



Republic of the Philippines
Department of Education
REGION I – Ilocos Region
Division of Vigan City

MINUTES

**FOCUS GROUP DISCUSSION (FGD) ON CLASSROOM OBSERVATION
FINDINGS**

Date and Time: May 21, 2023 1:00 p.m

Attendees:

- A. The FGD was conducted to discuss the findings of the recent classroom observation and propose possible intervention.
- B. Among the classroom observation findings were:
1. Good points
 - a. Teachers displayed mastery of the subject matter. They knew their content well.
 - b. Instructional materials were provided. Majority used charts and textbooks. Some utilized slide presentations.
 - c. Positive classroom discipline was highly evident.
 2. Areas for Enhancement
 - a. Feedback Mechanism for Learners

Learners' responses, particularly the correct ones, were provided with verbal feedback such as "Good, Very Good". However, feedback should also be provided to the learners as they perform individual activities. The teachers reported that they need to deeply understand the varied types of feedback mechanism for the pupils so they can apply them appropriately.
 - b. Time Management

Some classes exceeded the time allotment. The group decided that instructional planning should consider the allotted time. They said that they need to be acquainted with various teaching techniques in classroom management, particularly maximizing contact time in the classroom.



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C. To address the areas for improvement, the group agreed to conduct Learning Action Cell on:

1. Utilization of Learner Feedback
2. Techniques for Time Management in the Class

D. The Master Teacher will serve as the LAC Facilitator on June 18, 2023, at 1:00pm in the library.



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Prepared by:

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