

Board Immediate Past President

Elected Position

Description

The WLA Board Immediate Past President serves after a one year term as President of WLA

- Voting member of Board
- Term of office is three years: first year as Vice President, second year as President, and third year as Past President
- Office shall be assumed January 1 of the year following presidential year
- Candidate must be a member of WLA
- Adheres to the Board of Conduct and all other relevant policies

Responsibilities

Participate in Board activities and communications

- Attend Board meetings and WLA events
 - All board meetings are virtual and hosted in odd numbered months; one is in-person at the annual conference
 - Annual leadership retreat is in-person
 - The Board Immediate Past President is encouraged to attend WLA events such as the annual conference, WA Library Legislative Day, etc.
- Read and respond appropriately to Board emails and attend ad hoc Board meetings if scheduled
- Familiarize yourself with the issues before the Board and prepare in advance for discussion and decision-making
- Participate in annual Board self-assessment and management company evaluation
- Support WLA strategic planning process and special projects as requested by WLA Board

Serve on the Executive Committee

- Participate as a member of the WLA Executive Committee, acting on behalf of the Board between regularly scheduled meetings when appropriate

Participate in WLA Merit awards planning

- Serve as Merit Awards Committee Chair and attend short monthly online meetings during awards season

Oversee WLA conference planning

- Serve as Conference Committee Chair, serve on the Conference Committee meetings, and lead oversight in programing efforts

May be assigned as a liaison to a committee

- Participate regularly in committee meetings and represent the perspective of the committee to the Board

- Facilitate communication between Board and committee