

Dundee Cycling Forum

6th Annual General Meeting draft minute

7th November 2023, Meadowside St Pauls Church

Participants

Valentine Scarlet (Chair), David Martin, Steve King, David Wykes, Catherine Wykes, Peter Clinch, John Whyman, Donald Baddon, Jenny Anderson, John Berry, Jerry Donaldson, Russell Pepper, Jojo Neff, Alice Turpie, Graham MacBain.

Apologies

Marianne Scott, Iain MacDonald, Gill Town, Neil Quinney, Trudy Cunningham, Giles Avison, Ian Macleod

1. Introductions

Valentine welcomed everyone to the AGM meeting.

2. Presentation on Dundee's Draft Sustainable Transport Delivery Plan

Russell Pepper Sustrans Active Travel Senior Project Officer embedded at Dundee City Council, provided an overview of the draft Sustainable Transport Delivery Plan (STDP) after explaining his role with the council and link to Sustrans. The draft Plan was approved for consultation by DCC in September 2023. He highlighted the potential impact of the STDP improving bus and active travel journeys. He explained the external funding which was being used to plan larger projects like the Active Freeways and the smaller improvements being delivered each year. Scotland wide, funding for sustainable transport was to increase next year to £320million. He pointed out some of the recent successes such as the secure cycle racks in communities. Early deliverable projects include increasing secure cycle storage at multis and community centres, 20mph zones across the city and increasing school streets. Russell explained some of the issues policing school streets and work in other cities to exclude vehicles at drop off times. New bus and cycle infrastructure will be planned together and neither should exclude the other. The draft plan is out for invited stakeholder group feedback now until the 1st December. Russell invited questions.

Q Donald B – Lochee Rd Active Freeway concept designs are great, but will the bus interventions get priority over the limited space? A Russell – both must be fitted together.

Q Valentine S – In other countries, significant improvements to cycle infrastructure takes only 2-3 years. Patrick Harvey MSP was at the Cycling Scotland Conference explaining that there was a lot of cash up for use. Why are we looking at 10 years in Dundee? A Russell – The capacity of the DCC team planning improvements has a limit but is increasing to speed up.

Q Alice T – Active Travel routes are not tunnels, people need to be able to join and leave. Some locations just need some additional dropped kerbs (Panmure St, Edzell St). A Russell – please send me locations where dropped kerbs would help as these are an easy fix within current budgets

cycling@dundeecity.gov.uk

Q Graham MacB – some routes have metal barriers which make it difficult for none standard bikes, can they be removed altered? A Russell – most have been removed or altered on the Green Circular and

other promoted cycle routes, but if there are more, please let him know where the problems are.
cycling@dundeecity.gov.uk

Q Donald B – significant barriers still exist – Kingsway, Waterfront, Scott Fyfe Circle. Could something ambitious be planned like for example the Glasgow Stockingfield bridge linking communities. A Russell – yes, this should be considered.

Q Steve K – Swallow Hotel Circle. What is the intended cycle and walking route after alterations? A John W – There is a good plan on the [Western Gateway Community Group facebook page](#) which shows the shared path crossing to the middle of the circle and then to from the paths onward, via signaled crossings. There was no information on when work would start, which was long overdue.

Valentine thanked Russell for his presentation and committed to arrange a forum response to the consultation.

3. Minutes of the Last AGM 21st November 2022

Minutes were adopted as correct proposed by David M, seconded Peter C.

4. Reports from the sixth year of Dundee Cycling

a) Convenor – Valentine gave an overview of the activities of the Forum since November 2022, including the Cycling Scotland Conference, campaigning, meeting with councilors and the Just Bee Cyclefest. She highlighted the increase in project supporting cycling inclusivity, in particular Cycling Without Age and Dundee Dragons and the value of these groups in promoting the need for better than absolute minimum specification cycling infrastructure. She thanked all the members who have been active. Valentine's report is below.

b) Social Media/Website – Donald B provided an update on the social media stats. Facebook has grown significantly this year, other platforms staying constant. Slack was being used less at the moment but still has value for closed group discussion. Steve K highlighted changes he wants to carry out to website and asked for content. He particularly wants to change the wording of the information to new members to reflect Slack. Alice explained that LinkedIn requires content from other platforms to be downloaded first.

Catherine described her campaign to respond to anti cycling Courier articles, and has been working with the reporters, supported by Peter C. Reaction on social media has been supportive of cycling.

c) Event Team – Valentine has provided information on events in her report. John W advised of the discussion at the DCA events meeting last month, which committed to running a Pedal on Parliament and involvement in the Cyclefest in 2024. Assistance to help with design banners and use the FIT grant welcomed from Alice T.

d) Projects/Audits Team – No action. Donald B suggested replacement of this team with "Campaigning and Engagement" to reflect the ongoing work talking to councilors, council officers and partnerships with groups.

e) Planning Applications Team – Donald B explained the responses to planning applications advising of the need for spaces for non-standard bikes.

5. Treasurer Report

Iain MacDonald prepared a statement of account ahead of the meeting and comparisons to last year, available below. The account has a healthy balance with the grant from Foundation for Integrated Transport towards group running costs over 4 years. The account year end is 30th November. Iain is standing down. Steve K offered to take on again the role, which was welcomed.

6. Election of Office Bearers

Committee Positions are initially for 2 years, unless officers wish to step down or are re-elected. A proposal to change the Project/Audits Team to Campaigning and Engagement Team was agreed with a show of hands.

Unanimous show of hands to agree renewed and new team memberships.

Positions agreed:-

- Chair/Facilitator – **Valentine S**
- Vice Chair/Facilitator – **David M**
- Secretary – **John W**
- Treasurer – **Steve K**
- Social Media/Website Team – **Steven K, Valentine S, Donald B, Alice T, Catherine W, David W**
- Event Planning Team – **Trudy C, John W, Donald B, Jojo N, David M, Peter C, Valentine S.**
- Campaigning and Engagement – **Donald B, Valentine S, David M, Graham MacB**
- Planning Applications Team – **Trudy C, Donald B, Valentine S.**

7. AOCB

a) **Update from BRAW Forum** John W advised that the BRAW Outdoor Access Forum had a new Chair, Sam Murphy from the Western Gateway Community Group.

b) **Climate Café** Alice advised that Dundee Rep is hosting a Climate Café, on the last Wednesday of each month, with talks and discussion about Sustainability and Climate action. DCF could get an invite and they could have a talk on Sustainable Transport.

c) **Cyclefest 2024** After the success of the event in 2023, Jerry of JustBee is hoping to arrange an event for 2024 in the city centre possible Slessor Gardens. He is looking for members to join a co-ordinating group.

8. Date of Next Meeting

Monday 15th January 2024

Action Summary

Action	By who	Deadline
Request info from members for draft STDP consultation	John W	This week
Complete response to draft STDP	Valentine S and Campaigning Team	30/11/2023
Design work for Banner and flag	Alice T	TBC
Signatures and address change on DCF account	Iain MacD, Steve K, John W, Valentine S	ASAP

Updates to website – content please	Steve K/ All	TBC
Climate Café	Valentine S, Donald B	TBC
Cyclefest 2024 – to join co-ordinating group	Events Team members	TBC

Report from Convenor from on the Year from 2022/23

Welcome to this, the 6th DCF AGM and the end of my 2nd year as Chair! It has been a busy year in Dundee for Cycling and hence by default the DCF, in our role as advocate for the Cycle groups in the City.

Adaptive Cycling are thriving under the care of Dundee Dragons Wheelchair Sports Club and Graham MacBain and others. In fact this year they won the Variety Club Disability Sports Awards and were presented with the award in Leeds where Kevin Rattray represented the club. Graham has agreed, subject to votes, to come onto the committee to represent the voice of Adaptive Cycling in Dundee. Cycling without Age have also started up under the charge of Ray Burr. They are currently funded by the owner of the Rama Thai and, at present, work in partnership with Dundee Health and Social Care Services. They take elderly, frail people in e-trishaws along the waterfront for short rides enabling them to feel 'the wind in their hair' again. The trishaws are currently based at the Dundee Cycle Hub. There are 10 trained volunteers at the moment.

A very successful Cyclefest was held in Camperdown in July. Jerry at Just Bee set it up and funded it and there were stalls by ScrapAntics, Campie Growers, Cycle Hub, DCF with lovely food provided by various groups. The feature of the day was the amazing adaptive trikes from the Dundee Dragons which helped give people a flavour of what is available for people with adaptive needs. Our FM Humza Yousaf had great fun trying them out, with Chris Law MP.

Dundee City Council under the auspices of Russell Pepper have been installing Covered Cycle hoops city wide. They have exceeded 40 and are responding to requests to install more plus do storage units to incorporate bigger wheels such as trikes and adaptive bikes.

In my capacity as a representative of the DCF I attended the 2023 Cycling Scotland Conference. One of the guest speakers was Patrick Harvie who basically stated that money was there for Active Travel all we had to do was push our way in for it. I elected to go to the afternoon workshop, looking at road safety and infrastructure. Concern about road safety is the number one barrier to more people cycling. This session explored the actions needed to tackle dangerous driving, as well as the importance of a network of cycle paths, separate from people walking and driving, to help people cycle more safely. Becca Thomas, New Practice, Daisy Narayanan , City of Edinburgh Council , Simon Bradshaw , Cycling Scotland, were the facilitators. There was Keynote speech from Sally Thomas, Scottish Federation of Housing Associations. The day finished with the Scotland's National 'Cycling Champion of the Year' Awards.

Both Donald and I attended various meetings throughout the year with members of the local Council, in whatever capacity they represented. This is an important and regular part of our role in speaking for the groups. We can ensure they have a voice in decisions made in Dundee and are not ignored.

Thank you.

Valentine

Social Media Report for DCF AGM

DCF/X Twitter Account (Owner Steve King?)

@DundeeCycling

Tweeter Donald Baddon/ David Wykes

1,352 Followers 2022

1,445 Followers 2023

May have to look at another platform such as instagram or mastodon as twitter/X fails

DCF FB Page (Created by Steve King?)

@DundeeCycling

Page likes: 1,694 Followed by people 2022

Page likes: 1.7k Followed by 1.9K people 2023

Admin Role (Publishers): Catherine Wykes, Valentine Scarlett, Alice Turpie, Donald Baddon, John Berry, Steve King

Linkedin (Created by Alice Turpie)

<https://www.linkedin.com/company/dundee-cycling/>

171 Followers 2022

179 Followers 2023

Admin Role (Publisher): Alice Turpie

Slack

dundeecyclingforum.slack.com

Steve Workspace Owner

Admin Role (Publishers): Donald Baddon, John Whyman, Steve King

77 activated accounts (two appear to be duplicates David Martin & John Whyman) 2022

79 invited accounts still to be activated 2022

89 activated accounts (one duplicate David Martin) 2023

89 invited accounts still to be activated 2023

Slack are looking for subscription members so DCF will be restricted to 3 month window of content

Website (Created by Steve King)

<https://dundeecycling.co.uk/>

Need links to the constitution on the front page

Donald 13/11/2022

Treasurers Report

Note: Figures correct as of 19:45 on 06-Nov-23									
2022		2023	Notes for 2023 current year						
£364.91	Opening Balance (TSB Charity/Club Account)	£373.42							
	Income								
£154.61	Membership Voluntary Contributions	£70.00							
£0.00	Other - Foundation for Integrated Transport FIT Grant	£1,933.00							
£154.61	Total Income	£2,003.00							
	Expenditure								
£92.40	Website Hosting (1&1)	£33.60	4 months @ £8.40, now stopped (last payment Feb '23)						
£0.00	British Cycling Insurance	£0.00							
£13.70	Expenses for Conference Attendances	£118.15	(£85 fee, trains at £13.15 & £20)						
£40.00	Meeting Room Hire (Dundee Cycle Hub)	£0.00							
£0.00	Other	£0.00							
£146.10	Total Expenditure	£151.75							
£8.51	Surplus/Deficit	£1,851.25							
£373.42	Year End Balance (TSB Charity/Club Account)	£2,224.67	(Taken from TSB mini-statement 06-Nov-23)						
£373.42	Check on balance:	£2,224.67							

