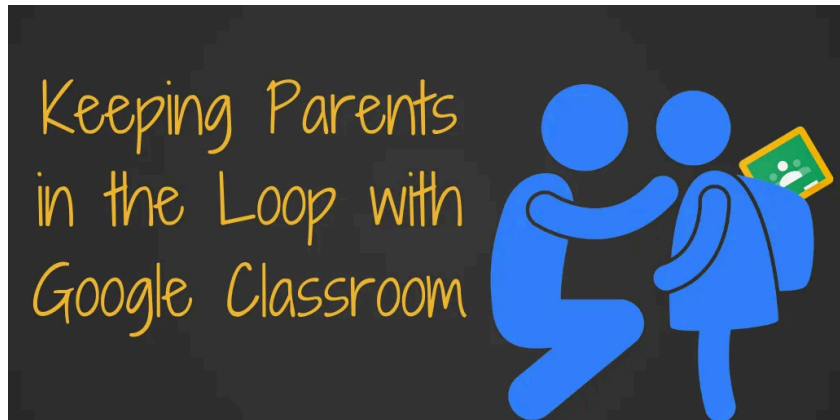


GUARDIAN SUMMARIES IN GOOGLE CLASSROOM

Parents can receive guardian emails with information about their student's classwork.

You can only add guardians for students using Classroom with a G Suite account, not a personal account. For details, go to [About Classroom user accounts](#).



When guardians join Classroom, they receive regular, automatic email summaries for each of their students. Guardians choose the frequency of the emails—daily or weekly—and can unsubscribe at any time.

Guardian email summaries include:

Missing work—Work that's late at the time the email was sent

Upcoming work—Work that's due today and tomorrow (for daily emails) or work that's due in the upcoming week (for weekly emails)

Class activity—Announcements, assignments, and questions recently posted by teachers

By default, email summaries for your classes are turned off. [Learn how to turn on and manage guardian email summaries for your class](#). **Guardians can't access Classroom or view your class stream.**

For more information, check out the [Guardian Summaries FAQ](#).

[Here is a summary of what guardian emails contain](#)

You may consider sharing [Classroom Email Summaries for Guardians](#) with parents/guardians to answer some of their frequently asked questions.

*** NOTES***

1. Only one teacher needs to add a guardian to a student, once a guardian is added to a student by one teacher, that guardian is linked to that student across all their classes.
2. Parents/guardians will only receive summaries for those classes where teachers have opted to turn them on. Those classrooms that do not have guardian summaries turned on will not be included in the email summary to that student's guardians.