

**TEACHER INTENT TO RETURN**

**Name**

**Date**

**Position**

I would like to return to **School Name** next year.

I would like to return to **School Name** next year, but my return is dependent upon conditions/preferences noted below.

Although I realize it is not always possible to arrange schedules according to employee preference I would like to offer the following preferences or suggestions for my schedule next year:

I do not plan to return to **School Name** next year.

**EMPLOYMENT INFORMATION**

This information is for planning purposes only and does not constitute an offer of employment

- A. Should the school decide not to issue an employment agreement for the following school year, it shall notify the employee on or before **April 15, 2016**.
- B. Should the employee decide not to accept employment for the following school year, the employee is requested to give written notice to the Principal on or before **April 15, 2016**.
- C. Employment Agreements for the following school year must be signed no later than **May 15, 2016** of the current school year.

Please complete and return this form to the principal by the end of the school day on **April 15, 2016**.