

New Policies

- Masks required inside at all times.
 - Masks will be provided for shift volunteers
 - Members are expected to bring their own
 - Front desk will have limited numbers of disposable masks for members that forget them
- No new signups in Phase 1
- No shared PPE, members MUST bring their own. Front desk will stock for purchase at cost. Lack of shared PPE is not an excuse to neglect wearing PPE
- No member fridge space. Fridge will still hold soda dispensers but only volunteers will put items into Fridge. Volunteers may use the fridge to store lunch for their *current* shift, etc.
- No food consumed inside (it's the necessity to remove mask)
- Disinfect all tools after use. Follow instructions in each area / machine tool to disinfect after use.
- No non-member guests in Phase 1

Capacity Summary:

Common Area	4	Craft	1
Design Lab	3	Machine Shop	1
Electronics	2	Blacksmithing / Weld	2 (1 ea)
Digital Fab	2 (1 laser, 1 3D)	Woodshop	2 (+1 CNC operator)
Jewelry	1	Flex Space	2
Volunteers	2	TOTAL <u>MAX</u>	23

Signage Needs

- Area Capacity Signs
- Fridge signage
- Disinfect hands tools signage at appropriate locations
- Social distancing reminders
- Hand-washing reminders

- Mask required signage
- Exit checklist
- Individual machine / stationary tool cleaning instruction signs.

Items to Buy (Or Build)

Todo

- Establish entry flow
- Create training for
 - Volunteers
 - Members

Front Desk

Capacity: 1

Common Area

Capacity: 4

Kitchenette

Design Area

Capacity: 3

- Different chairs for design area

Electronics

Capacity: 2

Digital Fab

Capacity: 2 (1 laser, 1 3D printer)

□ no additional scrap in laser area

Craft

Capacity: 1 (Expandable as we determine flow / demand)

□ Floor tape (flow, separation)

Blacksmithing / Welding

Capacity: 2 (1 BS, 1 Weld)

Jewelry

Capacity: 1

Restroom

Capacity: uh, 1....?

□ Floor tape flow expectation

Flex Space

Capacity: 2

Woodshop

Capacity: 2 (+1 CNC operator)

□ Floor tape flow paths

Walkthrough Videos

These were sent to Augustine (MIOHSA) for context before our Zoom meeting on Monday

LMN 1 main area walkthrough

<https://youtu.be/hldbgHZ-PcE>

LMN 2 woodshop walkthrough

<https://youtu.be/1aUa6rz0IPs>

LMN 3 blacksmithing through member storage walkthrough

<https://youtu.be/kq7v5J3Bv9k>