

Education Meeting

Please return to education.scotland@adoptionuk.org.uk

Date of referral					Reference number				
1 Parent or Carer name					2 Parent or Carer name				
Main parent or carer address:					Telephone:				
					E mail:				
Family type	Family adopted	kinship	foster	biological	single parent	other			
Referral source	helpline	PATH	KCAS	FFF	FASD Hub	other			
Please complete the section below that is relevant to you:									
<u>Parent or carer:</u>					<u>Children and Families Services</u>				
Local Authority or Voluntary Adoption Agency (if applicable)					Your role and where you are based?				
<u>Education practitioner:</u>									
Which local authority:						Name of school/ Organisation:			
<p>Please tell us a little about your enquiry so we can identify the best way to support you. <u>For example</u>, this could be about a child's behaviour, advice around school / education, the adoption process, accessing additional support or something else. (use an extra sheet if needed)</p>									
Please complete this Pre-Meeting Evaluation:						Low			Rating Scale
Rate your knowledge and understanding of your child's educational needs.						High			
Rate your knowledge and understanding of education supports in school.									
Rate your confidence in discussing your child's needs with educators.									
Please complete the information about contact preferences:								es	o
Explicit consent to capture, store, use data to report (GDPR)									



Explicit consent from parent/guardian of child to capture, store, report (GDPR)		
Explicit consent to share data with third parties (GDPR)		
<p>Please read the privacy policy overleaf before signing and emailing your referral to education.scotland@adoptionuk.org.uk</p>		
<p>By completing and/or signing this form and returning to Adoption UK you hereby confirm that you have given your consent and understand that Adoption UK will process and retain personal data in full compliance with the relevant sections of the Data Protection Act 2018 and General Data Protection Regulation (Regulation (EU) 2016/679). This service is being offered as an Adoption Support Service as defined within the Adoption Support Services Regulations and is therefore subject to regulation. We therefore need to keep records of individuals who partake in our services. These records are stored securely and will be managed with regard to confidentiality as outlined below. This allows us to contact you about the services you have requested and about other support services which you may find useful. It also allows us to monitor and develop our performance in terms of meeting the aims and objectives of the service. Our policy is only to store the minimum amount of information necessary for us to support and respond to enquiries. All the information you supply will be under the general control of Adoption UK and specifically, the Chief Executive, who can be contacted at our head office.</p> <p>No information about you will be passed on to a third party unless this has been specifically agreed with you. However, if there are any safeguarding concerns this will be discussed with you in advance of the safeguarding referral going in.</p> <p>At any time you may ask to see a copy of the records we hold about you. A copy of our Privacy Policy is available on the Adoption UK website.</p> <p>Parent or Carer Signature: Date:</p> <p>Referrer signature: Date:</p> <p><i>By signing you are confirming that you have the family's consent to refer.</i></p>		