



Use of Courts and Scheduling Policy

Adopted By: Sussex Pickleball Club Inc.

Adopted Date:

Last Review Date:

1. PURPOSE

To provide clear guidelines that will ensure fair and proper use of courts and scheduling platforms for all members, guests, and visitors.

2. SCHEDULING PLATFORMS

Playtime Scheduler will be used for all group sessions and training sessions.

3. REGISTRATION REQUIREMENT

All members, guests, and visitors must be registered via Playtime Scheduler to participate in any SPC sessions.

- a. Indoor Facilities playtime will require all players to have an active Pickleball Canada membership, Pickleball NB membership, and SPC membership.
 - i. A drop in fee will be charged to each member signed up for indoor play sessions and invoiced to the individual member at the end of each month.
 - ii. Members who have signed up for indoor play and fail to attend the session will still be charged the designated drop in fee for the facility.
 - iii. Should a member choose to drop out of an indoor session less than two hours prior to play, the member will still be charged the session fee.
 - iv. Any member, outside of extraordinary circumstances, who fails to attend an indoor session for which they were signed up for more than three times in the span of six months, will have their sign up privileges revoked on playtime scheduler for 14 days.
- b. Outdoor Facilities will require all members to have an active Pickleball Canada Membership, Pickleball NB membership, SPC membership and active registration for Browns Paving Pickleball Park.

- i. Any member, outside of extraordinary circumstances, who fails to attend an organized outdoor session for which they were signed up for more than three times in the span of six months, will have their sign up privileges revoked on playtime scheduler for 14 days.

4. VISITOR COMMUNICATION

Visitors must contact any member of the SPC Board through the SPC website or email Sussex Pickleball Club at sussexpickleballclub@gmail.com

5. SESSION LIMITATIONS

- a. A member or guest may participate in one session per day. See Guest and Visitors Policy.
- b. Members wishing to play in more than one session a day, must register within the same day of the extra session. If the extra session gains a waiting list, the member must remove themselves from the session to allow for players who have not played that day to move onto the active list.
- c. Players must play only in the session they registered for and at the time indicated on the schedule.
- d. Players must stay off the courts until their session is set to begin.

*This section will be amended dependant on availability of courts.

6. ORGANIZED PLAY

- a. SPC organized play requires that all payers wishing to join the session sign up on playtime scheduler. All courts are considered reserved during organized play.
 - i. During scheduled rotational play sessions we use a rotational method of play that ensures that everyone is provided an opportunity to play during that time slot. Paddle Saddles are in place for this purpose and will ensure players are rotating on and off the courts in a fair and consistent manner. If you wish to play

with a specific group of players, please use the scheduled time slot allotted for “Open Play” - [See SPC Outdoor Schedule](#).

- b. Occasionally, SPC will schedule court sessions based on skill ratings, gender, drills, or other specific criteria. While a skill rating is not required for open or drop-in play, certain courts and times will be reserved for club or tournament-rated players. We use DUPR (Dynamic Universal Pickleball Rating) for player ratings, and all members who would like to play in DUPR rated games will need to create a DUPR profile. To play in a rated session, members must have the appropriate rating.

7. SPECIAL EVENT

Unless it is organized by SPC, a plan must be presented to explain the reason to hold a Special event and how it will benefit the greater Membership. The request must be made to the Board of Directors.

8. PROCEDURES

- a. Registering Guests

When bringing a guest to a session, members must:

- Add a guest to the session on Playtime Scheduler with the guest's name.

10. RESPONSIBILITY

The Sussex Pickleball Board is responsible for ensuring compliance with this policy.