

DISASTER RECOVERY RESOURCES

These resources are designed to help K-12 education technology departments create and implement a working **Disaster Recovery Plan (DRP)** for their organization.

To get started, first create a Google “shared drive” that belongs to your organization (not an individual user), and grant the appropriate access to the members of your disaster recovery team. Next, copy each of the below Google docs into the shared drive, then begin working with your team on your agency’s **DRP** by following the steps below.

After copying these resources to your agency’s shared drive, continue updating them on a regular basis so they can be used immediately in the event of a disaster.

1. [Disaster Preparedness Checklist](#)
Start by checking how prepared you are for a disaster. The more items you’ve checked, the more prepared you are. Then make a list of what improvements you will make and start working on the easiest items first.
2. [Disaster Recovery Guide](#) | [Download PDF Version](#)
Read this Guide to learn how to improve your server room infrastructure redundancy and make informed decisions when creating your **DRP**.
3. [Disaster Recovery Plan Template](#)
Create a working **DRP** using this Template. Refer to the Guide for helpful information and tips as you complete each section.
4. [Disaster Recovery Peering and Co-Location Services](#)
A directory of County Offices of Education that provide peering and co-location services for districts and other COEs.
5. [Feedback Form](#)
Did we miss anything in the Guide, Checklist or Template? Or do you want to contact your local County Office of Education for DR hosting? Let us know!
6. [Disaster Recovery Resources Directory](#)