lake 6/5 Upcoming Events - in person talent show next Friday, Woodchips -Joe sent a video of the issue to Dr Weeks operational leader Mural - Mrs. O'Connor - Detour was here and talked with the students - great visit

6:20	IV. Inclusion	IPT - still not solidified of what it is going to look like K-8 Question - is it a BPS delay or a Kilmer delay - Doug reports that it is a Kilmer delay - ripple effect, scheduling difficulties Review of inclusion plan and asked
	V. Security Para	We need to vote on it as Ms Collins is moving positions - discretionary funds or hire Someone for the position - what is the job description for a security para, can that be Changed to another position
	VI. Ms. Vita update	Vita shared her slides
	VII. KFF	Slides shared Classroom reps (room parent) for next year Vote for officer and executive positions in June (all positions are open)
6:40 - 7:00	V. Open Floor	

4/10/2024 ~ AGENDA SLIDE DECK **Kilmer School Site Council: SY 23'-24'**

Time	Content	Notes:
6:00 - 6:05	Ice Breaker	Reviewed slides Reviewed instructional focus priorities SEL - Open Circle for grades K-5 ; RJ Circles in grades 6-8

6:05 - 6:20	II. Hiring Update and Next Steps	-Social Worker for the Lower: HIRED! -K0/K1 Learning Specialist: HIRED! -K2 Learning Specialist: Name Submitted -ABA: 7th/8th: Ms. Sheehan's name is submitted to hire -Science MS: Dr. Yahya's name is submitted to hire -Music Teacher: Joe is observing two demo lessons tomorrow (4/11) Next Steps: -Waiting for confirmation on the names that we submitted -Finalize the Music Position hire Hold Interviews for: .5 Inclusion Specialist (split with the Manning) on Friday, 5/3 K0/K1 Classroom Teacher K2/1st ABA Classroom Teacher Kilmer Paras: UPDATE <i>-When does para pool end?</i> Our .8 Student Support Para -We were granted a full time Community Field Coordinator -We might still have a .8 "Security Para Position" -I will confirm for our next meeting Lunch Monitors: -We did not get approval to reinstate our 2 lunch monitor positions as of now
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		-Following up with Budget
6:20 - 6:35	III. General Updates	Field Trips: 7th Grade: Hale Overnight Hale Trip: 5/16 - 5/17 8th Grade: Canobie Lake Trip: 6/5 All classrooms are going on at least one Field Trip Wood Chips: -Joe sent a video of the issue to Dr. Weeks are Operational Leader for support Voting: -Ms. Francis Jessica Tang met with Superintendent Skipper and due to our thoroughness (Ms. Francis), this is being looked at by the city Mural -Ms. O'Connor In contract for mural at Lower - should be finished by the end of the summer.
6:35 - 6:40	IV. Family Liaison Update	Community Iftar- Thanks to our sponsors for allowing us to have a great meal to share. Shoutout to Mr. Mook for organizing club 530 to celebrate great MCAS performances! Shoutout to the community and Ms. Rivkin for making the solar eclipse viewing party so exciting. Community Gathering at the upper school- so fun!

		Chocolate Fundraiser- ends 4/12, once we finish collecting all the money, we will have raised \$5,000 for our school! THANK YOU! Office of Youth Employment and Opportunity came to talk to the 8th graders about summer jobs- more info was sent out Will be sending information about summer program soon when SchoolMint is made live. Coming up: Spring Open House in both buildings! There will be Kilmer swag raffled off to the families who attend.
6:40 - 7:00	V. Open Floor	

3/20/2024 ~ AGENDA SLIDE DECK **Kilmer School Site Council: SY 23'-24'**

Time	Content	Notes:
6-6:22	I. 90 day plan	Reviewed slides Reviewed instructional focus priorities SEL - Open Circle for grades K-5 ; RJ Circles in grades 6-8
6:22-6:34	II. Principal and	25% response rate for staff

	Assistant Principal Staff Feedback Survey	● Reviewed each slide with responses (in slide deck linked above)
6:35- 6:39	III. Family Liaison Update	● In the slide deck above ● Family game night on 3/8/24 - great attendance ● Rolling out added values with community gatherings ● Chocolate fundraiser off to a good start - ● SUMmer programing and youth employment ● END of year ideas - please send them along to Vita ● April Book Bingo on World Read Aloud Day -
6:40-6:47	IV. General Updates	● Hiring updates ○ Open posts and interviews are beginning ○ SW position in the process ○ Still need ABA para this year ● Wood Chips - now a safety issue due to unevenness of cement and wood chip area ● Drop Safety Test - was it completed? Safety criteria for wood chips (FiBar?) ● Community meetings - monthly, outside weather permitting for the remainder of the year ● Voting - nothing new/no decision ● June events - moving up schedule, field days - being finalized and to be shared

2/28/2024

Time	Content	Notes:
	I. Budget Update	Review of Open positions Lunch Monitor availability Hiring Committee is in process of setting up interviews for open positions Offer to internal staff initially then open to applicants starting this Friday
	II. General Update	● Woodchips removal at the lower, immediate issue for our students. Continue to update on what being done about this - this is all Union based, BPS pays for removal and resurfacing of this ● Field Trips - budget deadline is coming in March, encouraging teachers to get their plans in place for students if possible ● Hale Reservation Field Trip for 7th Graders! ● 8th grade trip is the process of being planned! ● School Safety Team - new group implemented internally with staff to review procedures and see what updates to this we will need to do ● Gaining student surveys from 4th and 5th graders to get insight from them on what we can do to make school more welcoming and inclusive to them - gathering the data and will review possibly with 3rd grade

		● Voting at the Lower School - Ms. Francis has been in touch with Jessica Tang at BTU, so she would be aware of the entire process of our conversations of removing the Kilmer Lower as a voting site. Thank you, Ms. Francis! BTU Union President and BPS Superintendent
	IV. Core Values: Discussion and Vote V.	● Voting on adding INCLUSION and EQUITY to our Kilmer Core Values - ● Voting members cast vote - Unanimous Decision in favor of adding these core values! ● Process of coming up with an acronym for the core values that will be more digestible for our students! ● Family Liaison Updates on new events and updates - stay tuned for calendar of events and fundraisers ● KFF Spring Festival - currently in the process of planning this, welcoming any and all members of the community to submit ideas and welcome folks to get involved. ● Grant Commissioned Mural is in the process of determining a local artist and pitching ideas to get this project underway at the Lower School - will keep everyone informed on this as the vision comes to fruition

1/31

-[Link to slide deck](#)

Time	Content	
	I. Budget Overview	Received the same amount of base dollars as FY25 No cutting of any classrooms
	II. Inclusion Planning Team Update	
	III. Open Floor and Net Steps	Positions are posted for this year How does the lunch policy for paying for lunch work? Can parents volunteer for lunch monitor positions? What are we doing for our 7th and 8th field trips

12/20

-[Link to slide deck](#)

Time	Content	
6:00 - 6:05	I. Ice Breaker	Elf, National Lampoon's Christmas Vacation
6:05 - 6:25	II. Budget Overview	Received the same amount of base dollars as FY25 No cutting of any classrooms

6:25 - 6:30	III. Inclusion Planning Team Update	Great team effort!!
6:30 - 6:35	IV. Family Liaison Update	Tremendous response from families!!
6:35 - 6:45	V. SSC Roles	Change language of Parent to Family Have subcommittees have term limits
6:45 - 7:00	VI. Open Floor	Awarded commissioned mural for Kilmer (applied for by Arianne O'Connor) discussing which campus Is there a requirement for music? If we didn't have MMM, how or what would we do for music in those grades?

11/15

Goals:

- Review Meeting Dates and Times (see above)
- To update the team on school wide initiatives
- To identify SSC roles

Time:	Content:	Notes:
2 min	I. Icebreaker: "With Thanksgiving next week, what is your favorite type of dish this time of year?"	

10 min	II. Student Presentations with Ms. Matlin	
5 min	III. Budget: Enrollment Projections -Slide Deck -Budget Timeline 11/13 - Projections Release 12/11 - School Budget Release 1/8 - Budget Collab Start 1/26 - Staffing Deadline / Draft Budget 3/6 - Final Budget 4/22 - Review Budgets based on Round 1 8/1 - Review Budgets based on Rounds 2/3	
5 min.	IV. BPS Capital Planning Update Overall End Goal: All students in BPS are in facilities that support the high-quality student experience ● Long-term Facilities Plan (December 2023) ○ <u>Data:</u> Facilities Conditions Assessment; Community Priorities; Building Walkthroughs ○ <u>Tools:</u> Education Specifications; Design Standards; Building Models; Rubric ○ <u>Initial Decisions 2024:</u> Could include New Builds, Renovations, Expansions, Smaller-scale Investments, Mergers, Closures	

10 min.	IV. School Quality Report: Tiered Schools - <u>Kilmer is a Tier 2 School</u> -Data review (can not be shared publicly until next week!)													
10 min.	V. MCAS Accountability Data - <u>MCAS Accountability Data</u>													
5 min.	VI. Inclusion Planning Team Update -Link to the Kilmer Plan for Inclusive Education SY 23-24													
10 min.	VII.. By-Laws and Roles - Approve By-Laws Do we need to adjust any of our By-Laws? - Elected Position Do we have volunteers for these roles? <table><tr><th>Role:</th><th>Assigned:</th></tr><tr><td>Co-chair</td><td></td></tr><tr><td>Clerk</td><td></td></tr><tr><td>Personnel Hiring Committee</td><td></td></tr><tr><td>KFF Liaison</td><td></td></tr><tr><td>Faculty Senate Liaison</td><td></td></tr></table>	Role:	Assigned:	Co-chair		Clerk		Personnel Hiring Committee		KFF Liaison		Faculty Senate Liaison		**May need to change language of “SPC” in the By-Laws, pursuant the change in language from Parent to Family last school year, 2022-2023.
Role:	Assigned:													
Co-chair														
Clerk														
Personnel Hiring Committee														
KFF Liaison														
Faculty Senate Liaison														

	VIII. Next Time Meeting Date: 12/13: 6 - 7pm at the Upper Zoom Link: Upper and via Zoom: https://k12-bostonpublicschools.zoom.us/j/84455963085	
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Goals:

- Officially launch our School Site Council
- Confirm technical pieces: Norms, Agendas and the scope of our work
- Provide team members with school wide updates
- Provide space for open discussion

Time:	Content:	Notes:
6:00 - 6:10	I. Ice Breaker and Introductions and a Thank You! - State your Name, and Role (parents/guardians can state their child(ren)'s names and grades). - Share: What was the best meal that you have had in the past few weeks?	Staff: Voting Members 1. Aimee Francis 2. Elizabeth Swanson 3. Colleen Cummings 4. Arie O'Connor 5. Katie Collins 6. Julie Windwalker Alternates 7. Beth Matlin 8. Kim Schindler

		Families: 1. Emily Bozeman 2. Michaela Crowley 3. Nicole McGuire 4. Joe Kayser 5. Maximiliana DiAngelis 6. Alan Tenney Alternates: 7. Lauren Bryant 8. Kristen Leathers
6:10 - 6:15	II. Primary Purpose Statement: Our work! -The Role of SSC is to serve as the central governing and the decision making body for the Kilmer K-8. We make our decisions collaboratively, while putting the needs of ALL of our students at the center of our work. -Open Meeting: Agenda/Notes to be shared publicly -All stakeholders are welcome	SSC Arc of Work All major decisions flow throughout the SSC
6:15 - 6:20	III. Technical: Norms and Meeting Dates/Times -Please take a moment and read the above norms -Thoughts, questions, and/or comments? <u>Meeting Dates and Times:</u> -Third Wednesday of the Month from 6:00 - 7:00 pm	

	-Rotating buildings -Zoom option for team members -Voting members should be present, but if you have to be hybrid and you're a voting member, your camera stays on.	
6:20 - 6:35	IV. Principal's Update Our Instructional Focus: All educators across all academic disciplines will provide daily unfettered access to complex, grade-level, culturally-affirming texts and tasks and students will have opportunities to read, discuss, and write from such text. Priority #2: Climate and Culture We will collectively ensure that all of our students feel safe, welcomed, connected to our school, and feel a strong sense of belonging. Priority #3: Attendance To ensure that all students sustain an attendance rate of 90%. Our Work: -Rebranding our School: Website, Signage, Core Values, and Mascot -Increasing our enrollment: getting the word out/advertise -Increasing/sustaining partnerships with our all of our families and	ABA Services Waiting on district to provide ABA providers We are near top of the list to get one but no confirmation BPO (Boston Philharmonic Orchestra) will provide instrument lessons to 7th and 8th graders ● Not sure when this will start though School start/end time update should be given to us by end of October Committee for schools that have voting is being started district-wide ● Hopefully Ms. Francis and Ms. Kearnan can continue to spearhead this effort with other schools and staff

	to ensure that ALL voices are heard and respected HR Update: -Lunch Monitor at the Lower: HIRED, waiting for BPS clearance -Inclusion Para (Upper): Still looking for applicants -Long Term Sub: ELA Upper/M.S.: Potential applicant -.6 ESL Teacher: Increasing Ms. Nicole Weiner's FTE -adding .3 to our already posted .5 Inclusion Teacher Position, waiting for BPS approval -ABA Services Other Updates: ELT: -At the Lower: Built into their schedule for additional instructional time, movement breaks, etc. -At the Upper: W.I.N. Block for 4th and 5th, ELT blocks for IXL/Academic Support, Restorative Justice Circle, and possible "clubs". School Start and End Time: -Transportation is working on the impact analysis (9/30) Voting at the Lower: -Waiting on a response from BPS	
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6:35 - 6:40	V. Family Liaison Report	We received about 300 daffodil bulbs to beautify our campus We will plan an event for sometime in November to plant the bulbs There were some bulbs planted previously and Ms. Bryant can help identify where they are located so that we don't dig them up
6:40 - 7:00	VI. Open Floor	What is our uniform policy and do we need to vote on this again? ● Not mentioned in our bylaws ● Would need to be brought up again as a proposal if desired What is the policy for Lunch and Recess time with lunch monitors? ● Student and staff expectations are discussed at the beginning of the school year BPS Outdoor Teaching and Learning Champion Interest Form — The BPS Sustainability, Energy, and Environment Program and STEM Department are working on a new initiative to improve and utilize our outdoor learning spaces. We are looking for teachers, paraprofessionals, and other school-based staff to support this initiative. Parent involvement activities: Schoolyard Improvement Committee Initiative

		● Beautify our school ○ Repaint blacktop ○ Upkeep and improvement of outdoor classroom ○ Murals at Both Campuses! ○ Plants ○ Grants to support our effortS ○ Additional equipment for students
Closing:	VII. Next Time: -ESSER Funds -DESE Accountability Data -Current Enrollment - Approve By-Laws (please review before the meeting) - Elected Position (review descriptions of each position) We need: Co-chair, Clerk, Personnel Committee, and KFF and Faculty Senate Liaisons -Feedback Loop: Unfinished Business	November 15 - next meeting at the Lower school

6/21/23

Zoom Link: <https://k12-bostonpublicschools.zoom.us/j/82630335108>

Goals:

-To provide school wide updates

Time:	Content:	Notes/Resources:
10 min	I. School Wide Updates Hiring: 4th, Health*, and ABA K2/1st grade Paras: Filled: 1. ESSER Funded: ABA Inclusion Para: Ms. Kim Fortune* 2. ESSER Funded: Upper Inclusion: Karen Kane (Para Pool) 3. 8th Grade Inclusion: Aslin Santos (Para Pool) 4. 7th Grade Inclusion: Andrew Dulac (currently: Upper Inclusion Para) Paras: Open Positions: To be Posted: 1. 7th/8th ABA Para: Mr. Oser is leaving the Kilmer* 2. 7th/8th ABA Para: Ms. Trisha Dwyer is potentially being hired as our ABA K2/1st Grade Teacher 3. 2nd/3rd Grade Para: Ms. Gerber is retiring 4. ABA 2nd/3rd: Ms. Curran has accepted a teaching position at another school. Next Steps: 1. Confirm open teacher positions 2. OHC posts positions 3. Setting up interviews for next week.	

5 min.	II. General Updates -Mayor Wu visits the Upper -3rd Graders visit the Upper (family tours are tonight) -Sporting Events -Election Sites -Financial/Cost Assessment of changing our Start and End time -EOY Celebrations: EC, K2, and 8th grade Moving Up Ceremonies -Our Instructional Focus for next year: All educators across all academic disciplines will provide daily unfettered access to complex, grade-level, culturally-affirming texts and tasks and students will have opportunities to read, discuss, and write from such text. -Our Focus will be on writing across content areas -PLC teams started to identify possible “Student Outcomes” -Creating a PD plan aligned to our focus -THANK YOU!!!!	
15 min.	III. Open Floor	

5/17/23

Zoom Link: <https://k12-bostonpublicschools.zoom.us/j/81564619454>

Goals:

-To revisit/vote on our School Start and End Time and our Foreign Language Special

Agenda:

Time:	Content:	Notes/Resources:																				
6:00 - 6:05	I. SSC By-Laws Review: Consensus Building -Gaining Consensus per our SSC By-Laws Our bylaws lay out a process: (1) discussion of the issue (2) formation of a proposal based on the discussion (3) call for consensus ("fist to five") from Voting Members: <i>5 = Very Strong Agreement</i> <i>4 = Strong Agreement</i> <i>3 = I can live with this decision</i> <i>2 = Agreement with reservations</i> <i>1= Disagreement and blocks the vote</i> <i>Fist = blocking the decision, very strong disagreement</i> If we don't reach consensus: (4) identification of concerns (5) modification of the proposal and 2nd call for consensus, and if consensus still isn't reached	SSC Roster: Voting Members: $\frac{2}{3} = 9$ members <table><tr><td>Staff:</td><td>Families:</td></tr><tr><td>Joseph Foley</td><td>Anna Dore</td></tr><tr><td>Elizabeth Swanson</td><td>Lauren Sichta Bryant</td></tr><tr><td>Aimee Francis</td><td>Masai King</td></tr><tr><td>Colleen Cummings</td><td>Kristen Leathers</td></tr><tr><td>Kim Schindler</td><td>Joe Kayser</td></tr><tr><td>Katie Collins</td><td>Maximiliana DiAngelis</td></tr><tr><td>Julie Windwalker</td><td>Alan Tenney</td></tr><tr><td>Alternate:</td><td>Alternate: Igor R.</td></tr><tr><td>Beth Matlin</td><td>Arie O'Connor</td></tr></table>	Staff:	Families:	Joseph Foley	Anna Dore	Elizabeth Swanson	Lauren Sichta Bryant	Aimee Francis	Masai King	Colleen Cummings	Kristen Leathers	Kim Schindler	Joe Kayser	Katie Collins	Maximiliana DiAngelis	Julie Windwalker	Alan Tenney	Alternate:	Alternate: Igor R.	Beth Matlin	Arie O'Connor
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	(6) 3rd call for consensus at the following meeting, and finally, if necessary (7) a move to a 2/3 majority vote = 9 voting members (8) Voting Procedure: Each “In-Person” SSC voting member will receive a paper ballot to cast their vote. -Any voting members that are on “Zoom”, will vote, using the Chat Option only to Joe Votes will be counted publicly.	
6:05 - 6:30	II. Specialist: Foreign Language or Health Our Inquiry: Should we sustain a .8 Spanish teacher or should we shift to a .8 Health Teacher for SY 23’-24’? Resource Review Whole Group Discussion: -Currently, all students in grades 6th - 8th have two blocks of Spanish per week -We do not provide Health at the Upper, BPS is providing support for this year only. -If we do not have a Health teacher, it will be very challenging to provide our students with Health education next year. -What are the benefits of offering a Foreign Language/Spanish? -What are the challenges of not offering Health to our students? -Knowing that both of these offerings are important, which is best for our students? -Take a few minutes and look at the resources - Proposal: Based on this data: what are we proposing? - A 3rd Call for Consensus: Fist of Five for all Voting Members	Resources: -BPS Health: “One pager” https://drive.google.com/file/d/1vSlWV2LiGJ-61pbaK9rd5Zmo4c-Kil6i/view?usp=sharing -BPS Health Overview -BPS Health: Policy and Curriculum

	5. If we can not reach Consensus, we move to a move to a 2/3 majority vote = 9 voting members Proposal: We will replace the Spanish/World Language teacher with Health (.8 FTE). Consensus is reached, the proposal is passed.	
6:30 - 6:55	III. School Start and End Time: Survey Data Our Inquiry: Does this data suggest that we should move forward in the process of trying to change our School Start and End Time? Task: Discussion of the issue: 1. Take 5-10 minutes to review the data 2. Whole Group discussion: What does the data tell us? 3. Proposal: Based on this data: what are we proposing? 4. 3rd Call for Consensus: Fist of Five for all Voting Members 5. If we can not reach Consensus, we move to a move to a 2/3 majority vote = 9 voting members If the SSC votes to change the start/end time, principal meets with our academic superintendent and then transportation to evaluate feasibility on whether the buses can change. Is it possible to address the issue of transportation first to determine whether it's even feasible? Proposal: We will change the start/end time to 8:30	-Data: 1. Survey Results Slide Deck 2. Survey: Comments 3. Spreadsheet (same data different format)

	Failed to reach consensus for the 3rd time. Moved to vote: 10 yes/4 no - the movement passes Joe will go to academic superintendent tomorrow and begin the process (send out a memo about the vote and move from there)	
6:55 - 7:00	III. Open Floor	

4/26/23

Zoom Link: <https://k12-bostonpublicschools.zoom.us/j/88668935604>

Goals:

- Review school wide initiatives and plans
- To review our School Start and End Time data and identify next steps
- To discuss our specialists allocations for SY 23'-24'

Agenda:

Time:	Content:	Notes:						
6:00 - 6:10	I. Principal Update -Lower: Our cafeteria is now cooking! -Hiring: ABA Interviews next week, 2nd round of K2 interviews, and submitted Anne King for our 4th grade position (pending OHC approval) -BPS provided Health Teacher (.2 = two days per week) -Air conditioning in both campuses -June events calendar -Fundraiser: Cornhole Tournament Sat, May 6th!							
6:10 - 6:30	II. School Start and End Time: Data Review Our inquiry: Does this data suggest that we should move forward in the process of trying to change our School Start and End Time? Task: 6. Take 5-10 minutes to review the data 7. Whole Group discussion: What does the data tell us? a. Overwhelming support by faculty to change start time b. Most families support the status quo/weak support for 8:30 start c. When looking at reasons people are opposed to change, cost of childcare and parent/work schedules - those are economic costs and would do harm or impact families	-Data: 4. Survey Results Slide Deck 5. Survey: Comments SSC Roster: Voting Members: <table><tr><td>Staff:</td><td>Families:</td></tr><tr><td>Joseph Foley</td><td>Anna Dore</td></tr><tr><td>Elizabeth Swanson</td><td>Lauren Sichta Bryant</td></tr></table>	Staff:	Families:	Joseph Foley	Anna Dore	Elizabeth Swanson	Lauren Sichta Bryant
Staff:	Families:							
Joseph Foley	Anna Dore							
Elizabeth Swanson	Lauren Sichta Bryant							

- d. Parents/families are split; if we vote not to move forward, we would upset our staff, which no one wants to be doing
 - e. Missing essential services outside of school time is a concern; however, if there is an issue with sports, etc., that should be given a lower priority
 - f. If we changed the start/end time, families may have to pay for both before & after care - if we moved in that direction, would we provide support for families? (sliding scale for the Y program - there is the potential for scholarships for families)
 - g. Does the data reflect the bus riders and their preferences?
 - i. Mirrors general parent preferences - very slight preference for 9:30 start
 - h. If the bus times are a problem and children getting home so late is the issue, does this solve that problem?
 - i. From teacher perspective, many staff observe that students struggle in the late afternoon; by 2, the very young children are struggling
 - j. Many students leave the lower campus beginning at 3; this is disruptive for classrooms & learning - actually impacting the teaching happening at the upper as well
 - k. Concerns about going in front of the School Committee without a clear consensus from the community
8. Proposal: Based on this data: what are we proposing?
- a. Move forward with the proposition (no consensus)
9. Call for Consensus (see below)

Aimee Francis	Masai King
Colleen Cummings	Kristen Leathers
Kim Schindler	Joe Kayser
Katie Collins	Maximiliana DiAngelis
Julie Windwalker	Alan Tenney
	Alternate: Igor R.
Beth Matlin	Ari O'Connor

Notes:

-Would it make sense to get more data?
 **ask families: would you be open to an 8:30 start time if there was a free or reduced before/after school program? (we cannot promise this, so should we ask this question)
 **remove 7:30 start time from the survey?

-how many families chose the Kilmer because of the current start/end time?
 -what percentage of students go to before/after care and are bus riders overall?
 -could we have our own before/after school program here at the school?
 -the city used to alter the start times, but stopped; Kilmer used to be full/have a wait list

	-Gaining Consensus per our SSC By-Laws Our bylaws lay out a process: (1) discussion of the issue (2) formation of a proposal based on the discussion (3) call for consensus ("fist to five") from Voting Members: <i>5 = Very Strong Agreement</i> <i>4 = Strong Agreement</i> <i>3 = I can live with this decision</i> <i>2 = Agreement with reservations</i> <i>1= Disagreement and blocks the vote</i> <i>Fist = blocking the decision, very strong disagreement</i> If we don't reach consensus: (4) identification of concerns (5) modification of the proposal and 2nd call for consensus, and if consensus still isn't reached (6) 3rd call for consensus at the following meeting, and finally, if necessary (7) a move to a 2/3 majority vote.	-empty seats could be attributed to many things; one example could be the admissions to exam schools, pandemic, declining enrollment overall etc. Could we investigate the issues that we are in disagreement about?
6:30 - 6:50	II. Specialist Position: Spanish Our Inquiry: Should we sustain a .8 Spanish teacher or should we shift to a .8 Health Teacher for SY 23'-24'? 6. Whole Group Discussion: -Currently, all students in grades 6th - 8th have two blocks of Spanish per	-is World Language an 8th grade requirement? No -requirement for 8th graders to take a health course, which our scholars don't currently have access to

	week -We do not provide Health at the Upper, BPS is providing support for this year only. -What are the benefits of offering a Foreign Language/Spanish? -What are the challenges of not offering Health to our students? -Knowing that both of these offerings are important, which is best for our students? 7. Proposal: Based on this data: what are we proposing? a. Make the switch from Spanish to Health (no consensus) 8. Call for Consensus	-to get credit for spanish in high school, you need to take it at least 3 days a week (in 8th grade), which we can't offer with a .8 position -as students come in 6/7/8 grade, they may not have had exposure to Spanish so the course isn't cumulative (Spanish I/Spanish II) -both are considered a "special"/elective -is there an alternative way for us to offer health (through a social worker, for example)? ● Bates teachers took a 6 hour PD so that's how they offer it; however, that's adding another thing on our teachers' workloads ● Most effective route is to have a health teacher -is there any data on the benefits of having health for 7/8 grade students? ● Other schools with full time health teacher have common language to address issues as they arise (vaping, sexual language, etc.) Concerns: ● We're sacrificing one thing for another; is it effective? Is there data on it? ○ Much anecdotal data that it works ● Is 2 periods a week enough to satisfy the graduation requirement?
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		● Having a language is an element that may be important to families who may choose for an exam school over the Kilmer ● Still not sure why we have to choose between the two ○ Don't want a watered down version of both Should we bring this back again to the group? ● Yes (Mr. Foley will bring examples of curriculum and any data available)
6:50 - 7:00	Open Floor	

3/15/23

Zoom Link: <https://k12-bostonpublicschools.zoom.us/j/84320241797>

Goals:

- Review our open positions for the up-coming Hiring Season
- Review school wide initiatives and plans
- Create a space for an “Open Floor”

Agenda

Time:	Content:	Notes:
6:00 - 6:05	III. Icebreaker “If there was one meal that you had to prepare at home forever, which would it be: Breakfast, Lunch, or Dinner?”	Breakfast for the win!
6:05 - 6:20	IV. Hiring Updates <u>This Year Current Openings:</u> 1. Secretary at the Lower UPDATE 2. One to One Para KO Inclusion (BPS Coverage Para in place) 3. ABA Inclusion Para (K-8) Total = 3 <u>Next Year Openings: Teachers</u> 1. 2 ABA Based Classroom Teacher Positions 2. 4th grade 3. K2 Inclusion 4. Foreign Language 5. Possibly P.E. (still working on the district on this one!) Total = 5 <u>Next Year Openings: Paras</u>	New secretary @ the Lower cannot start until September. As of right now, the district sent a temporary secretary. Still not filled one to one para k0 position- coverage para currently in position. Coverage para will be there for the remainder of the year. Next years openings- all posted positions as of now. The ask right now is that staff reapply for positions in hope to bring back current staff. Interviewing a pool of applicants for each position. Next time we meet- time to discuss foreign language as a content area- while looking @

	1. 8th Grade Inclusion Para 2. Inclusion Para (ESSER Funded) Total = 2 Next Steps: 1. Hiring Committee Team Meeting tonight from 6:40ish - 7 2. Train Team 3. Id dates 4. Start Interviewing for teacher positions 5. Paras Positions will most likely go into the Para Pool (4/1 - 4/15)	programs on MS level- glaring lack of health education in both campuses- but mainly at the Upper building. Joe and Doug are meeting with Health Wellness department- the hope is to be able to get health education. What direction do we want to go in as a school community. Pool process will begin April 1st.
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6:20 - **III. General Updates**
 6 ESSER:
 :30 -Transfers are being finalized
 -Teachers will have some money for instructional needs
 -Dedham School of Music is starting on Friday, 3/24 (servicing 10 8th and 10 6th/7th grade students)

Science Fair: CITY WIDE Winners!
 Honorable Mention: Eldi
 3rd Place: Austin, Ruslana, Cooper
 1st Place: Carwen

General Updates
 -Expanding our tutoring program with Greater Boston Jewish Coalition for Literacy to the Upper
 -Dedham School Music: Ukuleles for 6th/7th & 8th start date: 3/24 (CONFIRMED)
 -7th Grade Trip to Hale Reservation: CONFIRMED: Thurs (5/18) & Friday (5/19)
 -8th Grade Trip to Mon.(4/10) and Tues. (4/11): Meeting with the rep next week (he had to cancel today's meeting!) CONFIRMED and.....
 -BPS Spring Intramural Sports (3rd - 8th)
 -Inclusive Playground at the Lower (Thank you Ms. O'Connor!!!)
 -Partnering with Parkway
 -Health at the Kilmer K-8 (focusing on the Upper: M.S)
 -Preparing for our Open Houses: Lower: 4/11, Upper: 4/13 from 6 - 7 pm.



6:30 - 6:45	IV. Open Floor	Start time survey went out to families- as of right now 181 responses. Survey closes next Monday. Update on Kilmer lower being a voting site. Letter was sent in response to not getting a response after the February 16th meeting. Elevated to a district level.
6:45 - 7:00	V. Hiring Committee -Questions about open positions -When should we hold our interviews? -Next Steps	

2/15/23

Zoom Link: <https://k12-bostonpublicschools.zoom.us/j/87462679584>

Goals:

- Provide updates on our ESSER Funding
- Review school wide initiatives and plans
- Create space for team members' concerns, questions, and/or comments

Agenda:

Time:	Content:	Notes:
5 min.	I. Icebreaker: “How are you entering this space?”	On a scale of PRINCE how are you feeling today? The grid contains 12 images of Prince in various poses and expressions, numbered 1 through 12: 1: Prince in a dark, silhouetted pose with arms outstretched. 2: Prince with long hair, looking upwards. 3: Prince with long hair, looking upwards. 4: Prince with short hair, looking forward. 5: Prince with long hair, looking forward. 6: Prince with long hair, looking forward. 7: Prince with long hair, looking forward. 8: Prince with long hair, looking forward. 9: Prince with long hair, looking forward. 10: Prince with long hair, looking forward. 11: Prince with long hair, looking forward. 12: Prince with long hair, looking forward.

20 min.	II. ESSER Funds: Break Down		
	Program:	Cost:	
	3 - Paras (ABA Inclusion, K0/K1: Inclusion, and Upper Inclusion)	\$40,885.00 x 3 = Total: \$122,655	
	Stipends:		
		Service:	Cost:
		Tutoring:	\$6,000
		Planning:	\$40,600
		Safety Care PD	\$7,500
		Total	\$54,100
	Contracted Services:		
Partner:		Cost:	
Playworks Reboot		\$9,000.00	
MMM**		\$4,000	

Instead of paying for busses, have 3rd parties come to the Kilmer

Buy shelving for storage shed

Investigate having a service dog at the Kilmer

Lower and Upper

Garden Space:

- We have three sessions
- We will start again in the spring
- Use funds for new garden beds and maybe move them

	<table><tr><td>Dedham School of Music</td><td>??? (confirm cost by 2/17)</td></tr><tr><td>One Bead</td><td>\$2,500</td></tr><tr><td>Total</td><td>\$15,500**</td></tr></table>	Dedham School of Music	??? (confirm cost by 2/17)	One Bead	\$2,500	Total	\$15,500**						
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Technology:	<table><tr><th>Item</th><th>Cost</th></tr><tr><td>50 Ipads</td><td>\$18,900</td></tr><tr><td>Storage</td><td>\$3,375</td></tr><tr><td>BPS Network Setup</td><td>\$3,750</td></tr><tr><td>10 Chromebooks (ACCESS TESTING)</td><td>\$3,400***</td></tr><tr><td>Total</td><td>\$29,423</td></tr></table>	Item	Cost	50 Ipads	\$18,900	Storage	\$3,375	BPS Network Setup	\$3,750	10 Chromebooks (ACCESS TESTING)	\$3,400***	Total	\$29,423
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	<table><tr><td>Instructional Supplies:</td><td>\$40,923.00</td></tr><tr><td>Field Trips</td><td>\$10,000</td></tr><tr><td>Total:</td><td>\$272,601</td></tr><tr><td>Total Carry Over/Remaining Funds</td><td>\$120,688.02 + \$17,953 = \$138,641</td></tr></table> Needed Items: -Rubber matting for the Lower Playground -Rubber padding for the Lower Playground Structure -Communication board (mounting) -Funding for 8th grade trip to Nature’s Classroom (possibly stipends for staff) -Furniture for our Science/Music room at the Lower Increased funds for -Field Trips, Instructional Supplies (laminators for both buildings), Technology (Storage for Chromebooks and classroom based tech per teacher requests) -Yondr for the Upper (cell phone collection system) -Sending out a survey to staff to gain a better understanding of staffs’ needs.	Instructional Supplies:	\$40,923.00	Field Trips	\$10,000	Total:	\$272,601	Total Carry Over/Remaining Funds	\$120,688.02 + \$17,953 = \$138,641	
Instructional Supplies:	\$40,923.00									
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Total:	\$272,601									
Total Carry Over/Remaining Funds	\$120,688.02 + \$17,953 = \$138,641									
10 min.	III. HR Updates -Current Openings (Mr. Miller) 1. Lower Secretary 2. ABA Inclusion Support	We have confirmed openings for SY23-24 Mr. Dulac will be moved from ESSER to permanent position								

	3. ABA Long Term Sub: Para -Still searching for: One to One Para and K2/1st ABA Long Term substitute -Potential Openings: Staff on Emergency Waivers -Confirmed Openings for SY 23'-24' 1. 8th Grade Inclusion Para 2. Inclusion Para Upper: (ESSER)*	
10 min	IV. General Updates -“My Way Cafe”: potentially start cooking in March (Lower) -7th Grade Trip to Hale Reservation ● One overnight with students and chaperones staying in yurts ● Will determine criteria for attendance -8th Grade Trip to Nature’s Classroom ● Need to figure out fundraising ● For all students to attend -Visiting Musicians this week at both campuses -Health Program both campuses focusing on our MS students ● Focused on substance abuse - i.e. vaping -Hosted Region 5 School Leaders last week at the Lower ● Received warm and cool feedback about instructional practices -Ukuleles have arrived for the Dedham School of Music (Upper) -Student Council at the Upper	
15 min	V. Open Floor	Open house 4/18 or 4/11 Shout Out to the Science Fair for 6th and 7th graders

1/18/23

Zoom Link: <https://k12-bostonpublicschools.zoom.us/j/89452122091>

Goals:

- Provide updates on our Budget Collab/Prob Org meeting
- Review school wide initiatives and plans
- Create space for team members' concerns, questions, and/or comments

Agenda:

Time:	Content:	Notes:				
5 min.	VI. Icebreaker: “Would you rather be without the internet for a week, or without your phone? (Please explain your answer)”					
20 min.	VII. Budget Collab/Prob. Org: Highlights -We budgeted the following: <table><tr><td>Program:</td><td>Amount:</td></tr><tr><td>Substitutes:</td><td>\$ 51,545</td></tr></table>	Program:	Amount:	Substitutes:	\$ 51,545	
Program:	Amount:					
Substitutes:	\$ 51,545					

Supplies:	\$ 21,890
Cell Phones:	\$ 900
Homeless Services:	\$ 3,017
Meta Compliance:	\$16,069
8th Grade Inclusion Para	\$43,824
7th Grade Inclusion Para	\$43,824

-After budgeting for all baseline needs: - \$853,795

Other Highlights:

- Most positions have been retained for next year
- Two exceptions: PE: Cost Share: .4 (TBD) and School Psych: reduced from a .6 to a .5
- We will have two para positions posted for our 7th and 8th grade inclusion classrooms
- Based on teacher licensure, we *might* have to post some other positions (to be clarified soon)
- For MS Inclusion, need to clarify staff who needs an appropriate SPED License
- Maintaining our 3 Inclusion Support Paras via ESSER
- We potentially need to increase a specialist position by .2 (waiting for clarity)
- Questions

	What happens to the substitute teacher fund when/if we don't use it all? (for this year and next?)	
15 min.	III. School Wide Updates: HR: -Ms. Rachel Moreira is our newly hired K1 para -Ms. Melissa Rivera hired as a Lunch Monitor for the Upper, starting tomorrow. -Ms. Chantel Clerveaux is now our ABA Para for Mr. Wood -Posted: Lower Lunch Monitor, One to One para, and ABA Inclusion Support Para Inclusion Planning Team (D. Miller) -held our first meeting last week to reflect on and discuss ways to improve our Inclusion model. ESSER: -36 staff planning before and after school -6 staff providing tutoring services -Purchasing one to one IPADs for students in our ABA Strand -created a \$10,000 budget line for field trips -Next time: A break down of funds Other items: -Kilmer Reimagined Team Meeting -Partnering with DCF to <i>possibly</i> get a Lower Basketball court makeover -Confirmed Partnership with Special Olympics our plan: THANK YOU	Ms. Tina just retired - Can we post Office Admin position and is this a full open position or a selection from the Guild - iPads need good cases and appropriate educational apps for students - iPads allocated for class may be a better fit than to each individual student - iPads better choice than Chromebooks due to less moving parts and ability to lock screen - transportation cost has increased significantly; procuring a yellow school busses are almost impossible to get; may have to use big busses with bathrooms - find program that funds transportation for BPS school - KFF has typically subsidized transportation cost for field trips (one bus per class) - trying to procure matting to add padding to playground at Kilmer Lower; getting rid of wood chips is a BPS Facilities issue and not resolved yet

	Mr. Bruno! Unified Sports – Unified Basketball (starting in March) ● Inclusive Youth Leadership – Jr. Coaches and Unified Club (combining the sub separate class with the art class) ● Whole School Engagement – fans in the stands at Unified Basketball game -Middle School Planning Team -Green New Deal Walkthrough (Friday, 1/13)	Middle School planning team sent out a survey to middle school families for feedback on grade-level events and activities
15 min.	IX. Open Floor	start/end time survey - getting survey translated into different languages before sending out Elections at school (remove): - gathered signatures and sending to city representatives Tiered assignments: - how is tiered assignment affecting parent's decision to choose Killmer as a school for their children
5 min.	X. Next Time: -2/15 at the Lower -ESSER Breakdown -Open Position Update	

12/21/22

Zoom Link: <https://k12-bostonpublicschools.zoom.us/j/81406949165>

Goals:

- Review our SY 23'-24' Budget: Projections, Configuration Map, Allocations, and Next Steps
- Review school wide initiatives and plans

Time:	Content:	Notes:
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5 min.	I. Ice Breaker: How are you entering this space?	
20 min.	II. Budget Update <u>-Enrollment Projections</u> <u>-Configurations Map:</u> Adding an additional 7th grade inclusion based on our current numbers, Need to hire two additional inclusion paras <u>-Budget Allocation</u> <u>-Budget Deficit:</u> -\$698,266	
10 min	III. Budget: Next Steps -We are not able to submit a balanced budget -We are waiting for our Prob Org Meeting (sometime in mid January) -School Leaders have assured that budgets will be balanced -We need to discuss our current specialist positions: What specials do we want to maintain, add, and/or make adjustments to? Remember, we are also talking about the teachers that teach each content area	

	<table border="1"> <thead> <tr> <th>Content Area</th><th>FTE:</th><th>Campus</th></tr> </thead> <tbody> <tr> <td>Science/Coding</td><td>1.0</td><td>2 days Lower/3 days Upper</td></tr> <tr> <td>Music</td><td>1.0</td><td>2 days Upper/3 days Lower</td></tr> <tr> <td>PE</td><td>1.0 (cost share)</td><td>.9 Upper/.1 Lower</td></tr> <tr> <td>PE</td><td>.9</td><td>Lower</td></tr> <tr> <td>Spanish</td><td>.8</td><td>Upper</td></tr> <tr> <td>Visual Arts</td><td>.8</td><td>Lower</td></tr> <tr> <td>Visual Arts</td><td>.7</td><td>Upper</td></tr> </tbody> </table>	Content Area	FTE:	Campus	Science/Coding	1.0	2 days Lower/3 days Upper	Music	1.0	2 days Upper/3 days Lower	PE	1.0 (cost share)	.9 Upper/.1 Lower	PE	.9	Lower	Spanish	.8	Upper	Visual Arts	.8	Lower	Visual Arts	.7	Upper	
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Visual Arts	.7	Upper																								
10 min.	IV. General Updates -Mr. Steven Mook: BPS Educator of the Year -Dedham School of Music starting in mid-January (M.S.) -Unified Champion School: Lower and soon at the Upper -MMM Mini Concerts -Greater Boston Jewish Coalition for Literacy (GBJCL) -ESSER FUNDS: Tutoring services, Collaboration, Tech, Field Trips, and Work Order for Wood Chips, Safety Pads of Play Structure at the Lower. These funds must be “drained” by August 1st -School Preview:																									

15 min.	V. Open Floor Start/end time Updated Survey	Submit survey to be translated into the following languages for families at both Lower & Upper: Albanian, Amharic, Greek, Haitian Creole, Krio, Maldovan, Mandarin, Portuguese, Russian, Spanish, Turkish, Ukrainian, Urdu, Krio, Arabic
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11/16/22

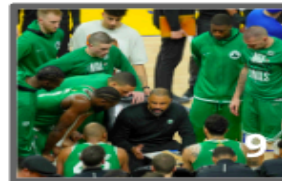
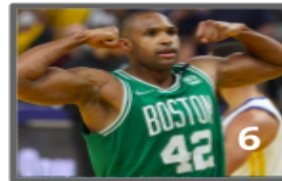
Zoom Link: <https://k12-bostonpublicschools.zoom.us/j/81714191700>

Goals:

- Discuss and Approve our By-Laws
- Fill our “Elected Positions” per our By-Laws
- Review school wide initiatives and plans

Time:	Content:	Notes:
5 min.	VI. Ice Breaker:	

On a scale of **Celtics**, how are you feeling?



15
min.

VII. By-Laws and Roles

-[Approve By-Laws](#)

Do we need to adjust any of our By-Laws?

-[Elected Position](#)

Do we have volunteers for these roles?

Role:	Assigned:
Co-chair	Ms. Leathers

Notes on By-Laws:

[Current Roles](#)

Proposal to have 2 year terms for BTU.

- Hard to get volunteers (parents and staff)
- Consensus for parents to keep staggered 2 year terms
- Keep 1 year term for BTU members w/ intentionality around getting members who are

	<table><tr><td>Clerk</td><td>Mr. Miller</td></tr><tr><td>Personnel Hiring Committee</td><td>M. King, B. Matlin, Cummings, L. Bryant, A. Francis, G. Hooker, & Joe K.</td></tr><tr><td>KFF Liaison</td><td>A. Dore</td></tr><tr><td>Faculty Senate Liaison</td><td>A. Francis</td></tr></table>	Clerk	Mr. Miller	Personnel Hiring Committee	M. King, B. Matlin, Cummings, L. Bryant, A. Francis, G. Hooker, & Joe K.	KFF Liaison	A. Dore	Faculty Senate Liaison	A. Francis	reflective of the diversity of the staff and students (race, gender, language, learning, upper & lower) ○ How do we hold ourselves accountable to this rather than only a suggestion? ● Mr. Foley will draft language around these new proposals
Clerk	Mr. Miller									
Personnel Hiring Committee	M. King, B. Matlin, Cummings, L. Bryant, A. Francis, G. Hooker, & Joe K.									
KFF Liaison	A. Dore									
Faculty Senate Liaison	A. Francis									
20 min.	III. Principal Updates HR: We hired: -Arianne O'Connor as our K2 Inclusion Para -Andrew Dulac as our Inclusion Para for the Upper -In the process of hiring a one to one para for a student at the Upper We need to hire: -A lunch monitor at each campus -Burrell ESSER: <table><tr><td>ESSER FUNDS:</td><td>Cost:</td></tr><tr><td>Carry Over from SY 22'</td><td>\$170,688</td></tr><tr><td>Allocation SY 23'</td><td>\$321,508</td></tr></table>	ESSER FUNDS:	Cost:	Carry Over from SY 22'	\$170,688	Allocation SY 23'	\$321,508	The lunch monitor positions are still open. Please share widely.		
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Carry Over from SY 22'	\$170,688									
Allocation SY 23'	\$321,508									

	<table><tr><td>Total:</td><td>\$492,196</td></tr><tr><td>1 = Inclusion ABA Para 1 = K0/K1 Inclusion Para 1 = Upper Inclusion Para</td><td>\$183,094</td></tr><tr><td>Sub - Total:</td><td>\$309,102</td></tr><tr><td colspan="2">We allocate funds for: (final amounts to be determined) 1. Collaborative Planning 2. Tutoring Services 3. Instructional Materials 4. Technology 5. Field Trips 6. Outside partnerships: MMM (fingers crossed!) Playworks, One Bead, Dedham School of Music 7. Other...??? Scholastic, Sustainability, Wood chips = Rubber \$18 per square foot! Laminator (x2), The Hill!, Green City Growers, Sensory Path! (see Wellness Team!) Interactive playground</td></tr><tr><td colspan="2">ILT Walkthrough: -ILT conducted a walk through at both campuses to identify patterns of</td></tr></table>	Total:	\$492,196	1 = Inclusion ABA Para 1 = K0/K1 Inclusion Para 1 = Upper Inclusion Para	\$183,094	Sub - Total:	\$309,102	We allocate funds for: (final amounts to be determined) 1. Collaborative Planning 2. Tutoring Services 3. Instructional Materials 4. Technology 5. Field Trips 6. Outside partnerships: MMM (fingers crossed!) Playworks, One Bead, Dedham School of Music 7. Other...??? Scholastic, Sustainability, Wood chips = Rubber \$18 per square foot! Laminator (x2), The Hill!, Green City Growers, Sensory Path! (see Wellness Team!) Interactive playground		ILT Walkthrough: -ILT conducted a walk through at both campuses to identify patterns of		We MUST spend the money this year or we lose it. Science lab? Lauren Bryant volunteered to help as a specialist in playgrounds
	Total:	\$492,196										
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ILT Walkthrough: -ILT conducted a walk through at both campuses to identify patterns of												

practice. Teams of 2-3 went to different types of classrooms for 10 minute (slice) of instruction.

-We looked at the following:

1. Evidence of students discussing content
2. The types of tasks students were working on, alignment to a grade level standard, level of rigor, and BPS vetted curriculum.
3. Evidence of Scaffolded Supports
4. Who was doing the cognitive lift of the task?
5. What is a highly effective practice to share?

Overarching Findings

Successes:

- Strong teacher to student relationships
- Safe, loving classroom environments where students were on task and appeared to be happy
- Tasks aligned to grade level standards and appropriate curriculum

Areas of Growth:

- More consistent, structured opportunities for students to discuss content, using academic vocabulary
- Continue to consider the types of questions that staff ask to provoke meaningful student discussions
- Ensure that all students are engaged in the “work” of the lesson

Next Steps:

- Unpacked the data at a PLC level
- Identified next steps per PLC

	-Adjust Look Fors and data collection for next walk through General Updates: -Reimagining the Kilmer K-8: Vision, Mission, and Identity -Making Music Matters Mini Concerts; Lower was today! Upper: 12/13 -Athletics: BPS Programs -Health Program for MS. -Middle School Family Support Team -Facilities: Lockers	3rd graders - flag football day School choice season - BAA is coming in to do demos (in addition to a few other schools) School previews (3 dates) & Saturday school showcase (12/10/22) - would love a parent, student, teacher?? Each classroom can make posters/slides for display Could we get someone to take care of Kilmer social media? Connections to local media (Ari O'Connor) Website (Anna Dore) Do we have a stash of swag? (hand sanitizer, buttons, pens, sticky notes)
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20 min.	IV. Open Floor School hours ● Is this an endeavor that we want to continue? ● Seeing the data again is important ● We should give the survey again and get data about who is supporting a change (grades, student learning needs, neighborhood) - do we know the rate of response? ● School Site Council should make this decision - we put it on the agenda, invite families, etc. ● Many students miss out on at-home services because they stop at 5 pm Lauren Bryant, Anna Dore, Kristen Leathers, Shannon Wyman, Arianne O'Connor, Julie Windwalker, and Ms. Swanson will be part of a subcommittee to discuss/work on this before the next meeting Voting at the lower school - one main space ● Use the bathrooms ● Talk to children ● Bring animals in ● Reached out to 311, city council ● Kendra Lara (City Councilor) & Jacob Lacey (Mayor's liaison)	
	V. Next Time: Next meeting: 12/21 at 6pm at the Lower -Enrollment Projections	

	-Budget -ESSER	
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10/19/22

Goals:

- Officially launch our School Site Council
- Confirm technical pieces: Norms, Agendas and the scope of our work
- Provide team members with school wide updates
- Provide space for open discussion

Time:	Content:	Notes:
6:00 - 6:10	III. Ice Breaker and Introductions and a Thank You! -State your Name, and Role (parents/guardians can state their child(ren)'s names and grades). And.. -"What is your superpower?"	SSC Roster Joe Foley, principal George Hooker, family liaison Maximiliana DiAngelis, K2, 4th grade parent Anna Dore, 8, 4, 2 grade parent Beth Matlin, ESOL teacher & LAT-F Kimberly Schindler, 5th grade teacher Colleen Cummings, middle school resource Arie O'Connor, 3rd grade and 1st grade parent, school substitute Kristen Leathers, 4th and 2nd grade parent

		Anne King, 4th grade teacher Douglas Miller, Assistant Principal Masai King, parent to one child at Kilmer Allan Teney, parent to 3rd grader Igor Roschild, father to 6th grader, alternate rep Elizabeth Swanson, OT Julie Windwalker
6:10 - 6:15	IX. Primary Purpose Statement: Our work! -The Role of SSC is to serve as the central governing and the decision making body for the Kilmer K-8. We make our decisions collaboratively, while putting the needs of ALL of our students at the center of our work.	SSC Arc of Work
6:15 - 6:20	X. Technical: Norms -Please take a moment and read the above norms -Thoughts, questions, and/or comments? -Zoom or In-Person, and meeting times Is	Zoom or in person? - JF strongly supports zoom, but there are pros and cons. Some of the cons are access to the meetings for all. What do we think? Hybrid Support: ● Had the Kilmer Family Council meeting hybrid and it worked well; we had a good turnout. ● Like the idea of hybrid - lots of staff don't live in the in city and this would allow them to have a voice and be involved. ● Prefer hybrid because I live in Walpole and don't have childcare ● Support Hybrid because it's hard to get here

		from work through traffic on time. SSC feels different from KFF meeting - in person will help us be more engaged and productive. Prefer in person, but single parents may struggle to access our meetings if they have can't make it in person. Proposal: People who are voting members are in person, but it's still open through the hybrid option. Proposal: Voting members have their cameras on so it demonstrates active participation. If you're hybrid and you're a voting member, what does active participation look like? Perhaps we offer it as an offer and then revisit it. Don't want to make a lot of rules. Voting members should be present, but if you have to be hybrid and you're a voting member, your camera stays on. For childcare options: we've had childcare support in the past. Foley: Will have a hybrid option the next few
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		members. Voting members will make their best attempt to be in person, but hybrid if necessary. January we will reassess. 6 p.m. - 3rd Wednesday of the month. Locate locations (lower one month and upper next month)
6:20 - 6:35	XI. Principal's Update Our IF: Teachers will develop students' academic language by providing students with appropriate scaffolding and modeling and rigorous tasks that require students to engage in grade level appropriate, authentic student to student discussions (1:1 and in small groups), where students are using academic language to gain a deeper understanding of grade level content. Our Work: -Increase our enrollment by..... -Reimagine what the Kilmer is all about! -Review and revise our Vision and Mission Statements -"Rebranding" -Defining Excellence -Expanding our current partners -Engaging our families as partners in this work! HR Update:	Next meeting, we will discuss the schools' improvement plan, discuss what's happening in PLCs, ILT, etc. Current Enrollment: 36 open seats at the lower school. Inclusion seats are ok and ABA strands are generally full. The general education seats are open. How can we do a better job in retaining our families and recruiting new families? ● Do we know why?? - many reasons ● Sometimes BPS systemically makes mistakes ● Exam schools admissions process has a big influence in West Roxbury as parents are making choices that better position their children to get into exam schools ● Many families left during remote learning Upper school numbers - we have 63 open seats; ABA classrooms, in particular...With WSF, that's a lot of money impacted in the budget. Last year, we were short

	-Foreign Language (Middle School) -Lunch Monitors -Inclusion Para (Upper) Open: -K2 Inclusion Para	\$700k in the budget. We need to rethink a lot of things this year, including the brand, vision, values, etc. What does it mean to meet students' needs, to look at issues through the lens of equity? How are we engaging our students, community, and families in this work? Can we survey families to determine what families are looking for? What's the long-term vision of BPS for the Kilmer? Last year, there was a lengthy conversation around start/end time of the school - is this something to revisit?
6:35 - 6:58	XII. Open Floor	● Kudos to the hiring committee - we have some great new hires. This is something to celebrate! ● Our SSC and KFF are not representative of our student and family population. Faculty and staff also reflect this - BTU members are reaching out to BTU to discuss this and next steps. ● Can we get teachers & staff to spread the word of KFF, etc.? - this could also help with retention if families understand that their voices matter and their involvement matters. - we could have a

		KFF table at Open House - at any of the events we have to help spread the word ● How can we promote our school? Publicity? - Instagram page for art, Making Music Matters, etc. ● We can provide translation for families through the hybrid Zoom option ● How are we helping students/families in 8th grade navigate the high school choice process?
7:58 - 8:00	III. Optimistic Closure: Why are you excited to be on this team?	
Closing:	XIV. Next Time: -ESSER Funds -ILT Walkthrough -Enrollment Projections (?) -Review QSP - Approve By-Laws (please review before the meeting) - Elected Position (review descriptions of each position) We need: Co-chair, Clerk, Personnel Committee, and KFF and Faculty Senate Liaisons -Feedback Loop: Unfinished Business	November 16 - next meeting at the upper school

