

Milestones to Graduation

Follow these guidelines to complete your program of study. Note: You will want to check Degreeworks each semester to verify you have registered for the correct courses and credit hours and that you have received a grade in each of your prior semesters courses. Degreeworks will show you the % of your degree completion. It is important to monitor your progress. Degree Works can be accessed through [eServices](#).

Year 1

- **FALL**
 - Core and required courses
 - Lab Rotations
- **SPRING**
 - Core and required courses
 - Lab Rotations
 - Select Dissertation Adviser – email decision to program director
- **SUMMER**
 - Research

Year 2

- **FALL**
 - Elective courses
- **SPRING**
 - Formation of Research Advisory Committee – [Complete RAC Approval Form](#)
 - First RAC Committee Meeting – [Complete RAC Meeting Form](#)
 - Schedule the written component of the Comprehensive Examination
- **SUMMER**
 - Complete written examination form – [Complete Form](#) to indicate passed/ fail

Once in your dissertation laboratory you must have a formal review meeting with your PI every semester. This is required for OCMB 705. The OCMB 705 Evaluation Form must be completed. This [form](#) will be completed after each meeting.

Year 3

- RAC Committee Meeting – [Complete RAC Meeting Form](#)
- Schedule Date for Oral component of the Comprehensive examination
- Complete Notification of Oral examination [Form](#)
- Complete Report of Oral examination [Form](#)
- Complete Admission to Degree Candidacy Form. Instructions on how to fill out the form can be found [here](#). [Degree Candidacy Form \(docusign form\)](#)
- Submit F31

Year 4

- RAC Committee Meeting – [Complete RAC Meeting Form](#)

Year 5

- RAC Committee Meeting – [Complete RAC Meeting Form](#)

- Apply to the Graduate School for [Graduation](#)
- Schedule Date for Final Examination - This must not be scheduled until you have a first author paper.
- Complete Notification of Final Examination [Form](#)
- Complete Report of Final Examination [Form](#)