



***LATE APPLICATION* FORM FOR ADMISSION TO
BISHOP GILPIN CHURCH OF ENGLAND PRIMARY SCHOOL
NURSERY 2026/2027**

Completion instructions: Parents/carers should complete this form and return directly to the school by the closing date.

You should ensure that you have carefully read the Bishop Gilpin [Nursery Admissions Policy](#) prior to completing the form and returning it to the school, for the attention of the Admissions Officer, by **28th February 2026**.

Office Use Only:

Foundation:	Open:	Sibling:
Nearest School:	Nearest C of E School:	Distance:

1) Pupil's Details

Child's First Name(s):	Child's Date of Birth:
Child's Surname:	Gender:
Address:	
Current Nursery/Preschool:	
Does the child have a qualifying sibling or siblings (see note 5 of the Admissions Policy) at Bishop Gilpin? Yes/No. If yes, please provide their name(s):	

2) Applying for a

- ☐ **FULL TIME PLACE** (either [30 hours Government funded](#) or [self fund](#))
- ☐ **PART TIME PLACE** (5 morning sessions 8.30am - 11.30am)

3) Parents/Carers' Details

First Name:

Surname:

Address (if different from child's):

Relationship to child:

Contact Number:

Email address:

4) Application for a **FOUNDATION place** (if you are applying for an **OPEN** place, please go to Section 7) Please complete details of your attendance at church below.

Name and address of the Church you attend:

If this is not an Anglican Church please state the denomination to which your church belongs:

Please select the **Foundation oversubscription criterion** under which you are applying and tick the relevant box below (see the [Admissions Policy](#) for details of the criteria):

Criterion	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)

How often do you attend worship at this church?

Have you worshipped at this church for at least one year prior to application? **Yes/No**

Are you on the parish electoral roll or equivalent? **Yes/No**

If exceptional unavoidable circumstances have consistently prevented you from attending worship as regularly as is required by the oversubscription criteria, such that you have been unable to qualify for a faith-based criterion, you may still be considered to be a faithful and regular worshipper: your priest or minister will determine whether, or not, there were unavoidable circumstances. Please provide brief details below:

If you have worshipped for **less than one year** at your current church, please supply the name and address of your previous church and minister below, as well as your current minister's details, in section 5.

Please note that you need to contact your previous minister and ask them to confirm, in writing, your attendance at their church, so that the required one year period of attendance is covered. References should be sent to Mrs D Morgan, Bishop Gilpin CoE Primary School, Lake Road, London, SW19 7EP or to admissions@bishopgilpin.org.

If you are applying under foundation oversubscription criteria (iv) - (ix) of the [Admissions Policy](#) (active involvement in church; see note 8 of the [Admissions Policy](#)), please circle below any church activities in which you are involved.

If you are involved in any activities listed under 'liturgical duties', 'involvement in church music', 'study groups' or outreach or pastoral work, please circle them individually.

- * **membership of church committees** (provided that these are not directed at purely social purposes) (*Please specify the relevant committee*);
- * **liturgical duties:** reading lessons, leading intercessions, sidesman duties/welcome team, sacristan duties/preparing the church for worship, altar server duties, vergers duties, Sunday School teaching, leading children's services;
- * **involvement in church music:** singing in a choir, playing an instrument during services, bell ringing;
- * **study groups:** Bible study groups, home groups;
- * **outreach or pastoral work:** pastoral visiting, Baptism administration, helping with a church night shelter, running church playgroups, providing transport to church events for incapacitated parishioners, providing Home Communion to parishioners, hosting/assisting with church events aimed at those in need.

Please note that there is no requirement for parents/carers to be involved in any particular number of activities; nor will those involved in numerous activities be ranked higher than those involved in fewer.

In order to demonstrate active involvement in the work and mission of the church, a parent/carer needs only to be involved in **one** of the above activities.

The governing body is prohibited, by the Admissions Code, from taking into account financial contributions made to the church or any church activities that are purely practical in nature.

5) Church Information

Name of Priest/Minister:

Address of Priest/Minister:

Email address (if known):

I confirm that the information given above is correct, that I have read the [Admissions Policy](#).

Signed:
(Parent/guardian)

Date:

6) For Minister's Reference Only

*Please do not complete the Minister's section below, but **return the form to the school's Admissions Officer**, who will contact your Priest or Minister directly, asking them to verify the information given in section 4 above.*

Please can you confirm the applicant qualifies for the foundation oversubscription criterion (i) – (ix), selected above, in the terms of our [Admissions Policy](#). In answering the question above, you may, in exceptional cases, take into account any unavoidable circumstances that have consistently prevented the parent/carer from attending worship at your church, such that they have been unable to qualify for the faith-based oversubscription criteria. **Yes / No**

If you are unable to confirm the above, please clarify which criterion should apply and briefly explain your decision, below:

Criterion	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)

Is your church a member of:

Churches Together in England
Evangelical Alliance

Yes / No
Yes / No

Please supply Registration No:

NB: If a family is refused a place at the school and appeals against the governors' decision, this form may be used as evidence at the appeal.

Signed (Minister):

Date:

7) Application for an OPEN place (if you are applying for an **FOUNDATION** place, please go to Section 4)

Please select the Open oversubscription criterion under which you are applying and tick the relevant box below (see the [Admissions Policy](#) for details of the criteria):

Criterion	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)

8) Application for a child with an Exceptional Medical or Social Need for a FOUNDATION or OPEN place at Bishop Gilpin Nursery

Does your child have an exceptional or professional supported medical or social need which means they would benefit from a place at Bishop Gilpin Nursery rather than any other setting?

Yes / No

If so, you must send supporting evidence from a qualified professional as specified in the oversubscription criteria. This must be submitted with the application at the time of application.

9) Declaration

I confirm that the information given above is correct and that I have read the [Nursery Admissions Policy](#).

Signed:
(Parent/Guardian):

Print:
(Parent/Guardian):

Date: