WSCC Clubhouse Rental Application and Agreement

Member Agreement Form

Warm Springs Cabana Club • 251 Goldenrain Ave • Fremont, CA 94539

CLUB PHONE # 510-651-4723

Please make ***a copy***, fill it out, and email to rentals@warmspringscabanaclub.com

Reservations are accepted on a first-come, first-served basis by contacting the Rentals Coordinator at rentals@warmspringscabanaclub.com.

1. **Renter Name:** **Email:**

   Address: **City:** **Zip Code:**

   Home Phone: **Cell Phone:**

2. **Date of Use:** **Time of Use**: from to (including setup and cleanup)

3. **Purpose of Use:**

4. **Anticipated maximum attendance:**
   (cannot exceed maximum occupancy, per item 10a below)**:** _____

5. **List of Chaperones. Must be over 21 years old** (per item 10i below)

Name:		Age		Phone #	
Name:		Age		Phone #	
Name:		Age		Phone #	

6. **Will there be decorations?** ☐**Yes** ☐ **No**

   If YES, decorations must be secured with tacks.

7. **Name of Cater Company(if any):** **Phone:**

   Address: **City:** **Zip Code:**

8. **Will other outside service providers be used (i.e., band, performers, speaker, etc.)?** ☐**Yes** ☐ **No**

   If Yes, please list here:

   Name: **Phone:**

   Address: **City:** **Zip Code:**

9. **Special Requests:**

10. **How did you hear about us:**

11. In using the WSCC facilities, the User/Renter (identified in item 1 above) agrees to the following:

    a. ATTENDANCE. The Renter must be at least 21 years old, and must be present for the event. If a sit down event is planned, the maximum attendance is 85. Otherwise, attendance may not exceed the maximum occupancy rate of 183, as posted.

    b. Member FEE $350 for rentals that end by 3pm and $600 for rentals after 4pm. The Security deposit is $250.

    c. Non-members Fees $400 for rentals ending at 3pm and $650 for after 4pm. The security deposit is $500.

    d. The rental fee will be immediately deposited and the security deposit will be held until a WSCC Board Member has satisfactorily inspected the WSCC facility. If there is reason to withhold money from the security deposit, the entire amount will be deposited and the user will be refunded a check for any unused deposit. If a check bounces, the WSCC will charge the user a $25 fee and the total balance must be paid with a cashiers check or money order.

    e. CANCELLATION. Notice of cancellation must be made two weeks in advance for a refund. If notice is not given two weeks in advance, no refund of rental fees will be issued.

    f. RENTAL of the WSCC facility INCLUDES the clubhouse room, kitchen, portable bar, tables, chairs, patio area and use of the parking lot. A small Weber BBQ can be used in the patio area, however for fire safety reasons, a working hose in the patio area must be nearby. The fireplace may NOT be used. The User may bring in extra chairs and tables as needed as long as these are removed from the facility immediately after the event is finished. Also upon request, kitchen items in inventory such as heating trays are available. We also rent audio/visual equipment such as a TV, Party speaker, mikes and a projector. WSCC is charged for every phone call so please use the phone for emergency only.

    g. RENTAL of the WSCC facility DOES NOT INCLUDE the pool deck area, pool, spa, sauna. The facility will not be available on Friday nights before a Gators home swim meet.

    h. SMOKING is not permitted inside the clubhouse. Smoking is permitted beyond the dumpster.

    ALCOHOLIC BEVERAGES: Limited to Wine, Beer, and Champagne. Alcoholic Beverages may be served for a time period no longer than 4 hours. No alcoholic beverages are to be served to minors (under 21 years of age).

    ILLEGAL SUBSTANCES: Illegal drug use is not permitted on the site at any time.

NOTE: THE BOARD HAS THE RIGHT TO SHUT DOWN ANY PARTY SHOULD THERE BE ANY ALCOHOL/ILLEGAL DRUG SUBSTANCE USAGE OUTSIDE THE RULES OF THIS APPLICATION – WITHOUT REFUND.

Initial _____

    i. ANIMALS are not permitted on the premises.

j. When POOL IS OPEN, WSCC staff must be allowed access to the Clubhouse.

k. If a MINOR will be in attendance at the event, each group of 10 minors must be chaperoned by an adult over 21 years old. All chaperones must be identified in this agreement.

l. Consideration of the neighbors should be taken into account in selecting the sound level for music and when using the outside patio area. **By 9PM (Sun-Thurs) and 10PM (Fri-Sat), the noise level must drop significantly to comply with Fremont's noise ordinance.** The premises must be vacated by 10pm (Sun-Thurs) and 11pm (Fri-Sat), including clean up. Any verified noise complaints from neighbors will induce a fine to be deducted from the deposit starting at $100.

m. The User is responsible for CLEAN UP and returning the facility to the condition it was found. Clean up should be completed immediately following the event. Please see the clean-up check list and return signed with rental agreement.

n. The User/Renter absolves the WSCC of any LIABILITY for the safety, welfare, health and well-being of any person attending the function sponsored by the User/Renter. The User/Renter exclusively assumes all responsibility for accident, injury or for any mishap that may occur to any person attending the sponsored event.

o. The User/Renter is Responsible for making sure and informing guests that attend events are **GOOD NEIGHBORS**, **DO NOT BLOCK** any neighbor's driveways, **DO NOT** use any neighbor's driveways for making turn arounds. Please **OBEY** residential speed limits.

12. I have read all the foregoing and agree to see that these provisions are followed. I understand that the WSCC may terminate this agreement for good cause without obligation to the User/Renter

Renter's Signature: _____ **Date:**

13. Key and Fees. Make checks payable to WSCC. Please include 2 separate checks for rental fee and security deposit.

This section is to be filled out by the Rentals Coordinator

a. Rental fee Amount Check # _____ Date Received _____

. b. Security Deposit Amount Check # _____ Date Received _____

c. Key # Issued Date Key Issued Signature _____

14. This application has been ☐ APPROVED ☐DISAPPROVED by: _____ WSCC Board Member.

Date:

Please contact the rentals coordinator the day before your party for arrangement to obtain the Clubhouse lockbox code

WSCC Clubhouse Rental Checklist

- Rental Agreement
- Cleaning Check list
- Rental fee check (payable to WSCC)
- Rental Deposit (payable to WSCC)

Contact the rental coordinator at rentals@warmspringscabanaclub.com.
Drop off the above items to the WSCC mailbox or by email & Zelle

Warm Springs Cabana Club Clean Up List

Kitchen
-Clean counter tops and front of cabinets in case of spills
-Clean inside and outside of microwave and stove (if used)
-Clean out fridge and freezer
-Empty garbage cans into dumpster and replace liners
-Sweep and mop floors

Bathroom
-Clean inside and outside of toilets
-Clean sink and mirror
-Empty all garbage cans into dumpsters and replace liner
-Sweep and Mop floors

Main Room
-Set up and do not put away 3 tables and 6 chairs in main room in an open "U" configuration.
-Put tables and chairs in storage room
-Remove all decoration including tape and tacks
-Clean window sills and fireplace mantle, close all windows and blinds
-Vacuum Carpets – Any stains will result in professional cleaning
-Clean portable bar

Other
-Turn off Heater
-Clean garbage on patio area
-Return cleaning supply room to original order

Failure to complete tasks on checklist will result in MINIMUM $150 charge up to full deposit amount.

Please sign acknowledging the condition the WSCC was left in.

Signature:_____ **Date** _____