

External PE Facility/Vendor Approval Instructions

We are no longer accepting facility applications for the 2025-26 school year!

Applications for the **2026-27 school year** may be submitted for approval to the LISD External PE Program until June 1, 2026. Any applications received after the deadline will not be considered until the following school year.

Documents to be submitted from the facility should be on company letterhead and include the following:

1. Name, address, email, website address and phone number of the training facility (Changes in facility address must notify Debra McDonald at mcdonaldddd@lisd.net)
2. Name, email and phone number of the instructor/coach
3. Purpose of the program
4. A description of the program and levels of competition available/taught

SUBMIT DOCUMENTS to: LISD
Welcome Center Attn: Debra McDonald,
External PE Monitor 1565 C W. Main St.
Lewisville, TX 75067 OR email to
mcdonaldddd@lisd.net

An updated list will be posted on the LISD website after the June 1st deadline each year.

All instructors of LISD External PE must complete a yearly criminal background check. Go to: [background check](#)