# SCHOOL-BASED DECISION MAKING (SBDM) POLICY

School: Pleasure Ridge Park High School (PRP)
Subject of Policy: **Student Assignment**

**Policy Statement:**

Assignment to Classes

- Selection of teachers to courses shall be conducted by the principal in accordance with the JCTA/JCBE Contract.
- Students shall be assigned to classes according to graduation requirements, optional/magnet/Academy program requirements, and schedule requests.
- Student placement in elective courses may be restricted due to class size. Counselors reserve the right to assign students to elective courses when other scheduling options are not possible.
- Prior to the beginning of the semester, a student or parent may request that a student be reassigned to another course. Parent requests for a particular teacher will be considered but final decisions will be left to the principal/designee.

Assignment to Programs

- Students will be admitted to optional/magnet/Academy programs in accordance to procedures outlined by district policies.
- Applications for admission to optional/magnet/Academy programs will be reviewed by the counseling office staff and representative teachers from each program. Procedures for probation and exit from these programs will be followed in accordance with district policies.
- Applications for transfers will be reviewed by the principal.

**Date of First Reading: 1/14/2025**
**Date of Second Reading: 2/10/2025**
**Date Adopted: 2/10/2025**

**Date of Yearly Review: 2/9/2026**
**Date of Yearly Review:**

**Signature:** _____
**(SBDM Council Chairperson)**