

Fractal Space PS/UXD/UXR Sprint 3 Review Meeting Notes

Date: Jan 21, 2025

Attendees:

PS Team: Josh

UXD Team: Karmen, Nicole

UXR Team: Akshaya

Meeting to discuss and define the Phase 1 deliverables and scope.

Defined Phase 1 Deliverable as:

- Mid-fidelity wireframes/concept designs focused on the flow of starting the conversation through ending the conversation.
- The Phase 1 concept design will address these 3 main parts of the conversation:
 - Start of conversation: Space is already set up by a custodial member that allows a conversation to take place.
 - During conversation: Having a meaningful conversation.
 - Ending conversation: How do members/custodial members end a conversation?

Meeting Outcomes

- UXD to deliver user flows by Friday Jan 24.
- UXD to conduct competitor landscape analysis this week.
- UXD to collaborate with UXR to create jobs-to-be-done.
- UXD to collaborate with UXR to deliver a journey map (2 versions?) by Friday Jan 31.
- UXR to deliver interview results by Friday Jan 31.
- UXD finalizing Assumption Mapping exercise template. UXD will facilitate async and have the exercise completed mid next week.
- UXR to potentially conduct Concept Testing during Sprint 4
- Agreed to cancel the Sprint 3 Planning meeting for this week and share a summary instead.
- PS to refine scope and create user stories and acceptance criteria once user flows are complete.
- Updated the roadmap:
<https://www.figma.com/board/HZla9o3lnWM8fkwsn0lWe0/Fractal-Spaces-MVP-%26-Sprint-Plan---PHASE-1?node-id=0-1&p=f&t=zgqvWB8mv44TUfqG-0>